



Serra Cooperative Library System
c/o SCLC ▪ 222 E. Harvard St. ▪ Glendale, CA 91205
Phone: 626-359-6111
www.serralib.org

**SERRA COOPERATIVE LIBRARY SYSTEM
ADMINISTRATIVE COUNCIL MEETING**

**Thursday, October 16, 2025
11:00 am – 1:00 pm**

Meeting Location:

San Diego Public Library - Pacific Highlands Ranch
12911 Pacific Pl., San Diego, CA 92130

Via Zoom:

<https://us02web.zoom.us/j/81071028812?pwd=eWYWcXFmXnL9IRgyYl8qOCRmeGrq.1>

Meeting ID: 810 7102 8812

Passcode: 985969

Alternate Meeting Locations:

Brawley Public Library, 400 Main St., Brawley, CA 92227
Camarena Memorial Library, 850 Encinas Ave. Calexico, CA 92231
Chula Vista Public Library, 365 F St., Chula Vista, CA 91910
Coronado Public Library, 640 Orange Ave., Coronado, CA 92118
Escondido Public Library, 272 E. Via Rancho Parkway, Library Events – Floor 1,
Escondido, CA 92025
Imperial County Free Library, 1331 S. Clark Rd. El Centro, CA 92243
Imperial Public Library, 200 W. 9th St., Imperial, CA 92251
Oceanside Public Library, 330 N. Coast Highway, Oceanside, CA 92054
San Diego County Library, 5560 Overland Ave., #110, San Diego, CA 92123

All items may be considered for action.

1. Call to Order and Roll Call Suzanne Smithson
2. Public Comment Suzanne Smithson
Opportunity for any guest or member of the public to address the Council on any item of Serra business not represented on the current agenda.

- | | |
|---|----------------------------------|
| 3. Consent Calendar | Suzanne Smithson |
| a. Minutes of the August 21, 2025, Administrative Council regular meeting
(ACTION) | |
| 4. Adoption of the Agenda | Suzanne Smithson |
| 5. Brown Act Training from General Counsel's Office,
Jones Mayer | Rosemary Koo,
Senior Attorney |
| 6. Budget Status Report for FY 2025/26
(DISCUSSION) | Andy Beck |
| 7. Discussion of LINK+ Member Contributions
(ACTION) | Christine Powers |
| 8. Committee Reports | |
| a. STARC | Cathy DiMento |
| b. Adult Services | Jennifer Jenkins |
| c. Youth Services | Donna Ohr |
| 9. State Library Report | Julianna Robbins |
| 10. Administrative Council Chair Report | Suzanne Smithson |
| 11. Other | Suzanne Smithson |
| 12. What's New at Your Library | Suzanne Smithson |
| 13. Adjournment | Suzanne Smithson |



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**SERRA COOPERATIVE LIBRARY SYSTEM
ADMINISTRATIVE COUNCIL MEETING MINUTES**

Thursday, August 21, 2025
11:00 am – 1:00 pm

Meeting Location:
Oceanside Public Library, 330 N Coast Highway, Oceanside CA 92054

Alternate Meeting Locations:
Brawley Public Library 400 Main St, Brawley, CA 92227
Chula Vista Public Library, 365 F Street, Chula Vista, CA 91910
Coronado Public Library, 640 Orange Ave, Coronado, 92118
Imperial County Free Library, 1331 S. Clark Rd. El Centro, CA 92243
San Diego County Library, 5560 Overland Ave Suite 110, San Diego CA, 92123

Attendance

Briley, Shaun - Coronado
DiMento, Cathy (CJ) - Oceanside
Ghio, Danielle - National City
Guerrero, Mary Jane - Imperial County
Landa, Rino - Escondido
Legaspi, Lizeth - Camarena
Mason, Carla - El Centro
Isicson, Robin - San Diego County
Ortega, Petra - Brawley
Smithson, Suzanne - Carlsbad
Whatley, Joy - Chula Vista

Guests

Haller, Ember - City of Imperial
Jenkins, Jennifer - San Diego Public

Other

Beck, Andy - SCLC
Powers, Christine - SCLC
Robbins, Julianna - CSL
Snodgrass, Nerissa - SCLC

1. Call to Order and Roll Call Suzanne Smithson
The meeting was called to order at 11:02 am.
2. Public Comment Suzanne Smithson
Opportunity for any guest or member of the public to address the Council on any item of Serra business not represented on the current agenda.
None
3. Consent Calendar Suzanne Smithson
 - a. Minutes of the July 24, 2025, Administrative Council special meeting

(ACTION)

MSP (Legaspi/Mason) to pass the consent calendar.

11 yes, 0 no, 0 abstain

4. Adoption of the Agenda Suzanne Smithson
Chair adopted the agenda, as presented, without objection.

5. Budget Status Report for FY 2024/25 Andy Beck
(DISCUSSION)
Controller Andy Beck presented the Budget Status Report for FY 2024/25.

6. CLSA FY 2024/25 Annual Report Christine Powers
(ACTION)
MSP (DiMento/Legaspi) to authorize the Executive Director to work with the Chair to complete the CLSA FY 2024/25 System Program Annual Report for submission to the State Library by the September deadline.
11yes, 0 no, 0 abstain

7. Discussion of LINK+ Member Contributions Christine Powers
(ACTION)
No action was taken regarding this item. SCLC staff were instructed to bring back additional information regarding LINK+ member contributions at the next regular meeting.

8. Committee Reports
 - a. STARC Cathy DiMento
The committee has been working on information regarding the LINK+ member contributions, a Comics Plus offer and draft work on disaster response plan.
 - b. Adult Services Jennifer Jenkins
None
 - c. Youth Services Robin Isicson
The committee is working on their next Professional Development Day and their Performers Showcase.

9. State Library Report Julianna Robbins
Library Programs Consultant Julianna Robbins provided an update on the current initiatives and programs offered by the California State Library.

10. Administrative Council Chair Report Suzanne Smithson
None

11. Other Suzanne Smithson
None

12. What's New at Your Library Suzanne Smithson
Oceanside
Former Oceanside Director, Jose Aponte's nature photography is on exhibit at Oceanside PL.

Escondido

The library’s renovation is going faster than expected. They are looking at hopefully reopening in early spring of 2026. During the renovation project they have a temporary site at the North County Mall.

Brawley

Their Council has approved a much-needed bookcase expansion.

13. Adjournment

MSP (Legaspi/Ghio) to adjourn meeting at 12:46 pm.

Suzanne Smithson

DRAFT



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AC Agenda Item 6

DATE: October 16, 2025
TO: Serra Administrative Council
FROM: Andy Beck, Controller, Serra/SCLC

SUBJECT: Budget Status Report for FY 2025/26 (DISCUSSION)

BACKGROUND: The Budget Status Report for Fiscal Year 2025/26 is attached for review and reflects reconciled bank statements through August 31, 2025.

For revenues, membership dues of \$66,568 were recorded as financial resources available for use. Other revenues include CLSA baseline of \$32,458, system administration of \$8,849, and LINK+ reimbursements of \$7,470, which were recorded as respective expenses were recognized.

Expenses include communications and delivery of \$61,658, other program services of \$869, and administration of \$8,993. These expenses do not reflect what was paid but amounts that were incurred.

As of August 31, 2025, the System has a surplus of \$44,282 and cash balance of \$703,687.

