SCLC Leadership and Professional Development Committee Meeting Minutes

Monday, October 27, 2025
3:30 pm

Virtual Meeting

Alternate Meeting Locations:
Altadena Main Library, 600 E. Mariposa St, CA, 91001
Billie Jean King Main Library, 200 W. Broadway, Long Beach, CA 90802
El Segundo Public Library, 111 W. Mariposa Ave., El Segundo, CA 90245
Glendale Public Library, 222 E. Harvard St., Glendale, CA 91205
Palmdale City Library, 700 E Palmdale Blvd., Palmdale, CA 93550
South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030

Attendance
Billings, Cathy - South Pasadena
DeLeon, Cathy - Long Beach Public Library
Herbert, Mark - El Segundo Library
Shupe, Robert - Palmdale City Library
Pelayo-Lozada, Lessa - Glendale Library, Arts & Culture
Winslow, Nikki - Altadena Library

Other
Beck, Andy – SCLC
Powers, Christine – SCLC
Snodgrass, Nerissa – SCLC

1. Opening — Nikki Winslow
   Meeting called to order at 3:33 pm.

2. Public Forum — Nikki Winslow
   Opportunity for any guest or member of the public to address the

committee on any item of SCLC Leadership and Professional Development Committee business. Three minutes per speaker on any Leadership and Professional Development Committee-related business topic.
None

3. Consent Calendar — Nikki Winslow
   All items on the consent calendar may be approved by a single motion. Any committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.
   a. Minutes of the July 28, 2025, Leadership and Professional Development Committee meeting
      MSP (Billings/DeLeon) to pass the consent calendar.
      5 yes, 0 no, 1 abstain

4. Adoption of Agenda — Nikki Winslow
   The Chair adopted the agenda without change.

5. Mentorship Program Update and Establishment of Ad Hoc Committee for 2026 Cohort — Nikki Winslow
   (ACTION)
   MSP (Billings/Shupe) To appoint Cathy Billings and Mark Herbert to serve on the Ad Hoc Committee for the 2026 Cohort and review applications and pair mentors to mentees.
   6 yes, 0 no, 0 abstain

6. Interest Group Discussion — Cathy Billings/ Christine Powers
   (ACTION)
   MSP (Shupe/Billings) to recommend to the Administrative Council to approve the seven interest groups presented, allow Ad Hoc committee to work on interest group descriptions and allow any member library employee to join an interest group.
   6 yes, 0 no, 0 abstain

7. Selection of Officers — Nikki Winslow
   (ACTION)
   The committee decided to keep the positions as is and vote on officers in April 2027; no formal action was taken.

8. Other — Nikki Winslow
   "...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.
   None

9. Adjournment — Nikki Winslow
   MS (Herbert/Billings) meeting adjourned at 3:33pm.

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