



Southern California Library Cooperative
Executive Committee Meeting
Wednesday, January 25, 2023
1:00-2:00pm
Virtual

Minutes

Approved March 22, 2023

Attendance

Addington, Jennifer – Palos Verdes
Billings, Cathy – South Pasadena
Broman, Susan – LAPL
Goldman, Elizabeth – Burbank
Herbert, Mark – El Segundo
Shaffer, Gary – Glendale
Torres, Anita – Pomona
Walker-Lanz, Jesse – LACo

Other

Beck, Andy – SCLC
Graver, Lori – SCLC
Powers, Christine – SCLC
Walker, Wayne - SCLC

1. Opening Gary Shaffer
Meeting called to order at 1:02pm.
2. Public Comment Gary Shaffer
Opportunity for any guest or member of the public to address the Council on any item of SCLC business.
None.

3. Consent Calendar Gary Shaffer
(ACTION)
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
- a. Minutes from the November 30, 2022 Executive Committee meeting.
MSP (Billings/Addington) to pass the Consent Calendar, as presented.
8 yes, 0 no, 0 abstain
4. Adoption of the Agenda Gary Shaffer
Chairs adopted the Agenda, without objection.
5. SCLC Personnel Update Gary Shaffer
(DISCUSSION)
Last year, both the Executive Director and Controller positions became vacant, requiring SCLC to launch recruitments for both positions. By the end of the calendar year, SCLC was successful in finalizing the candidate for each position. Christine Powers was hired as the Executive Director, starting on January 1, 2023. Andy Beck was hired as the Controller, and started on January 9, 2023. It is anticipated that the overall expenses for staff salaries in this fiscal year will be lower than what was approved for the FY 22-23 budget.
6. Budget Status Report FY2022/23 Andy Beck
(DISCUSSION)
All approved CLSA allocations have been received and current grants awarded are reflected in the Budget Status Report. Membership Dues remain collected at 90%. Rollover CLSA Funds are being expended. The PLSEP 22/23 grant has been approved, but funds have yet to be received. Salaries and wages are at 35% of the budget due to the vacancies in personnel, with total personnel expenses at 43% of the budget.
7. PLSEP FY2022/23 Grant Update Wayne Walker
(DISCUSSION)
Due to an issue with the Unique Entity Identification (UEI) assigned for the other 4 SCLC managed cooperative systems which would not allow them to apply individually, SCLC staff worked with the State Library to join all 5 systems applications under SCLC to be managed by SCLC as one larger grant. The total combined grant value is \$332,248, of that \$20,250 for SCLC Staff Time and \$30,750 for Indirect will go to SCLC if the grant is fully expended.

8. Strategic Plan Update Elizabeth Goldman
(DISCUSSION)
The Planning Ad Hoc Committee (Broman, Goldman and Walker-Lanz) met last week. The committee would like to identify any expenses related to carrying out the work of the strategic plan so that those expenses can be included in the budget for the upcoming fiscal year.”
The Member Library Engagement Ad Hoc Committee (Billings, Cousin and Winslow) met several weeks ago, to brainstorm avenues of engaging library employees in the process.
9. PressReader and Los Angeles Times Gary Shaffer
(DISCUSSION)
In September of 2021, SCLC enter into an agreement with Baker & Taylor in the amount of \$632,332 for a 2-year-period to procure PressReader on behalf of the Cooperative. On July 1, 2022, the Los Angeles (LA) Times was abruptly removed from the platform without notice. PressReader and Baker & Taylor were not made aware of this removal until it occurred. Talks are ongoing between PressReader and the LA Times. John Szabo (LAPL) has reached out to his contacts at the LA Times, and the issue was surfaced to the LA Times executive team. Szabo expects to have a response from LA Times within the next few weeks.
10. Other Gary Shaffer
“...that is, matters initiated in the present meeting.” Robert’s Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.
On January 10, 2023, SCLC staff, Goldman, Shaffer and Walker-Lanz attended an all-day facilitated retreat. Shaffer encouraged systems to promote involvement with the California Young Reader Medal program (www.californiayoungreadermedal.org).
11. Adjournment Gary Shaffer
Meeting adjourned at 1:29pm.

Respectfully submitted by Lori Graver on March 24, 2023.