FISCAL IMPACT: None

RECOMMENDATION: Informational

EXHIBIT:

- a. Budget Status Report
- b. Bank Statements July – August 2025 (on pgs. 26-41 of the agenda packet)

Serra Cooperative Library System
 Budget Status Report
 August 31, 2025

	Actual FY 2024/25	Approved Budget FY2025/26	Actual FY 2025/26	\$ Variance	% Realized
Program and general revenues					
CLSA Communications & Delivery	\$ 188,781	\$ 137,392	\$ 32,458	\$ (51,389)	23.62%
CLSA System Administration	27,512	27,498	8,849	(14)	32.18%
Reimbursement (Link+)	60,606	13,685	7,470	(46,921)	54.59%
Membership Dues	65,463	66,568	66,568	1,105	100.00%
Investment return	1,335	1,000	457	(335)	45.70%
Total program and general revenues	\$ 343,697	\$ 246,143	\$ 115,802	\$ (97,554)	47.05%
Communications and delivery					
Delivery	\$ 166	\$ 500	\$ -	\$ 334	0.00%
E-resources	125,688	75,000	11,667	(50,688)	15.56%
Resource sharing	263,211	360,000	49,144	96,789	13.65%
Audit Fees	6,465	6,750	-	285	0.00%
Office supplies	749	1,100	72	351	6.55%
Telecommunications	4,202	3,600	775	(602)	21.53%
Total communication and delivery	\$ 400,481	\$ 446,950	\$ 61,658	\$ 46,469	13.80%
Other services					
Museum Month Sponsorship	\$ 5,000	\$ 5,000	\$ -	\$ -	0.00%
Discover & Go	5,700	8,950	869	3,250	9.71%
Youth Services Professional Development	3,509	4,000	-	491	0.00%
Adult Services Professional Development	3,498	4,000	-	502	0.00%
Total other services	\$ 17,707	\$ 21,950	\$ 869	\$ 4,243	3.96%
Administration					
Administration expense	\$ 53,121	\$ 53,095	\$ 8,849	\$ (26)	16.67%
Meetings/conferences/travel	950	1,750	144	800	8.23%
Total administration	\$ 54,071	\$ 54,845	\$ 8,993	\$ 774	16.40%
Summary					
Total revenues	\$ 343,697	\$ 246,143	\$ 115,802	\$ (97,554)	47.05%
Total expenses	472,259	523,745	71,520	51,486	13.66%
Surplus (Deficit)	\$ (128,562)	\$ (277,602)	\$ 44,282	\$ (149,040)	-15.95%



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AC Agenda Item 7

DATE: October 16, 2025
 TO: Serra Administrative Council
 FROM: Christine Powers, Executive Director, Serra/SCLC
 Andy Beck, Controller, Serra/SCLC

SUBJECT: **Discussion of LINK+ Member Contributions (ACTION)**

BACKGROUND: The Administrative Council of the Serra Cooperative Library System (Serra) held a special meeting on July 24, 2025, to discuss what future member contributions would look like to support LINK+, a cooperative system between public and academic libraries in California and Nevada which allows patrons to search its catalog and borrow books and media from member libraries. During the special meeting, various member contribution options were presented and discussed, and several suggestions were presented at the August 21, 2025, meeting.

At the August meeting, the Council agreed to a reduced four-hub delivery model, as follows:

North San Diego	Central San Diego	South San Diego	Imperial Valley
Oceanside	San Diego Public	Chula Vista	Brawley
Carlsbad		National City	Camarena
Escondido		Coronado	El Centro
			Imperial County
			Imperial Public

All members have committed to this model and have indicated that they would be able to provide daily delivery to/from their hub’s main delivery location. Switching to four hubs would reduce delivery charges to an estimated \$95,000/year, compared to the current cost of approximately \$247,000/year, saving Serra approximately \$152,000 annually. Unity has indicated that all materials going to a hub would need to have the same delivery location, and staff are still waiting for Innovative to confirm whether this is feasible. Should Serra be able to successfully implement four-hub delivery, this will drop the shortfall from \$200,000 to approximately \$31,000. Moving forward, all proposed member allocations are based on sharing a total cost of \$31,000.

At the August meeting, there was also consensus from the Council that, regardless of the funding model selected, members would be able to pay 100% of their library's contributions effective FY 2026/27, rather than a staggered allocation phased in over several fiscal years.

Additionally, during the meeting, there was a request to consider using the most current circulation statistics in determining member contributions. There was also a request from a member to reconsider the use of Local Operating Income per Capita (LIPC), as one library system serves a much larger population than the official population they receive funding for.

Given this feedback, a number of options are presented for Council's consideration. It should be noted that there are two sets of circulation statistics, as requested at the last meeting: 2020 circulation numbers that were provided to Innovative that helped determine LINK+ costs for the cooperative, and FY 2023/24 total annual circulation figures, as reported to the State Library. Each of the tables has two proposed allocations, based on the two sets of circulation statistics used.

Exhibit "a" contains proposed member rates based on population, LIPC, and circulation. There are four tables in this exhibit, with the three factors weighed as follows:

- Population 33%, LIPC 33%, Circulation 33%
- Population 25%, LIPC 50%, Circulation 25%
- Population 45%, LIPC 40%, Circulation 15%
- Population 50%, LIPC 25%, Circulation 25%

Exhibit "b" contains proposed member rates based on population and circulation only. There are four tables in this exhibit, with the two factors weighed as follows:

- Population 50%, Circulation 50%
- Population 25%, Circulation 75%
- Population 75%, Circulation 25%
- Population 0%, Circulation 100%

Serra's FY 2025/26 membership dues are also included as Exhibit "c" for reference.

RECOMMENDATION: Staff respectfully recommend that the Council approve a method of funding to support the ongoing costs for LINK+, pending final costs from LINK+ vendors.

FISCAL IMPACT: Dependent on the direction provided by the Council. Any approved increases will be effective for FY 2026/27. These figures assume that California Library Services Act Funds will be restored for FY 2026/27.

EXHIBITS:

- a. Population, LIPC, and Circulation Based Rates
- b. Population and Circulation Based Rates
- c. FY 2025/26 Serra Cooperative Library System Membership Dues

