



**INLAND LIBRARY SYSTEM EXECUTIVE COMMITTEE
REGULAR MEETING AGENDA**

**Monday, May 11, 2026
9:00 - 10:00 am**

Hybrid Meeting

On Site:

Riverside Public Library
3900 Mission Inn Ave., Riverside CA, 92501

Join Zoom Meeting:

<https://us02web.zoom.us/j/82888257215?pwd=G24wS7j2vSLH8sO5MrktVaGz1hWWRJ.1>

Meeting ID: 828 8825 7215

Passcode: 195128

Alternate Meeting Locations:

City of Palm Springs, Dept. of Human Resources,
3111 E. Tahquitz Canyon Way, Palm Springs, CA 92262

All items may be considered for action.

1. Call to Order and Roll Call Melanie Orosco
 - a. Welcome/Introductions
2. Public Comment Melanie Orosco

Opportunity for any guest or member of the public to address the Committee on any item of Executive Committee business.
3. Consent Calendar Melanie Orosco *All items on the consent calendar may be approved by a single motion. Any Committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.*
 - a. Draft minutes from the March 12, 2026, Executive Committee regular meeting
4. Adoption of the Agenda Melanie Orosco

- | | |
|--|----------------|
| 5. Budget Status Report for FY 2025/26
(DISCUSSION) | Andy Beck |
| 6. Proposed Budget for FY 2026/27
(ACTION) | Andy Beck |
| 7. Nominating Committee Update
(DISCUSSION) | Melanie Orosco |
| 8. Other | Melanie Orosco |
| 9. Adjournment | Melanie Orosco |

c/o SCLC, 222 E. Harvard St., Glendale, CA 91205 • (626) 283-5949 • Fax (626) 283-5949



**INLAND LIBRARY SYSTEM EXECUTIVE COMMITTEE
REGULAR MEETING MINUTES**

Thursday, March 12, 2026
9:00 – 10:00 am

Hybrid Meeting

On Site:

De Anza Community & Teen Center
1405 S. Fern Ave., Ontario, CA 91762

Alternate Meeting Locations:

Hemet Public Library, 300 E. Latham Ave., Hemet, CA 92543
Palm Springs Public Library, 3111 E. Tahquitz Canyon Way, Palm Springs, CA 92262
Riverside Main Library, 3900 Mission Inn Ave., Riverside, CA 92501

Attendance

Caines, Kathye - Hemet
Christmas, Erin - Riverside Public
Kays, Jeannie - Palm Springs
Orosco, Melanie - San Bernardino County
Sunio, Maria - Moreno Valley

Other

Beck, Andy - SCLC
Powers, Christine - SCLC
Snodgrass, Nerissa - SCLC

- 1. Call to Order and Roll Call Melanie Orosco
 - a. Welcome/Introductions
The meeting was called to order at 9:04 am.

- 2. Public Comment Melanie Orosco
Opportunity for any guest or member of the public to address the Committee on any item of Executive Committee business.

None

3. Consent Calendar Melanie Orosco
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Draft minutes from the December 11, 2025, Executive Committee regular meeting
MSP (Kays/Caines) to pass the Consent Calendar, without changes.
4 yes, 0 no, 1 abstain

4. Adoption of the Agenda Melanie Orosco
The Chair adopted the agenda, without objection.

5. Budget Status Report for FY 2025/26 & Preliminary Budget for FY 2026/27 (ACTION) Andy Beck/
Christine Powers
MSP (Christmas/Caines) to recommend that, if CLSA funding remains unchanged, the \$30,000 training allocation be removed from the budget and the funds be redirected.
5 yes, 0 no, 0 abstain

6. CLSA Planning for FY 2026/27 (DISCUSSION) Christine Powers
Executive Director, Christine Powers presented the discussion for CLSA Planning for FY 2026/27.

7. Other Melanie Orosco
None

8. Adjournment Melanie Orosco
MS (Kays/Christmas) to adjourn the meeting at 9:53 am.



EC Agenda Item 5

DATE: May 11, 2026
TO: Inland Executive Committee
FROM: Andy Beck, Controller, Inland/SCLC

SUBJECT: Budget Status Report for FY 2025/26 (DISCUSSION)

BACKGROUND: The Budget Status Report for Fiscal Year 2025/26 is attached for review and reflects reconciled bank statements through March 31, 2026.

For revenues, membership dues of \$50,078 were recorded as financial resources available for use. Other revenues include communication and delivery of \$152,152, system administration of \$38,634, and investment returns of \$2,457 which were recorded as respective expenses were recognized.

Expenses include communications and delivery of \$152,153 and administrative expenses of \$62,347. These expenses do not reflect what was paid but amounts that were incurred.

As of March 31, 2026, the System has a surplus of \$28,821 and cash and investment of \$722,199.

