Southern California Library Cooperative
Executive Committee Meeting Agenda

Thursday, November 5, 2026
1:00 – 2:00 pm

Hybrid Meeting

LA County Lynwood Library
11320 Bullis Road, Lynwood, CA 90262

Join Zoom Meeting:
https://us02web.zoom.us/j/81988846059?pwd=ZRJAHZU0LRolNSrCAGsuGUtt2fPzag.1

Meeting ID: 819 8884 6059

Passcode: 464492

Alternate Meeting Locations:
Calabasas Public Library, 200 Civic Center Way, Calabasas, CA 91302
Oxnard Public Library, 251 S. A St., Oxnard, CA 93030
Simi Valley Public Library, 2969 Tapo Canyon Rd., Simi Valley, CA 93063

All items may be considered for action.

1. Opening — Mandy Nasr
   a. Chairperson's Welcome
   b. Roll Call

2. Public Comment
   Opportunity for any guest or member of the public to address the Committee on any item of SCLC business.

3. Consent Calendar — Mandy Nasr
   (ACTION)
   All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
   a. Minutes of the October 1, 2026, Executive Committee special meeting

4. Adoption of Agenda — Mandy Nasr

5. Budget Status Report for FY 2026/27 — Andy Beck
   (DISCUSSION)

6. Delivery Services Review: Findings and Options for Improvement — Christine Powers
   (ACTION)

7. Proposed Regional Training (ACTION)	Christine Powers
8. Executive Committee Appointment (ACTION)	Mandy Nasr
9. Other	Mandy Nasr
10. Adjournment	Mandy Nasr

Southern California Library Cooperative
Executive Committee - Special Meeting Minutes

Thursday, October 1, 2026, 1:00 – 2:00 pm

Virtual Meeting

Alternate Meeting Locations:
Calabasas Library, 200 Civic Center Way, Calabasas, CA 91302
El Segundo Public Library, 111 W. Mariposa Ave., El Segundo, CA 90245
Palos Verdes Library District, 701 Silver Spur Rd., Rolling Hills Estates, CA 90274
Santa Monica Public Library, 601 Santa Monica Blvd., Santa Monica, CA 90401
Sierra Madre Public Library, 440 W. Sierra Madre Blvd., Sierra Madre, CA 91024
Simi Valley Public Library, 2969 Tapo Canyon Rd., Simi Valley, CA 93063

Attendance
Addington, Jennifer - PVP
Arciero, Leila - SMD
Cuyugan, Erica - SAM
Herbert, Mark - ELS
Wronka, Stephanie - SVPL

Absent
Ashmore, Kathleen - OXN
Conwell, Christine – MOOR
Nasr, Mandy – CAB

Other
Beck, Andy - SCLC
Powers, Christine - SCLC
Snodgrass, Nerissa - SCLC

1. Opening — Erica Cuyugan
   a. Chairperson's Welcome
      Meeting called to order at 1:00 pm.
   b. Roll Call

2. Public Comment
   Opportunity for any guest or member of the public to address the Committee on any item of SCLC business.
   None

3. Consent Calendar — Erica Cuyugan
   (ACTION)

DRAFT

All items on the consent calendar may be approved by a single motion. Any Committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.

a. Minutes of the August 13, 2026, Executive Committee regular meeting
   MSP (Herbert/Arciero) to pass the Consent Calendar, without changes.
   5 yes, 0 no, 0 abstain

4. Adoption of Agenda — Erica Cuyugan
   The Chair adopted the agenda, without objection.

5. Budget Status Report for FY 2026/27 — Andy Beck
   (DISCUSSION)
   Controller, Andy Beck, presented the Budget Status Report for Fiscal Year 2026/27.

6. Evaluation of Delivery Services and Member Needs Survey — Christine Powers
   (ACTION)
   MSP (Arciero/Addington) to approve the recommendation to authorize staff to distribute a delivery-needs survey to SCLC member libraries and prepare a report for the November Administrative Council meeting. The report will include survey results, a proposed scope of services, and a request for authorization to issue a request for quotes for delivery services before the end of the fiscal year.
   5 yes, 0 no, 0 abstain

7. Other — Erica Cuyugan
   None

8. Adjournment — Erica Cuyugan
   MS (Addington/Arciero) to adjourn the meeting at 1:58 pm.

DRAFT

REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: November 5, 2026
FROM: Andy Beck, Controller

SUBJECT: **Budget Status Report for FY 2026/27 (DISCUSSION)**

BACKGROUND: The Budget Status Report for Fiscal Year 2026/27 is attached for review and reflects reconciled bank statements through August 31, 2026.

For revenues, membership dues of $251,107 were recorded as financial resources available for use. Other revenues include communication and delivery of $97,660, system administration of $18,404, fiscal and administrative revenues of $37,099, and grant revenues of $91,938, which were recorded as earned.