Population / LIPC / Circulation Based Rates

Location	Population of The Legal Service Area	Local Operating Income per Capita	2020 Circulation	2023/24 Circulation	2020 Circulation Pro Rate	2020 Circulation Allocation	2023/24 Circulation Pro Rate	2023/24 Circulation Allocation
BRAWLEY PUBLIC LIBRARY	27,539	\$ 16.14	85,555	7,843	1.76%	\$ 544.87	1.49%	\$ 462.91
CAMARENA MEMORIAL PUBLIC LIBRARY	38,697	\$ 14.43	44,749	58,583	1.66%	\$ 515.76	1.71%	\$ 531.01
CARLSBAD CITY LIBRARY	114,549	\$ 107.65	132,734	1,320,225	9.25%	\$ 2,866.02	13.34%	\$ 4,134.35
CHULA VISTA PUBLIC LIBRARY	274,784	\$ 13.85	954,071	451,568	8.08%	\$ 2,505.83	6.39%	\$ 1,980.23
CORONADO PUBLIC LIBRARY	22,150	\$ 160.75	245,000	397,511	11.85%	\$ 3,672.01	12.38%	\$ 3,837.41
EL CENTRO PUBLIC LIBRARY	44,445	\$ 22.78	65,327	39,141	2.37%	\$ 734.93	2.28%	\$ 707.71
ESCONDIDO PUBLIC LIBRARY	149,799	\$ 24.45	650,482	591,755	5.97%	\$ 1,852.19	5.80%	\$ 1,796.70
IMPERIAL COUNTY LIBRARY	47,299	\$ 8.51	34,499	67,876	1.36%	\$ 420.71	1.47%	\$ 456.70
IMPERIAL PUBLIC LIBRARY	21,496	\$ 13.26	40,671	18,800	1.33%	\$ 411.26	1.25%	\$ 388.38
NATIONAL CITY PUBLIC LIBRARY	60,974	\$ 35.22	214,669	105,331	3.94%	\$ 1,222.19	3.57%	\$ 1,107.90
OCEANSIDE PUBLIC LIBRARY	171,063	\$ 36.09	478,695	466,751	6.47%	\$ 2,004.73	6.44%	\$ 1,997.26
SAN DIEGO COUNTY LIBRARY	0	\$ -	-	-	0.00%	\$ -	0.00%	\$ -
SAN DIEGO PUBLIC LIBRARY	1,368,395	\$ 47.88	6,840,359	6,160,448	45.97%	\$ 14,249.51	43.87%	\$ 13,599.44
Total	2,341,190	\$ 500.99	9,786,811	9,685,832		\$31,000.00		\$31,000.00

*Based on:	Evenly
Population Weight	33%
LIPC Weight	33%
Circulation	33%

Location	Population of The Legal Service Area	Local Operating Income per Capita	2020 Circulation	2023/24 Circulation	2020 Circulation Pro Rate	2020 Circulation Allocation	2023/24 Circulation Pro Rate	2023/24 Circulation Allocation
BRAWLEY PUBLIC LIBRARY	27,539	\$ 16.14	85,555	7,843	2.12%	\$ 658.40	1.93%	\$596.92
CAMARENA MEMORIAL PUBLIC LIBRARY	38,697	\$ 14.43	44,749	58,583	1.97%	\$ 610.11	2.00%	\$621.55
CARLSBAD CITY LIBRARY	114,549	\$ 107.65	132,734	1,320,225	12.31%	\$ 3,814.73	15.37%	\$4,765.98
CHULA VISTA PUBLIC LIBRARY	274,784	\$ 13.85	954,071	451,568	6.75%	\$ 2,093.61	5.48%	\$1,699.42
CORONADO PUBLIC LIBRARY	22,150	\$ 160.75	245,000	397,511	16.91%	\$ 5,240.68	17.31%	\$5,364.73
EL CENTRO PUBLIC LIBRARY	44,445	\$ 22.78	65,327	39,141	2.91%	\$ 903.54	2.85%	\$883.12
ESCONDIDO PUBLIC LIBRARY	149,799	\$ 24.45	650,482	591,755	5.70%	\$ 1,767.30	5.57%	\$1,725.68
IMPERIAL COUNTY LIBRARY	47,299	\$ 8.51	34,499	67,876	1.44%	\$ 447.17	1.53%	\$474.16
IMPERIAL PUBLIC LIBRARY	21,496	\$ 13.26	40,671	18,800	1.66%	\$ 513.53	1.60%	\$496.37
NATIONAL CITY PUBLIC LIBRARY	60,974	\$ 35.22	214,669	105,331	4.71%	\$ 1,461.45	4.44%	\$1,375.73
OCEANSIDE PUBLIC LIBRARY	171,063	\$ 36.09	478,695	466,751	6.65%	\$ 2,061.76	6.63%	\$2,056.16
SAN DIEGO COUNTY LIBRARY	0	\$ -	-	-	0.00%	\$ -	0.00%	\$0.00
SAN DIEGO PUBLIC LIBRARY	1,368,395	\$ 47.88	6,840,359	6,160,448	36.86%	\$ 11,427.73	35.29%	\$10,940.18
Total	2,341,190	\$ 500.99	9,786,811	9,685,832		\$31,000.00		\$31,000.00

*Based on:	25 / 50 / 25
Population Weight	25%
LIPC Weight	50%
Circulation	25%

Population / LIPC / Circulation Based Rates

Location	Population of The Legal Service Area	Local Operating Income per Capita	2020 Circulation	2023/24 Circulation	2020 Circulation Pro Rate	2020 Circulation Allocation	2023/24 Circulation Pro Rate	2023/24 Circulation Allocation
BRAWLEY PUBLIC LIBRARY	27,539	\$ 16.14	85,555	7,843	2.10%	\$ 651.70	1.98%	\$614.82
CAMARENA MEMORIAL PUBLIC LIBRARY	38,697	\$ 14.43	44,749	58,583	2.10%	\$ 651.45	2.12%	\$658.32
CARLSBAD CITY LIBRARY	114,549	\$ 107.65	132,734	1,320,225	12.02%	\$ 3,725.81	13.86%	\$4,296.56
CHULA VISTA PUBLIC LIBRARY	274,784	\$ 13.85	954,071	451,568	7.98%	\$ 2,474.04	7.22%	\$2,237.52
CORONADO PUBLIC LIBRARY	22,150	\$ 107.65	245,000	397,511	10.42%	\$ 3,228.69	10.66%	\$3,303.12
EL CENTRO PUBLIC LIBRARY	44,445	\$ 22.78	65,327	39,141	2.99%	\$ 926.44	2.95%	\$914.19
ESCONDIDO PUBLIC LIBRARY	149,799	\$ 24.45	650,482	591,755	6.06%	\$ 1,878.43	5.98%	\$1,853.46
IMPERIAL COUNTY LIBRARY	47,299	\$ 8.51	34,499	67,876	1.72%	\$ 533.81	1.77%	\$550.01
IMPERIAL PUBLIC LIBRARY	21,496	\$ 13.26	40,671	18,800	1.66%	\$ 514.44	1.63%	\$504.14
NATIONAL CITY PUBLIC LIBRARY	60,974	\$ 35.22	214,669	105,331	4.65%	\$ 1,440.34	4.48%	\$1,388.91
OCEANSIDE PUBLIC LIBRARY	171,063	\$ 36.09	478,695	466,751	7.24%	\$ 2,245.75	7.23%	\$2,242.38
SAN DIEGO COUNTY LIBRARY	-	\$ -	-	-	0.00%	\$ -	0.00%	\$0.00
SAN DIEGO PUBLIC LIBRARY	1,368,395	\$ 47.88	6,840,359	6,160,448	41.06%	\$ 12,729.08	40.12%	\$12,436.55
Total	2,341,190	\$ 447.89	9,786,811	9,685,832		\$31,000.00		\$31,000.00