FISCAL IMPACT: None

RECOMMENDATION: Information

EXHIBITS:

- a. Budget Status Report FY 2025/26
- b. Bank Statements January – March 2026

Inland Library System
 Budget Status Report
 March 31, 2026

	Actual FY2024/25	Approved Budget FY 2025/26	Actual FY2025/26	Balance	% Realized
Revenue					
CLSA Communications & Delivery	\$ 152,868	\$ 172,151	\$ 152,152	\$ 19,999	88.38%
CLSA System Administration	38,729	38,634	38,634	-	100.00%
Membership Dues	50,025	50,079	50,078	1	100.00%
Investment return	-	-	2,457	(2,457)	#DIV/0!
Total revenue	\$ 241,622	\$ 260,864	\$ 243,321	\$ 17,543	141.34%

Communications and delivery expenses					
Member distribution	\$ 97,769	\$ 112,651	\$ 112,651	\$ -	100.00%
E-Resource	39,356	47,700	36,118	11,582	75.72%
Delivery	193	5,000	-	5,000	0.00%
Audit Fees	9,940	-	-	-	#DIV/0!
Office supplies	1,300	1,550	550	1,000	35.48%
Telecommunications	4,310	5,250	2,834	2,416	53.98%
Total communication and delivery expenses	\$ 152,868	\$ 172,151	\$ 152,153	\$ 19,998	88.38%

Other program expense					
Training	\$ -	\$ 30,000	\$ -	\$ 30,000	0.00%
Total other program expenses	\$ -	\$ 30,000	\$ -	\$ 30,000	0.00%

Administrative expenses					
Administration expense	\$ 77,994	\$ 74,597	\$ 55,948	\$ 18,649	75.00%
Memberships	6,190	6,447	6,190	257	96.01%
Meetings/conferences/travel	906	2,000	209	1,791	10.45%
Other	-	100	-	100	0.00%
Total administrative expenses	\$ 85,090	\$ 83,144	\$ 62,347	\$ 20,797	36.22%

Summary					
Total revenue	\$ 241,622	\$ 260,864	\$ 243,321	\$ 17,543	93.28%
Total expenses	237,958	285,295	214,500	70,795	75.19%
Surplus (Deficit)	\$ 3,664	\$ (24,431)	\$ 28,821	\$ (53,252)	16.74%

Cash and Investments	
Cash	\$ 600,921
CA LAIF	121,269
Total	\$ 722,190

LAIF	
Beginning balance, July 1, 2025	\$ -
Deposit	120,000
Interest receivable change	(1,188)
Fair market value adjustment	(2)
Investment return	2,459
Ending balance, March 31, 2026	\$ 121,269



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 -2051

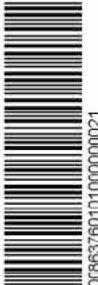
January 01, 2026 through January 30, 2026

Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: 1-877-425-8100
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679
 We accept operator relay calls

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 INLAND LIBRARY SYSTEM
 222 EAST HARVARD STREET
 GLENDALE CA 91205



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CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$713,571.50
Ending Balance	0	\$713,571.50

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT [REDACTED]

Other Service Charges:
Cash Management Services
 Debit Block Maintenance 1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.



January 01, 2026 through January 30, 2026

Account Number: [REDACTED]

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will provide provisional credit to your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, our practice is to follow the procedures described above as detailed in your Deposit Account Agreement or other applicable agreements, but we are not legally required to do so. For example, we require you to notify us no later than 30 days after we sent you the first statement on which the error appeared. We may require you to provide us with a written statement that the disputed transaction was unauthorized. We are also not required to give provisional credit.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your Deposit Account Agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 -2051

January 31, 2026 through February 27, 2026

Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
Service Center: **1-877-425-8100**
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679
We accept operator relay calls

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INLAND LIBRARY SYSTEM
222 EAST HARVARD STREET
GLENDALE CA 91205



00870610201000000022

CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$713,571.50
Electronic Withdrawals	19	-112,651.00
Ending Balance	19	\$600,920.50

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
02/12	02/12 Online Payment 28045453103 To Palm Desert Public Library	\$1,259.22
02/12	02/12 Online Payment 28045453129 To Riverside County Public Library	33,291.26
02/12	02/12 Online Payment 28045453162 To Victorville City Library	3,419.72
02/12	02/12 Online Payment 28045453140 To San Bernardino County Library	31,138.08
02/12	02/12 Online Payment 28045478629 To Inyo County Free Library	466.58
02/12	02/12 Online Payment 28045478650 To Rancho Cucamonga Public Library	4,288.59
02/12	02/12 Online Payment 28045453145 To San Bernardino Public Library	5,605.61
02/12	02/12 Online Payment 28045453155 To Upland Public Library	1,937.11
02/12	02/12 Online Payment 28045453136 To Riverside Public Library	7,836.29
02/12	02/12 Online Payment 28045453107 To Palm Springs Public Library	1,083.58
02/12	02/12 Online Payment 28045453117 To Rancho Mirage Public Library	420.46
02/12	02/12 Online Payment 28045478638 To Moreno Valley Public Library	5,125.70
02/12	02/12 Online Payment 28045453082 To Hemet Public Library	2,218.65
02/12	02/12 Online Payment 28045453072 To Corona Public Library	3,875.34
02/12	02/12 Online Payment 28045453100 To Ontario City Library	4,484.27
02/12	02/12 Online Payment 28045478616 To Colton Public Library	1,305.96



