



Southern California Library Cooperative
Executive Committee Meeting
August 25, 2021
1:00-2:00pm

Minutes
Approved October 27, 2021

Attendance

Addington, Jennifer – Palos Verdes
Billings, Cathy – South Pasadena
Goldman, Elizabeth – Burbank
McCollum, Melissa – El Segundo
Shupe, Robert – Palmdale
Shaffer, Gary – Glendale
Torres, Anita – Pomona
Walker-Lanz, Jesse – LACo

Other

Bednarski, Diane – SCLC
Dinuzzo, Carol – SCLC
Graver, Lori – SCLC
Walker, Wayne - SCLC

1. Opening Elizabeth Goldman
 - a. Chairperson's Welcome
 - b. Roll CallMeeting began at 1:07am.

2. Public Forum
Opportunity for any guest or member of the public to address the Council on any item of SCLC business.
None.

3. Consent Calendar Elizabeth Goldman
5 minutes
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the May 27, 2021 Executive Committee meeting.

MSP (Shaffer/Billings) to approve the Minutes, with spelling corrections made to item 13, line 4.

4. Adoption of Agenda Elizabeth Goldman
MSP (Addington/Shaffer) to adopt the Agenda, as presented.
5. Final Budget Status FY2021/21 Carol Dinuzzo
5 minutes
Budget to be finalized once all the grant and CLSA reports are filed.
6. Budget Status Report FY2021/22 Carol Dinuzzo
10 minutes
Council supported the approach of adding projected grant revenue based on the prior five-year average. MSP (Shupe/Addington) to recommend to the Administrative Council to adopt the amended budget for FY21/22.
7. CalPERS Payment Schedule Carol Dinuzzo
10 minutes
Addington noted that the Palos Verdes Library District took out a bank loan at a lower interest rate than CalPERS and paid off their outstanding Unfunded Accrued Liability. Could be an option for SCLC if CalPers returns decline. Support developing a plan to pay off SCLC's pension liability within ten years. Also supported opening a 115 trust and funding with \$100,000 from the LAIF account.
8. Salary Schedule 2021/22 and funding Diane Bednarski/Carol
Appropriations Dinuzzo
15 Minutes
Will ask Audit and Finance Committee to develop a Policy and Procedure for step increases, including a salary study and appropriate rate ranges. MSP (Shaffer/Shupe) to recommend to Administrative Council to approve 1.23% COLA increase for Project Manager, and 5% raise for the Executive Director and reflect the changes in the Salary Schedule.
9. SCLC Goals and Long-Term Planning Elizabeth Goldman
10 minutes
Chair proposed working with a consultant to develop a three year strategic plan. Envisions launching the process in November 2021 and having a final report in May 2022. Sees the Executive Committee as being the steering committee for the process - no need for a separate task force. MSP (Addington/Shaffer) to recommend to Administrative Council to hire a consultant to assist in developing a strategic plan, not to exceed \$30k.
10. Other Elizabeth Goldman
"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.
3 minutes

Consensus to change the November 24, 2021 meeting date and will discuss in the Administrative Council meeting.

11. Adjournment
Meeting adjourned at 1:53pm.

Elizabeth Goldman

Respectfully submitted by Lori Graver on October 27, 2021