*Based on:	45 / 40 / 15
Population Weight	45%
LIPC Weight	40%
Circulation	15%

Location	Population of The Legal Service Area	Local Operating Income per Capita	2020 Circulation	2023/24 Circulation	2020 Circulation Pro Rate	2020 Circulation Allocation	2023/24 Circulation Pro Rate	2023/24 Circulation Allocation
BRAWLEY PUBLIC LIBRARY	27,539	\$ 16.14	85,555	7,843	1.71%	\$ 529.42	1.51%	\$467.95
CAMARENA MEMORIAL PUBLIC LIBRARY	38,697	\$ 14.43	44,749	58,583	1.75%	\$ 541.39	1.78%	\$552.83
CARLSBAD CITY LIBRARY	114,549	\$ 107.65	132,734	1,320,225	8.79%	\$ 2,726.12	11.86%	\$3,677.37
CHULA VISTA PUBLIC LIBRARY	274,784	\$ 13.85	954,071	451,568	9.08%	\$ 2,814.38	7.81%	\$2,420.19
CORONADO PUBLIC LIBRARY	22,150	\$ 107.65	245,000	397,511	7.11%	\$ 2,203.35	7.51%	\$2,327.40
EL CENTRO PUBLIC LIBRARY	44,445	\$ 22.78	65,327	39,141	2.39%	\$ 740.09	2.32%	\$719.68
ESCONDIDO PUBLIC LIBRARY	149,799	\$ 24.45	650,482	591,755	6.23%	\$ 1,929.85	6.09%	\$1,888.23
IMPERIAL COUNTY LIBRARY	47,299	\$ 8.51	34,499	67,876	1.57%	\$ 487.71	1.66%	\$514.70
IMPERIAL PUBLIC LIBRARY	21,496	\$ 13.26	40,671	18,800	1.30%	\$ 403.92	1.25%	\$386.76
NATIONAL CITY PUBLIC LIBRARY	60,974	\$ 35.22	214,669	105,331	3.82%	\$ 1,183.07	3.54%	\$1,097.36
OCEANSIDE PUBLIC LIBRARY	171,063	\$ 36.09	478,695	466,751	6.89%	\$ 2,135.99	6.87%	\$2,130.39
SAN DIEGO COUNTY LIBRARY	-	\$ -	-	-	0.00%	\$ -	0.00%	\$0.00
SAN DIEGO PUBLIC LIBRARY	1,368,395	\$ 47.88	6,840,359	6,160,448	49.37%	\$ 15,304.70	47.80%	\$14,817.15
Total	2,341,190	\$ 447.89	9,786,811	9,685,832		\$31,000.00		\$31,000.00

*Based on:	50 / 25 / 25
Population Weight	50%
LIPC Weight	25%
Circulation	25%

Population / Circulation Based Rates

Location	Population of The Legal Service Area	2020 Circulation	2023/24 Circulation	2020 Circulation Pro Rata	2020 Circulation Allocation	2023/24 Circulation Pro Rata	2023/24 Circulation Allocation
BRAWLEY PUBLIC LIBRARY	27,539	85,555	7,843	1.03%	\$ 317.82	0.63%	\$194.87
CAMARENA MEMORIAL PUBLIC LIBRARY	38,697	44,749	58,583	1.06%	\$ 327.07	1.13%	\$349.94
CARLSBAD CITY LIBRARY	114,549	132,734	1,320,225	3.12%	\$ 968.60	9.26%	\$2,871.10
CHULA VISTA PUBLIC LIBRARY	274,784	954,071	451,568	10.74%	\$ 3,330.25	8.20%	\$2,541.86
CORONADO PUBLIC LIBRARY	22,150	245,000	397,511	1.72%	\$ 534.67	2.53%	\$782.77
EL CENTRO PUBLIC LIBRARY	44,445	65,327	39,141	1.28%	\$ 397.71	1.15%	\$356.89
ESCONDIDO PUBLIC LIBRARY	149,799	650,482	591,755	6.52%	\$ 2,021.96	6.25%	\$1,938.73
IMPERIAL COUNTY LIBRARY	47,299	34,499	67,876	1.19%	\$ 367.78	1.36%	\$421.77
IMPERIAL PUBLIC LIBRARY	21,496	40,671	18,800	0.67%	\$ 206.73	0.56%	\$172.40
NATIONAL CITY PUBLIC LIBRARY	60,974	214,669	105,331	2.40%	\$ 743.67	1.85%	\$572.24
OCEANSIDE PUBLIC LIBRARY	171,063	478,695	466,751	6.10%	\$ 1,890.67	6.06%	\$1,879.46
SAN DIEGO COUNTY LIBRARY	0	-	-	0.00%	\$ -	0.00%	\$0.00
SAN DIEGO PUBLIC LIBRARY	1,368,395	6,840,359	6,160,448	64.17%	\$ 19,893.06	61.03%	\$18,917.96
Total	2,341,190	9,786,811	9,685,832		\$31,000.00		\$31,000.00

*Based on:	Evenly
Population Weight	50%
Circulation	50%

Location	Population of The Legal Service Area	2020 Circulation	2023/24 Circulation	2020 Circulation Pro Rata	2020 Circulation Allocation	2023/24 Circulation Pro Rata	2023/24 Circulation Allocation
BRAWLEY PUBLIC LIBRARY	27,539	85,555	7,843	0.95%	\$ 294.41	0.35%	\$109.99
CAMARENA MEMORIAL PUBLIC LIBRARY	38,697	44,749	58,583	0.76%	\$ 234.41	0.87%	\$268.72
CARLSBAD CITY LIBRARY	114,549	132,734	1,320,225	2.24%	\$ 694.52	11.45%	\$3,548.28
CHULA VISTA PUBLIC LIBRARY	274,784	954,071	451,568	10.25%	\$ 3,176.15	6.43%	\$1,993.56
CORONADO PUBLIC LIBRARY	22,150	245,000	397,511	2.11%	\$ 655.36	3.31%	\$1,027.51
EL CENTRO PUBLIC LIBRARY	44,445	65,327	39,141	0.98%	\$ 302.32	0.78%	\$241.08
ESCONDIDO PUBLIC LIBRARY	149,799	650,482	591,755	6.58%	\$ 2,041.19	6.18%	\$1,916.33
IMPERIAL COUNTY LIBRARY	47,299	34,499	67,876	0.77%	\$ 238.53	1.03%	\$319.50
IMPERIAL PUBLIC LIBRARY	21,496	40,671	18,800	0.54%	\$ 167.78	0.38%	\$116.29
NATIONAL CITY PUBLIC LIBRARY	60,974	214,669	105,331	2.30%	\$ 711.82	1.47%	\$454.68
OCEANSIDE PUBLIC LIBRARY	171,063	478,695	466,751	5.50%	\$ 1,703.48	5.44%	\$1,686.66
SAN DIEGO COUNTY LIBRARY	0	-	-	0.00%	\$ -	0.00%	\$0.00
SAN DIEGO PUBLIC LIBRARY	1,368,395	6,840,359	6,160,448	67.03%	\$ 20,780.05	62.31%	\$19,317.40
Total	2,341,190	9,786,811	9,685,832		\$31,000.00		\$31,000.00

