



Serra Cooperative Library System
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**SERRA COOPERATIVE LIBRARY SYSTEM
ADMINISTRATIVE COUNCIL MEETING MINUTES**

**Thursday, October 16, 2025
11:00 am – 1:00 pm**

Meeting Location:

San Diego Public Library - Pacific Highlands Ranch
12911 Pacific Pl., San Diego, CA 92130

Alternate Meeting Locations:

Brawley Public Library, 400 Main St., Brawley, CA 92227
Camarena Memorial Library, 850 Encinas Ave. Calexico, CA 92231
Chula Vista Public Library, 365 F St., Chula Vista, CA 91910
Coronado Public Library, 640 Orange Ave., Coronado, CA 92118
Escondido Public Library, 272 E. Via Rancho Parkway, Library Events – Floor 1,
Escondido, CA 92025
Imperial County Free Library, 1331 S. Clark Rd. El Centro, CA 92243
Imperial Public Library, 200 W. 9th St., Imperial, CA 92251
Oceanside Public Library, 330 N. Coast Highway, Oceanside, CA 92054
San Diego County Library, 5560 Overland Ave., #110, San Diego, CA 92123

Attendance

Briley, Shaun - Coronado
Jenkins, Jennifer - San Diego Public
Cronk, Robert (Guest) – San Diego Public
DiMento, Cathy - Oceanside
Ghio, Danielle - National City
Guerrero, Mary Jane - Imperial County
Haller, Ember - City of Imperial
Landa, Rino - Escondido
Legaspi, Lizeth - Camarena
Mason, Carla - El Centro
Ohr, Donna - San Diego County
Ortega, Petra - Brawley
Smithson, Suzanne - Carlsbad City Library
Whatley, Joy - Chula Vista

Other

Beck, Andy - SCLC

Powers, Christine - SCLC
Robbins, Julianna - CSL
Snodgrass, Nerissa - SCLC

1. The meeting was called to order at 11:04 am. Suzanne Smithson
2. Public Comment Suzanne Smithson
Opportunity for any guest or member of the public to address the Council on any item of Serra business not represented on the current agenda.
None
3. Consent Calendar Suzanne Smithson
 - a. Minutes of the August 21, 2025, Administrative Council special meeting (ACTION)
MSP (Mason/Ghio) to pass the Consent Calendar, without changes.
11 yes, 0 no, 0 abstain

Robert Cronk joined the meeting as a guest at 11:06 am.
4. Adoption of the Agenda Suzanne Smithson
The Chair adopted the agenda, without objection.

Donna Ohr joined the meeting.
5. Brown Act Training from General Counsel's Office, Rosemary Koo,
Jones Mayer Senior Attorney
Rosemary Koo presented the Brown Act Training from General Counsel's Office.
6. Budget Status Report for FY 2025/26 Andy Beck
(DISCUSSION)
Controller, Andy Beck, presented the Budget Status Report for Fiscal Year 2025/26.

Petra Ortega joined the meeting at 11:19 am.
7. Discussion of LINK+ Member Contributions Christine Powers
(ACTION)
MSP(DiMento/Haller) to approve the following method of funding to support the ongoing costs for LINK+, pending final costs from LINK+ vendors; Population 50%, Circulation 50%, with \$15k cap for San Diego Public Library and pro rata for the rest of the libraries for a total of \$31,000. In addition, libraries agree to update their statistics annually.
12 yes, 0 no, 1 abstain
8. Committee Reports
 - a. STARC Cathy DiMento
Link+ service updates and a hub proposal; Comics Plus is offering Sarah libraries a slight discount to pass along; and they discussed Discover & Go and strategies to encourage attractions to release more passes.

b. Adult Services Jennifer Jenkins
Adult Services Committee FY2026 chaired by Cecilia Salgado (SD County Library) with Vice Chair Jorge Garcia (Oceanside Public Library) and new Secretary Jacqueline Luna. Reporter duties will continue to rotate. They will soon issue a call for flash presenters for the sixth annual professional development day, tentatively scheduled for Thursday, April 23, 2026, at San Diego Central Library; theme: Community Engagement.

c. Youth Services Donna Ohr
Professional Development Day (Oct. 9) was successful with 120 attendees: keynote by Ontario City Library Director Sean Thrasher. Next performer showcase is scheduled for Wednesday, January 14, 2026, 8:00 AM–3:00 PM at Chula Vista Civic Center Branch (Chula Vista hosting); performers pay \$50 to participate, attendees attend free.

9. State Library Report Julianna Robbins
California State Library representative, Julianna Robbins, presented the State Library Report.

10. Administrative Council Chair Report Suzanne Smithson
None

11. Other Suzanne Smithson
None

12. What's New at Your Library Suzanne Smithson

Escondido

The renovation is on schedule with minor issues but no major delays. The city requested additional council funding, which will allow all windows to be replaced. The board approved previously unfunded items, and they're awaiting a sizable donation from the library foundation to cover remaining costs. The building's interior will largely appear new though the structure remains. Reopening is planned for late spring/early summer 2026.

Camarena

The library's parking lot has been rebuilt and will reopen soon. While street parking has been inconvenient for patrons, carpenters helped paint the library interior, making it look cleaner. The next project is painting and repairing the exterior.

Imperial County

The county library's Calipatria branch renovation has finally begun after years of waiting; the work is progressing faster than expected.

13. Adjournment Suzanne Smithson
MS (Mason/Ghio) to adjourn the meeting at 12:33 pm.