



MCLS Administrative Council Meeting
May 28, 2009
Alhambra Civic Center Library
101 S. First Street

Agenda

10 a.m.

100. Opening

101. Chairperson's Welcome – Greg Mullen
Introduction of SAB members, guests, and new members.

102. Roll Call
Roll will be taken by a sign-in sheet.

200. Public Forum
Opportunity for any guest or member of the public to address the Council on any item of MCLS business.

* 300. Consent Calendar
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.

* 400. Adoption of the Agenda
RECOMMENDED ACTION: Motion to approve the agenda as distributed.

500. Unfinished Business

501. 2008/09 Financial Update -- Rosario Garza, Pamela Collins

502. Consolidation Update – Greg Mullen, Rosario Garza

- * a. Official name change
- b. Officers for 2009/10
- c. Executive Committee for 2009/10
- * d. Delivery
- e. JPA update

- * 503. Approval of 2009/10 Budget – Rosario Garza, Pamela Collins
RECOMMENDED ACTION: Motion to approve the proposed budget for the Southern California Library Cooperative (SCLC) for 2009/10.
- * 504. Approval of CLSA Plan of Service and Budget Documents 2009/10 – Rosario Garza
RECOMMENDED ACTION: Motion to approve CLSA Plan of Service and Budget documents for SCLC for submission to the California State Library.
- 505. LSTA Grants Update – Rosario Garza
- 506. Written Update Reports
 - a. FILL (From Interns to Library Leaders) Project – Pam Alger
 - b. Training Update – Pam Alger
 - c. AskNow (24/7 Reference Project) – Pam Alger
 - d. Big Box Programming – Pam Alger
 - e. MCLS Reference – Rosario Garza
- 507. Open Source – Open Libraries Project – Rosario Garza
- 508. Legislative Visits and Update – Kathy Gould, Rosario Garza
 - a. CLA Legislative Day, Sacramento
 - b. National Library Legislative Day, Washington, DC
-- Kathy Gould, Paymaneh Maghsoudi, Hilary Keith, Robin Weed-Brown, Rosario Garza
- 600. New Business
 - * 601. Approval of Bylaws for SCLC – Greg Mullen, Rosario Garza
RECOMMENDED ACTION: Motion to approve the Bylaws for SCLC, effective July 1, 2009
 - * 602. Approval of Standing Rules for SCLC – Greg Mullen, Rosario Garza
RECOMMENDED ACTION: Motion to approve the Standing Rules for SCLC, effective July 1, 2009
 - * 603. Approval of Reserve Fund Policy – Robin Weed-Brown
RECOMMENDED ACTION: Approval of Reserve Fund Policy as recommended by MCLS Audit and Finance and Executive Committees.
 - * 604. Recommendation for Three Additional Signatories for System Checking Account – Rosario Garza
 - 605. Other
“...that is, matters initiated in the present meeting.” Robert’s Rules of Order, Revised, III, p. 21. Limited by Brown Act to discussion only.

- 700. Reports
 - 701. Chairperson – Greg Mullen
Comments on MCLS and other library matters.
 - 702. Executive Director – Rosario Garza
News of recent activities and events. Highlights of MCLS services and general library developments.
 - 703. System Advisory Board – Martha Van Heyde Huggins
 - 704. Roundtable
- 800. Presentation of Gavel to Outgoing System Chair – Robin Weed Brown
- 900. Adjournment

* denotes possible action items

CONSENT CALENDAR

1. Approval of minutes from the Council Meeting held on March 19, 2009
2. Approval of 2008/09 Holiday schedule