*Based on:	25/75
Population Weight	25%
Circulation	75%

Population / Circulation Based Rates

Location	Population of The Legal Service Area	2020 Circulation	2023/24 Circulation	2020 Circulation Pro Rata	2020 Circulation Allocation	2023/24 Circulation Pro Rata	2023/24 Circulation Allocation
BRAWLEY PUBLIC LIBRARY	27,539	85,555	7,843	1.10%	\$ 341.24	0.90%	\$279.76
CAMARENA MEMORIAL PUBLIC LIBRARY	38,697	44,749	58,583	1.35%	\$ 419.73	1.39%	\$431.17
CARLSBAD CITY LIBRARY	114,549	132,734	1,320,225	4.01%	\$ 1,242.68	7.08%	\$2,193.93
CHULA VISTA PUBLIC LIBRARY	274,784	954,071	451,568	11.24%	\$ 3,484.35	9.97%	\$3,090.15
CORONADO PUBLIC LIBRARY	22,150	245,000	397,511	1.34%	\$ 413.98	1.74%	\$538.03
EL CENTRO PUBLIC LIBRARY	44,445	65,327	39,141	1.59%	\$ 493.11	1.52%	\$472.69
ESCONDIDO PUBLIC LIBRARY	149,799	650,482	591,755	6.46%	\$ 2,002.74	6.33%	\$1,961.12
IMPERIAL COUNTY LIBRARY	47,299	34,499	67,876	1.60%	\$ 497.04	1.69%	\$524.03
IMPERIAL PUBLIC LIBRARY	21,496	40,671	18,800	0.79%	\$ 245.68	0.74%	\$228.52
NATIONAL CITY PUBLIC LIBRARY	60,974	214,669	105,331	2.50%	\$ 775.52	2.23%	\$689.80
OCEANSIDE PUBLIC LIBRARY	171,063	478,695	466,751	6.70%	\$ 2,077.87	6.68%	\$2,072.27
SAN DIEGO COUNTY LIBRARY	-	-	-	0.00%	\$ -	0.00%	\$0.00
SAN DIEGO PUBLIC LIBRARY	1,368,395	6,840,359	6,160,448	61.31%	\$ 19,006.08	59.74%	\$18,518.53
Total	2,341,190	9,786,811	9,685,832		\$31,000.00		\$31,000.00

*Based on:	75/25
Population Weight	75%
Circulation	25%

Location	Population of The Legal Service Area	2020 Circulation	2023/24 Circulation	2020 Circulation Pro Rata	2020 Circulation Allocation	2023/24 Circulation Pro Rata	2023/24 Circulation Allocation
BRAWLEY PUBLIC LIBRARY	27,539	85,555	7,843	0.87%	\$ 271.00	0.08%	\$25.10
CAMARENA MEMORIAL PUBLIC LIBRARY	38,697	44,749	58,583	0.46%	\$ 141.74	0.60%	\$187.50
CARLSBAD CITY LIBRARY	114,549	132,734	1,320,225	1.36%	\$ 420.44	13.63%	\$4,225.45
CHULA VISTA PUBLIC LIBRARY	274,784	954,071	451,568	9.75%	\$ 3,022.05	4.66%	\$1,445.27
CORONADO PUBLIC LIBRARY	22,150	245,000	397,511	2.50%	\$ 776.04	4.10%	\$1,272.25
EL CENTRO PUBLIC LIBRARY	44,445	65,327	39,141	0.67%	\$ 206.93	0.40%	\$125.27
ESCONDIDO PUBLIC LIBRARY	149,799	650,482	591,755	6.65%	\$ 2,060.42	6.11%	\$1,893.94
IMPERIAL COUNTY LIBRARY	47,299	34,499	67,876	0.35%	\$ 109.28	0.70%	\$217.24
IMPERIAL PUBLIC LIBRARY	21,496	40,671	18,800	0.42%	\$ 128.83	0.19%	\$60.17
NATIONAL CITY PUBLIC LIBRARY	60,974	214,669	105,331	2.19%	\$ 679.97	1.09%	\$337.12
OCEANSIDE PUBLIC LIBRARY	171,063	478,695	466,751	4.89%	\$ 1,516.28	4.82%	\$1,493.86
SAN DIEGO COUNTY LIBRARY	-	-	-	0.00%	\$ -	0.00%	\$0.00
SAN DIEGO PUBLIC LIBRARY	1,368,395	6,840,359	6,160,448	69.89%	\$ 21,667.03	63.60%	\$19,716.83
Total	2,341,190	9,786,811	9,685,832		\$31,000.00		\$31,000.00

*Based on:	All Circ
Population Weight	0%
Circulation	100%

Serra Library Cooperative System - Membership Dues FY25/26				
Library	2024 Population	FY24/25 Dues	FY25/26 Dues	
Brawley	28,345	\$ 2,051	\$	1,850
Camarena Memorial	39,262	2,274		2,178
Carlsbad	114,319	4,936		4,358
Chula Vista	278,247	4,248		7,282
Coronado	21,589	1,943		1,648
El Centro	44,952	2,389		2,349
Escondido	150,002	5,994		5,250
Imperial	22,141	1,930		1,664
Imperial County	48,181	1,973		2,445
National City	58,555	3,329		2,757
Oceanside	171,483	6,632		5,787
San Diego Public	1,385,379	15,184		14,500
San Diego County	1,111,527	<u>12,580</u>		<u>14,500</u>
	Totals:	<u>\$ 64,222</u>	<u>\$</u>	<u>66,568</u>

Formula:

Population up to 100,000	Population x 3.0% + \$1,000
Population between 100,001 – 200,000	Above + (Population – 100,000) x 2.5%
Population between 200,001 – 1,000,000	Above + (Population – 200,000) x 1.0%
Population over 1,000,000	Above = \$14,500

California State Library, Library Development Services
 Cooperative Library System Liaison Report
Updated October 9, 2025

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State Library News

California Libraries Learn (CALL) project back as of Monday, Sept 29, 2025

The state legislature has restored access to LSTA funding to the State Library's budget. The State Library and the California Library Association have restarted CALL. We appreciate the patience of the California library community, and we look forward to offering more free professional development and continuing education opportunities.

Listserves back

Our listservs had a brief pause as well while we worked to restore access to LSTA funding. *Please note that the CLA Talk listserv is a service of the California Library Association and was not affected by this pause.*

LDS Newsletter

Please be sure to sign up for the LDS Newsletter [LibrarytoLibrary](#). For those who receive this monthly email, please consider forwarding it to your staff and/or printing a copy for your break rooms.

Every Story Counts – coming soon!

The State Library and Pacific Library Partnership are pleased to announce a new initiative for public libraries! **Every Story Counts... A Day in the Life of Your Public Library: January 26-31, 2026** Every Story Counts will capture data and stories about how and why Californians are using their local public libraries. We invite and encourage all California public libraries to join in to create a full picture of library use across California! In November, we will be asking for a commitment from libraries so that surveys can be developed.

We will provide:

- Brief surveys to capture consistent data across the state. Surveys will be in multiple languages. Libraries can add their own questions to the statewide survey.
- Support for data collection, including a personalized Survey Monkey link to collect survey results.
- Summary of your survey results.
- Statewide data analysis and summary data, combined with California's Public Libraries Survey numbers, on how Californians are using their local libraries.
- Promotional materials including graphics and social media hashtags.

We ask you to:

- Sign on to the initiative!
- Select a day during the week of January 26 to capture your data.
- Ask your library users (in the building, at the bookmobile, online, and elsewhere) to complete the brief survey on your selected day.
- Take photos and videos. Invite library users to talk about how they use the library.
- Promote and raise awareness of Every Story Counts.

We will continue discussing ideas at the monthly directors networking calls and on this public library directors listserv. And we will be working in depth with an advisory group of librarians representing each of the nine cooperative library systems.

More details, including how to sign up and get involved coming very soon. For now, please Save the Week—January 26-31—for Every Story Counts! If you have questions, please email: everystory@library.ca.gov. We hope you will join us!

LSTA funded.