January 31, 2026 through February 27, 2026

Account Number: [REDACTED]

ELECTRONIC WITHDRAWALS (continued)

DATE	DESCRIPTION	AMOUNT
02/12	02/12 Online Payment 28045478609 To Banning Library District	772.35
02/12	02/12 Online Payment 28045478612 To Beaumont Library District	1,420.72
02/12	02/12 Online Payment 28045478643 To Murrieta Public Library	2,701.51
Total Electronic Withdrawals		\$112,651.00

DAILY ENDING BALANCE

DATE	AMOUNT
02/12	\$600,920.50

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT [REDACTED]

Other Service Charges:	
Cash Management Services	
Debit Block Maintenance	1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.



January 31, 2026 through February 27, 2026

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JPMorgan Chase Bank, N.A.
 P O Box 44959
 Indianapolis, IN 46244 - 4959

February 28, 2026 through March 31, 2026

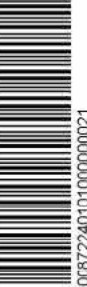
Account Number: [REDACTED]

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INLAND LIBRARY SYSTEM
 222 EAST HARVARD STREET
 GLENDALE CA 91205



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CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$600,920.50
Ending Balance	0	\$600,920.50

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
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SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT [REDACTED]

Other Service Charges:	
Cash Management Services	
Debit Block Maintenance	1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.



February 28, 2026 through March 31, 2026

Account Number: [REDACTED]

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DATE: May 11, 2026
TO: Inland Executive Committee
FROM: Andy Beck, Controller, Inland/SCLC

SUBJECT: **Proposed Budget for FY 2026/27 (ACTION)**

BACKGROUND: The Proposed Budget for the upcoming FY2026/27 is attached for review.

The California State Library has released the preliminary allocations of the California Library Services Act (CLSA) funding, which includes \$152,039 in Baseline Budget funds and \$38,010 in System Administration funds. These numbers are approximately 50% of what has typically been allocated to the System. The System's FY 2026/27 budget has been calculated based on this information and previously approved membership dues.

Projected expenses were calculated based on approved future increases, contracts, expenses from prior years, and historical trends. Depending on the subjectivity of the estimate, each item of expense has been rounded up.

As noted in the report regarding Inland's agreement with the Southern California Library Cooperative (SCLC) for administrative and fiscal services, CLSA System Administration will be paid to SCLC, along with other fees, as agreed upon.

Spending of CLSA funds must be approved by the Council, and if the Council decides on projects outside of CLSA funding, the cost will be negotiated.

The next step is approval of CLSA funds by the California Library Service Board (CLSB), and final approval of the Governor's budget. A final approved budget is due by June 30. Should there be any changes to CLSA funding amounts, a revised budget will be presented to the Council as soon as possible for approval.

FISCAL IMPACT: Given current revenues and expenditures, a surplus of \$8,442 is projected.

RECOMMENDATION: Approve the Proposed Budget pending final approvals of CLSB and Governor's budget.

EXHIBITS:
a. Proposed Budget FY 2026/27

Inland Library System
 Proposed Budget
 FY 2026/27

	Approved Budget FY 2025/26	Proposed Budget FY 2026/27	Change
Revenue			
CLSA Communications & Delivery	\$ 172,151	\$ 160,739	\$ (11,412)
CLSA System Administration	38,634	38,010	(624)
Membership Dues	50,079	50,923	844
Investment return	-	3,700	3,700
Total revenue	\$ 260,864	\$ 253,372	\$ (7,492)
Communications and delivery expenses			
Member distribution	\$ 112,651	\$ 91,589	\$ (21,062)
E-Resource	47,700	46,000	(1,700)
Delivery	5,000	5,000	-
Audit Fees	-	10,300	10,300
Office supplies	1,550	1,550	-
Telecommunications	5,250	6,300	1,050
Total communication and delivery expenses	\$ 172,151	\$ 160,739	\$ (11,412)
Other program expense			
Training	\$ 30,000	\$ -	\$ (30,000)
Total other program expenses	\$ 30,000	\$ -	\$ (30,000)
Administrative expenses			
Administration expense	\$ 74,597	\$ 73,391	\$ (1,206)
Legal	-	1,300	1,300
Memberships	6,447	6,450	3
Meetings/conferences/travel	2,000	2,950	950
Other	100	100	-
Total administrative expenses	\$ 83,144	\$ 84,191	\$ 1,047
Summary			
Total revenue	\$ 260,864	\$ 253,372	\$ (7,492)
Total expenses	285,295	244,930	(40,365)
Surplus (Deficit)	\$ (24,431)	\$ 8,442	\$ 32,873