

**SCLC Administrative Council Meeting
November 18, 2009
Placentia Library District**

HIGHLIGHTS

Public Forum. Cindy Mediavilla, State Library Consultant, reported the following:

- State Library representatives are now attending system Council meetings to share information from the State Library and to take back information or questions from the Council.
- For communities with populations under 20,000, the federal Rural Development Administration has over \$1 billion in federal stimulus funding available. Priorities have not yet been announced, however there is interest in public library construction and broadband retrofit projects. Contact Richard Hall for more information.
- From Suzanne Flint: For those interested in participating in the IMLS Baby Boomers tri-state project, applications will be available in mid-January.
- The Council wished to congratulate with strong support, Stacey Aldrich, on her appointment as the new State Librarian.

Consent Calendar. The consent calendar was approved consisting of the following:

- Minutes of the July 23, 2009 Administrative Council meeting
- 2008/09 CLSA System Program Annual Report and System Uniform Expenditure Report for:
 - a. Metropolitan Cooperative Library System
 - b. Santiago Library System
 - c. South State Cooperative Library System
- 2009/10 CLSA System Uniform Budget

Financial Update. Rosario Garza reviewed the forecast distributed at the meeting, noting a decrease in CLSA revenue by \$6,510, cancellation of the BusinessDecision subscription for lack of usage, decrease in the LAIF interest rate, the ING rate continuing at 1.25%. She then reviewed the Investments report as of October 31, noting a recent deposit of \$400,000 to LAIF not included on the report. She also reviewed the Reserves report that was distributed to the Audit and Finance Committee the previous week, with \$1,200,000 designated for the reserve fund.

LSTA Grants Update. Rosario Garza reported on LSTA grant projects administered by SCLC which include the following: The Family Place, Día de los Niños, Transforming Life After 50, AskNow which is in its last year of funding, LSTA Grants Processes and Procedures which is changing the LSTA application process to an online environment.

Broadband Summit. Rosario Garza reported on the Broadband Summit being held on December 14-15, 2009. Approximately 35 libraries in California have been designated as having low connectivity, to be brought up a level of 1.5 Mbps which is still very low. These libraries must participate in the summit, along with a community "influencer." The process for the summit includes bringing together libraries with low connectivity to work with them to gain more influence in their communities and to develop a policy or roadmap for increasing

connectivity in the state. In order to develop a policy or roadmap for the state, it is important to have participation by all library directors in the state. The summit will be geared toward directors rather than IT staff. The head of the Public Utilities Commission and the CIO of the state will also be in attendance. It is important that the libraries become the hub for access in the community, e.g. for e-learning, e-medicine, etc. Tim O'Reilly will be the keynote speaker. All costs will be covered by the Gates Foundation. Contact information for making reservations is: bblodgett@connectednation.org, 866/882-3081.

Ventura County membership request. Rosario Garza reported that the Ventura County Library has requested membership in SCLC. Steve Brogden, THO, stated that his library recently eliminated the non-resident fee which could have been an issue for the library. Barbara Murray, OXN, stated that the Oxnard and Ventura County libraries have had a working relationship and found it to be beneficial.

Council approved Ventura County Library membership in SCLC. Membership could begin July 1, 2010 if a waiver of the timeframe is requested and approved by the Library of California Board; otherwise, membership would become effective July 1, 2011.

Closed Session. Closed session was not held. Council approved the recommendation of the Executive Committee to extend the contract for the Executive Director for one additional year. At that point, the contract will be reviewed and determination will be made on whether or not a multi-year contract will be in the best interest of the Executive Director and employees.

Financial Statements, June 30, 2009. Council voted to accept the audited Financial Statements, June 30, 2009 for the Metropolitan Cooperative Library System, Santiago Library System, and South State Cooperative Library System.

Investment Policy revisions. Council approved the revisions to the SCLC Investment Policy as distributed.

Policy on bank signatories. Council approved the Bank Signatories Policy as distributed.

Approval of travel for SCLC Executive Director. Council approved travel by Rosario Garza to the ALA Midwinter meeting in Boston, MA, January 15-19, 2010.

Membership Dues 2010/11. Council approved the recommendation of the Executive Committee to increase membership dues for 2010/11 using updated population figures and changing the multiplier for the population factor from .025 to .0255. It was noted that the dues figures for the libraries with caps should be recalculated with the .0255 factor.

Chair Report. Jan Sanders reported on attending the LJ Gale Summit on Library Funding in Difficult Times in Chicago. The workshop included information on better use of the Friends and foundations, funding from the private sector, and fund-making strategies for not-for-profits. She will work with system staff to make the materials available for those who are interested. While feeling sympathetic, she also felt fortunate after visiting with Toni Garvey, Director of the Phoenix Public Library, who had to cut her budget by 26%, then was requested to make another 23% cut.

Executive Director Report. Rosario Garza reported the following:

- The numbers for second-level reference questions are down from last year for SCLC and Pacific Library Partnership libraries.
- 49-99 system members may be moving to or partnering with other library systems in the next or following fiscal year which will eliminate the revenue being received to administer the system.
- The Reference/Adult Services interest group is planning a workshop on advocacy which will be made available to all staff.
- Pam Alger, Training and Development Officer, retired on October 15; recruitment for her position is taking place.
- She is working on a program for ALA on consortia and library systems and how they are evolving to meet the needs of their users.
- She continues to work on the Sustainability Advisory Group.