[eBooks for All Joins Zip Books: Free Access with Expanded Capabilities](#)

We're excited to share that eBooks for All is now supported under the Zip Books initiative. This transition enables libraries on the Palace platform to continue offering both the statewide digital collection and their local eBook offerings, all at no local cost.

New Features for Patrons and Libraries:

- **Patron Request Portal:** Thanks to Califa, patrons can now submit title requests in both [English](#) and [Spanish](#) via an online form. Once a requested title is added to the statewide collection, patrons receive notification and can check it out immediately.
- **Seamless Access Across Platforms:** Requested titles will appear both in California's Bookshelf and within each library's local instance of Palace, offering consistent and comprehensive access.
- **New Libraries Welcome:** Libraries not yet on Palace can join the program at no cost and gain access to over **300,000 additional eBook and eAudiobook licenses** from the statewide collection.

Please reach out to ebooksforall@library.ca.gov with any questions. *State of CA funded.*

[Marketing Toolkits](#)

The [California State Library's marketing toolkits](#) are designed to help California libraries deliver consistent messaging about the services and resources you provide to your communities. This is part of an effort to help coordinate statewide messaging about the many great things libraries do every day. We encourage you to use the messages, graphics, and other resources to raise awareness and reinforce the value and impact libraries provide to their communities.

[California Freedom To Read Act](#)

The California Freedom to Read Act requires every public library jurisdiction that directly receives any state funding to establish, adopt, and maintain a written and publicly accessible collection development policy for its libraries by January 1, 2026. The State Library has set up [this webpage](#) to help libraries in complying with the law.

[Libraries can now submit their policy via a web-form.](#)

At the State Library, we would like to see the language in the bill in your collection development policies as is. We cannot provide any legal interpretation or advice on the language submitted.

We understand that some libraries might experience a challenge with this request, so we urge you reach out very soon if this is the case to collectiondevelopmentpolicy@library.ca.gov. We will offer libraries the opportunity to demonstrate how their policy complies with the language in the new law. This information would come in the form of an attachment to your policy, from the library director, that clearly explains how your policy's language maps to the language in the law. As a reminder, we at the State Library are consultants and administrators and we cannot provide a legal interpretation of your policy.

State Library staff are available to provide technical assistance to libraries who need help with their policies. If you would like to speak with a State Library staff member about your policy or the bill, please email collectiondevelopmentpolicy@library.ca.gov with your request.

Networking and Training

Public Library Directors Networking Call

The next call will be Wednesday, November 19 from 3:00 – 4:30 pm. The call will feature updates from the State Library and collaborative group discussions. Please note: This call will run for 90 minutes to allow time for visioning work with Linda Braun.

Rural Libraries

The California State Library continues to host a monthly **Community of Practice for Rural Libraries**. Staff at all levels are encouraged to participate. To register for the next gathering (October 29 at 3:00 PM) use this link:

https://us06web.zoom.us/meeting/register/6sGi_UskTqC5VjRBavWxeg

Sustainable California Libraries Open Door Quarterly Chats: Library of Things in November 2025

All California library staff and community partners are welcome to join these casual conversation and resource sharing sessions focused on sustainability and California libraries. The chats will be held quarterly. Sessions are one hour and will not be recorded.

During the November open door session, we will learn about the [library of things](#) at OC Public Libraries. The library of things is one part of their *Sharing Resources, Building Community: OC Public Libraries programs and collections for a sustainable future*.

Our November special guests from OC Public Libraries will include:

- Ericka Reeb, Outreach Services Supervisor
- Samantha Smith, Programs Manager

[Wednesday, November 12, 2025, 10:00–11:00 am \(Registration is open\)](#)

Opportunities

Career Online High School

[Career Online High School](#) (COHS) program is open to all public libraries in the state and **there is no required local match to participate**. Libraries may opt into the COHS program at any time using the [COHS Interest Form](#). New libraries will receive training and implementation support, have access to the California State Library's universal scholarship supply, and complete a short end-of-year report. COHS questions can be sent to cohs@library.ca.gov. *State of CA funded.*

Lunch at the Library

Applications for the 2025-2026 [Lunch at the Library](#) grant opportunity are now open. The Lunch at the Library grant program has sustained annual funding of \$3 million from the state of California. Funds support libraries who plan to provide summer meals at their library and/or will be providing pop-up library services at community meal sites.

Funds can be used for:

- Summer enrichment programming before, during, or after meal service.
- Books to build home libraries and connect to your summer learning program.
- Teen internship or volunteer programs.
- Staff time spent on program planning, implementation, and evaluation.
- Supplies and materials to support a successful Lunch at the Library program.

Upcoming Information Session and Office Hours:

Watch the recorded [Lunch at the Library 2026 Information Session](#) for general information about the Lunch at the Library 2026 funding opportunity and how to apply.

Lunch at the Library Office Hours: for questions related to the funding opportunity and the application. Feel free to drop in at any point during the time window listed.

- Thursday, October 30, 2024, from 1:30pm-2:30pm. [Register here.](#)

The Lunch at the Library application is open now until Wednesday, November 5, 2025, at 5:00pm PST.

For details how to apply, please visit the [Lunch at the Library Application Information](#) webpage.

For more information, please contact the Lunch at the Library team at lunch@library.ca.gov

Rural Health Connections

The [Rural Health Connections](#) project is open until November 5, 2025. In partnership with Califa, this project entails rural and tribal libraries receiving a collection of health books,

technology to support health programming, and a community of support to provide impactful health programs in rural communities. Spots are limited; submit the [brief interest form](#) today. Feel free to contact lisa.lindsay@library.ca.gov if you have any questions! *LSTA funded.*

Current Projects and Services

California Library Literacy Services – Ongoing

The 2024-2025 CLLS final annual report is now open and is due October 30, 2025. Detailed instructions were sent to all CLLS programs. Remaining reporting Q+A registration links are below.

Q&A Sessions

Based on your feedback from the 2025-26 CLLS Application process, we are providing five Q&A sessions to support you through the new reporting process in [AmpliFund](#). To get the most out of these sessions, please come prepared with questions. Due to the informal nature of the Q&A format, we *will not* record these sessions. Coming up:

- Wednesday, October 22 at 11:00 am – [Registration link for Q&A #4](#)
- Wednesday, October 29 at 2:00 pm – [Registration link for Q&A #5](#)

See the [Manage Your Grant](#) page for information on data collection. For more information, reach out to cls@library.ca.gov. *State of CA funded.*

California Libraries Learn (CALL) – professional development for all levels of library staff

- Access live and recorded professional development for all members of your team at www.callacademy.org.
- [Subscribe to the CALL Letters newsletter](#) for weekly updates.
- Encourage all levels of your staff to get started with [CALL Academy](#).

LSTA-funded.

California Public Libraries Data

The FY 2024-2025 California [Public Libraries Survey](#) (PLS) opened September 1, 2025 for you to start entering your annual data. **The deadline for completion is October 31, 2025.**

All California public libraries are asked to provide library statistics. Data collected from this survey will show the breadth and services of public libraries across California. We greatly appreciate your time and effort in providing these statistics.

Resources:

- You can access LibPAS using the following URL: <https://ca.countingopinions.com>
Your library's login (username and password) was sent to your PLS designated person (or the Parks Pass contact we have in Counting Opinions) on 8/28/2025.

- The survey worksheet template and instructions are available on the landing page once you login to <https://ca.countingopinions.com> and on the [California State Library's Statistics page](#).
- The 24/25 Public Libraries Survey Information Session was held on 9/4/2025. PowerPoint slides to the session are available on the Statistics webpage. The Information Session was also recorded and sent out to session registrants.

If your library would like a link to the information session recording, need the survey login to be re-sent, or have PLS questions, please email LibraryStatistics@library.ca.gov

COMPASS Project: Resources and Information for Public libraries

At a time when many library systems are facing decreased budgets and may be forced to cut digital subscriptions, a reminder that California offers — at no cost to public schools, districts, local libraries or students — online educational content and tools with [COMPASS: the California Online Media Program for Access and Student Success](#) (formerly the K-12 Online Resources Program). The purpose of COMPASS from the California State Library is to provide equitable access to online library resources to all K-12 public school students and their families, both in the classroom and after school. *State of CA funded.*

COMPASS provides tools ranging from early literacy support (PebbleGo Science, TeachingBooks for Libraries) to science and climate change resources (Gale Interactive Science, Nat Geo Kids, Environmental Studies) to a suite of performing-arts and history/social studies content (20+ Alexander Street collections).

Timely COMPASS Resources and Information for Public Libraries

- [Slides from recent COMPASS for public libraries training](#)
- Need help setting up access to ALL COMPASS resources? [General program sign up form](#)
- Does your library currently offer Capstone's PebbleGo Science for your youngest patrons? More [information on this statewide resource](#) and [sign up to get PebbleGo Science for your library](#)
- Questions about the [Alexander Street content](#) or set up information? Watch this [recording of a July 2024 training](#) and accompanying [slide deck](#). Remember, the Alexander Street collections include [library performing rights too](#) (with the exception of the National Theatre collection) – a great addition for programming for all ages!
- Stay informed! [Sign up for the COMPASS newsletter](#). And please contact compass@library.ca.gov with any questions.

Parks Pass Program – Ongoing

The final state budget signed by Governor Newsom includes continued funding for the Parks Pass Program. As a result, Parks Passes will remain valid through **December 31, 2026**.

A [toolkit](#) is available to support marketing, circulation, programming, and more. It has been updated to make the information cleaner and more accessible. The public can access information on the State Parks Pass at checkoutcastateparks.com

If you need more parks passes, bookmarks, or survey flyers, [please fill out the new order form from State Parks](#). For any questions, email parkspass@library.ca.gov. *State of CA funded.*

Ready – Or Not: Cultural Heritage Disaster Preparedness Project

California's [Cultural Heritage Disaster Preparedness Project](#) connects communities holding at-risk collections with the resources needed to protect those collections from destruction and make them available to all Californians. In partnership with the Northeast Document Conservation Center, [Ready – Or Not](#) preservation consultants provide consultation and conduct free site visits for California organizations stewarding cultural resources and then deliver an assessment report with their observations. See below for information on these free services. *State of CA funded.*

FREE Services

California heritage institutions can request free consulting services by filling out an [online form](#), emailing CAready@nedcc.org, or calling 855-501-3020.

Emergency Preparedness Assessments (On-Site)

A team of [emergency preparedness consultants](#) based in California conduct free, on-site emergency preparedness assessments for participating organizations and deliver a summary report that documents the organization's current state of emergency preparedness.

Each report includes recommendations for mitigating risks, taking emergency preparedness actions, and completing a disaster plan, thereby providing each with tools to better protect their collections in an emergency, ensuring that California's cultural heritage is preserved into the future.

[Schedule a Consultation](#)

Disaster Plan Creation or Update (Remote/Online)

An [emergency preparedness consultant](#) will work with you one-on-one to gather the information needed for them to write or update your organization's disaster plan. This work is done remotely.

[Request disaster plan assistance](#)

In-Person Wet Salvage Workshops

These in-person workshops cover disaster recovery basics—risk assessment, preparedness, response, and recovery. Participants will analyze two disaster scenarios, practice wet salvage techniques, and gain hands-on experience with a preservation

expert. This training enhances annual disaster plan reviews and prepares attendees to be effective first responders. Only open to California-based participants.

[Register for Upcoming Workshops](#)

[Student Success Cards for All](#)

California legislation signed by the Governor in October 2023 — SB 321 (Ashby) — makes it easier for libraries to put Student Success cards into the hands of every California child who wants one.

Student Success cards give students access to books and online resources from their public library, free of charge, through partnerships with local school districts. The Student Success Cards for All initiative aims to ensure that all California students have the opportunity to obtain a Student Success card by the third grade.

The legislation asks the State Library to:

- Offer resources to assist public libraries and schools in finding strategies that work best for their communities.
- Coordinate with public libraries to determine the most effective means to ensure each student is provided the opportunity to obtain a Student Success card by third grade.
- Ensure that partnerships between public libraries and schools have been established to issue Student Success cards.

See recent CLA-Talk messages around Student Success for registration links to the monthly networking calls.

[Summer Community Impact Report](#)

The 2025 Summer Community Impact Report closed October 1, 2025.

You can find the questions and link to the 2025 Summer Impact report through our [Building Community Based Summers webpage](#), and [California Public Library Statistics page](#).

Student Success Questions are included and will be required to ensure compliance with [SB 321 \(Ashby\)](#) and [updated SB 1329](#).

The Summer Community Impact Report relates to all your library's summer 2025 programs, including Lunch at the Library programs, Parks Pass activities, youth development programs, story times, outreach programs, etc. While we realize some of these statistics will be reported in other places, it is important to collect these responses to capture the full picture of the summer landscape in California public libraries.

Projects marked “LSTA-funded” are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Projects marked “State of CA funded” are supported in whole or in part by funding provided by the State of California, administered by the California State Library.



Serra Cooperative Library System
c/o SCLC ▪ 222 E. Harvard St. ▪ Glendale, CA 91205
Phone: 626-359-6111
www.serralib.org

Serra Meeting Dates FY 2025/26

Thursday, August 21, 2025

9:30 am Executive Committee
11:00 am Administrative Council
Oceanside Public Library

Thursday, October 16, 2025

9:30 am Executive Committee
11:00 am Administrative Council
San Diego Public Library

Thursday, February 19, 2026

9:30 am Executive Committee
11:00 am Administrative Committee
El Centro Public Library

Thursday, May 21, 2026

9:30am Executive Committee
11:00 Administrative Council
San Diego County Library



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

July 01, 2025 through July 31, 2025

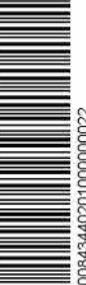
Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
 Service Center: **1-877-425-8100**
 Para Espanol: **1-888-622-4273**
 International Calls: **1-713-262-1679**
 We accept operator relay calls

00084344 DRE 703 210 21725 NNNNNNNNNN 1 00000000 Z9 0000

SERRA COOPERATIVE LIBRARY SYSTEM
 OPERATING ACCOUNT
 222 E. HARVARD ST.
 GLENDALE CA 91205



CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$495,595.87
Deposits and Additions	5	28,671.79
Electronic Withdrawals	7	-106,840.66
Ending Balance	12	\$417,427.00

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
07/08	Remote Online Deposit 4	\$450.75
07/15	Remote Online Deposit 4	8,857.68
07/15	Remote Online Deposit 4	8,857.68
07/15	Remote Online Deposit 4	8,857.68
07/22	Remote Online Deposit 4	1,648.00
Total Deposits and Additions		\$28,671.79

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
07/01	07/01 Online Payment 25326589864 To Unity Courier Services, Inc.	\$3,627.30
07/08	07/08 Online Payment 25412697498 To Unity Courier Services, Inc.	3,627.30
07/16	07/16 Online Payment 25496524256 To Unity Courier Services, Inc.	7,237.50
07/16	07/16 Online Payment 25496524260 To Innovative Interfaces Inc.	26,573.02
07/22	07/22 Online Payment 25572431910 To Unity Courier Services, Inc.	3,610.20
07/29	07/29 Online Payment 25650267745 To Unity Courier Services, Inc.	3,610.20
07/30	07/30 Online Payment 25650267747 To Southern California Library Cooperative	58,555.14
Total Electronic Withdrawals		\$106,840.66



July 01, 2025 through July 31, 2025

Account Number: [REDACTED]

DAILY ENDING BALANCE

DATE	AMOUNT
07/01	\$491,968.57
07/08	488,792.02
07/15	515,365.06
07/16	481,554.54
07/22	479,592.34
07/29	475,982.14
07/30	417,427.00

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/ UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Electronic Credits					
Electronic Items Deposited	5	Unlimited	0	\$0.40	\$0.00
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT [REDACTED]

Other Service Charges:	
Electronic Credits	
Electronic Items Deposited	5
Cash Management Services	
Debit Block Maintenance	1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.



July 01, 2025 through July 31, 2025

Account Number: [REDACTED]

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

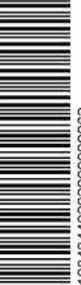
- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will provide provisional credit to your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, our practice is to follow the procedures described above as detailed in your Deposit Account Agreement or other applicable agreements, but we are not legally required to do so. For example, we require you to notify us no later than 30 days after we sent you the first statement on which the error appeared. We may require you to provide us with a written statement that the disputed transaction was unauthorized. We are also not required to give provisional credit.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your Deposit Account Agreement or other applicable agreements that govern your account.

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JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

August 01, 2025 through August 29, 2025

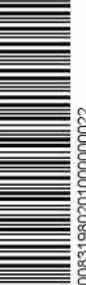
Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
Service Center: **1-877-425-8100**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**
We accept operator relay calls

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SERRA COOPERATIVE LIBRARY SYSTEM
OPERATING ACCOUNT
222 E. HARVARD ST.
GLENDALE CA 91205



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How we treat third-party endorsed check deposits is changing

A third-party endorsed check is a check that was originally payable to another person/entity that you attempt to deposit or cash. Beginning September 1, 2025, we may not accept a third-party check for deposit or to cash or we may require verification of endorsements. If we refuse a deposit, we may return the check or provide a substitute check to you.

You can find this update in Section III. A. *Our rights and responsibilities for deposits*, within the Deposit Account Agreement at chase.com/Business/Disclosures.

If you have questions, please don't hesitate to contact us by calling the number on this statement.

CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$417,427.00
Deposits and Additions	5	19,408.00
Electronic Withdrawals	5	-86,011.40
Ending Balance	10	\$350,823.60

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION		AMOUNT
08/05	Remote Online Deposit	4	\$5,787.00
08/05	Remote Online Deposit	4	5,250.00
08/05	Remote Online Deposit	4	4,358.00
08/05	Remote Online Deposit	4	2,349.00
08/05	Remote Online Deposit	4	1,664.00
Total Deposits and Additions			\$19,408.00



August 01, 2025 through August 29, 2025

Account Number: [REDACTED]

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
08/05	08/05 Online Payment 25743171752 To Califa	\$5,215.00
08/05	08/05 Online Payment 25743180335 To Overdrive, Inc.	70,000.00
08/05	08/05 Online Payment 25744300332 To Unity Courier Services, Inc.	3,593.10
08/12	08/12 Online Payment 25824524402 To Unity Courier Services, Inc.	3,593.10
08/19	08/19 Online Payment 25907040103 To Unity Courier Services, Inc.	3,610.20
Total Electronic Withdrawals		\$86,011.40

DAILY ENDING BALANCE

DATE	AMOUNT
08/05	\$358,026.90
08/12	354,433.80
08/19	350,823.60

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/ UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Electronic Credits					
Electronic Items Deposited	5	Unlimited	0	\$0.40	\$0.00
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT [REDACTED]

Other Service Charges:	
Electronic Credits	
Electronic Items Deposited	5
Cash Management Services	
Debit Block Maintenance	1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.



August 01, 2025 through August 29, 2025

Account Number: [REDACTED]

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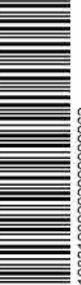
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IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

How to Contact Us - You may call us at the telephone number listed on the front of this statement.

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
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- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Deposits and other credits

Date	Description	Amount
07/31/25	Interest Earned	2.98

Total deposits and other credits **\$2.98**

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
07/01	350,679.34	07/31	350,682.32

Help prevent check fraud

Consider writing fewer checks and paying bills in our Mobile app, Online Banking, or setting up automatic payments directly on utility sites.

Scan the code to learn more or visit: bofa.com/HelpPreventFraud



When you use the QRC feature, certain information is collected from your mobile device for business purposes. Mobile Banking requires that you download the Mobile Banking app and is only available for select mobile devices. Message and data rates may apply.

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P.O. Box 15284
Wilmington, DE 19850

BANK OF AMERICA
Preferred Rewards
For Business

Customer service information

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-  bankofamerica.com
-  Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

SERRA COOPERATIVE LIBRARY SYSTEM
GENERAL ACCOUNT
254 N LAKE AVE
BOX 874
PASADENA, CA 91101

Your Business Interest Checking Preferred Rewards for Bus Platinum Honors

for August 1, 2025 to August 31, 2025

Account number: XXXXXXXXXXXXXXXXXXXX

SERRA COOPERATIVE LIBRARY SYSTEM GENERAL ACCOUNT

Account summary

Beginning balance on August 1, 2025	\$350,682.32
Deposits and other credits	2,181.00
Withdrawals and other debits	-0.00
Checks	-0.00
Service fees	-0.00
Ending balance on August 31, 2025	\$352,863.32

of deposits/credits: 2
 # of withdrawals/debits: 0
 # of days in cycle: 31
 Average ledger balance: \$352,860.41

Annual Percentage Yield Earned this statement period: 0.01%.
Interest Paid Year To Date: \$23.37.

Help prevent check fraud

Consider writing fewer checks and paying bills in our Mobile app, Online Banking, or setting up automatic payments directly on utility sites.

Scan the code to learn more or visit: bofa.com/HelpPreventFraud



When you use the QRC feature, certain information is collected from your mobile device for business purposes. Mobile Banking requires that you download the Mobile Banking app and is only available for select mobile devices. Message and data rates may apply.

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Deposits and other credits

Date	Description	Amount
08/01/25	CITY OF CALEXICO DES:AP CCD ID:10753 INDN:SERRA COOPERATIVE LIBR CO ID:4956000684	2,178.00
08/29/25	Interest Earned	3.00

Total deposits and other credits **\$2,181.00**

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
08/01	352,860.32	08/29	352,863.32



Take your security to the next level

Check your security meter level and watch it rise as you take action to help protect against fraud. See it in the Mobile Banking app and Online Banking.

To learn more, visit bofa.com/SecurityCenter or scan this code.

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