Expenses include communications and delivery of $97,661, personnel expenses of $320,927, other administrative expenses of $17,826, and grant expenses of $52,878. These expenses do not reflect what was paid but amounts that were incurred.

As of August 31, 2026, the System has a surplus of $20,506 and cash and investments total $1,926,751.

FISCAL IMPACT: None

RECOMMENDATION: Informational item

EXHIBITS:
a. Budget Status Report
b. Bank Statements July 2026 through August 2026

	Actual FY 2025/26	Approved Budget FY 2026/27	Actual	Difference	% Realized
Revenues					
CLSA communications and delivery	$ 573,419	$ 679,317	$ 97,660	$ 581,657	14.38%
CLSA system administration	72,207	110,425	18,404	92,021	16.67%
Fiscal and administration revenues	215,841	220,000	37,099	182,901	16.86%
Grant project revenues	2,089,975	425,000	52,877	372,123	12.44%
Grant indirect revenues	152,808	43,000	8,549	34,451	19.88%
Grant staffing revenues	90,551	78,500	30,512	47,988	38.87%
Membership dues	246,178	251,107	251,107	-	100.00%
Califa membership dues	13,590	13,590	13,590	-	100.00%
Investment income	72,663	52,500	-	52,500	0.00%
Other	552	500	-	500	0.00%
Total revenues	$ 3,527,784	$ 1,873,939	$ 509,798	$ 1,364,141	27.20%
Communications and delivery expenses					
Office supplies	$ 5,819	$ 7,000	$ 359	$ 6,641	5.13%
E-Resources	465,308	553,017	77,933	475,084	14.09%
Contract services for delivery	66,587	75,000	9,845	65,155	13.13%
Contract services	13,545	20,500	3,545	16,955	17.29%
Telecommunications	22,160	23,800	5,979	17,821	25.12%
Total communications & delivery expenses	$ 573,419	$ 679,317	$ 97,661	$ 581,656	14.38%
Personnel expenses					
Salary and wages	$ 406,478	$ 430,000	$ 82,675	$ 347,325	19.23%
Retirement benefits	48,617	52,000	9,843	42,157	18.93%
Unfunded pension liability	197,654	224,272	217,015	7,257	96.76%
Health allotment - current employees	37,463	37,500	7,205	30,295	19.21%
Health insurance - retired employees	12,514	12,000	1,950	10,050	16.25%
Dental and vision	2,812	2,880	487	2,393	16.91%
Life insurance	914	1,000	213	787	21.30%
Other personnel expenses	12,498	12,500	1,539	10,961	12.31%
Total personnel expenses	$ 718,950	$ 772,152	$ 320,927	$ 451,225	41.56%
Other expenses					
Accounting software	$ 2,930	$ 2,500	$ 388	$ 2,112	15.52%
Office space rent	16,080	16,100	2,680	13,420	16.65%
Insurance	3,411	3,000	494	2,506	16.47%
Travel/conference/meeting	3,110	10,000	649	9,351	6.49%
Membership dues	14,165	14,600	13,590	1,010	93.08%
Legal	3,778	6,000	-	6,000	0.00%
Other	732	1,500	25	1,475	1.67%
Total other expenses	$ 44,206	$ 53,700	$ 17,826	$ 35,874	33.20%
Grant expenses					
Federal grant	$ 2,089,974	$ 425,000	$ 52,878	$ 372,122	12.44%
State grant	-	-	-	-	0.00%
Total grant expenses	$ 2,089,974	$ 425,000	$ 52,878	$ 372,122	12.44%
Summary					
Revenues	$ 3,527,784	$ 1,873,939	$ 509,798	$ 1,364,141	27.20%
Expenses	3,426,549	1,930,169	489,292	1,440,877	25.35%
Surplus (Deficit)	$ 101,235	$ (56,230)	$ 20,506	$ (76,736)	-36.47%

Note

* SIP457 = $7,205

Cash and Investments	Balance
Chase	$ 165,552
Local Agency Investment Fund	180,569
CalPERS Employer Prefunding Pension Trust	111,397
U.S. Treasuries	1,469,233
Total	$ 1,926,751

CHASE

JPMorgan Chase Bank, N.A.
P O Box 44959
Indianapolis, IN 46244 - 4959

July 01, 2026 through July 31, 2026
Account Number: [redacted]

CUSTOMER SERVICE INFORMATION

Web site:	**www.Chase.com**
Service Center:	**1-877-425-8100**
Para Espanol:	1-888-622-4273
International Calls:	1-713-262-1679

We accept operator relay calls

00086481 DRE 703 210 21726 NNNNNNNNNNN 1 000000000 Z9 0000
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE
OPERATING ACCOUNT
222 E HARVARD ST
GLENDALE CA 91205-1017



CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		**$1,005,696.80**
Checks Paid	6	-4,760.89
Electronic Withdrawals	24	-334,771.33
Fees	1	-12.50
Ending Balance	**31**	**$666,152.08**

Your Chase Platinum Business Checking account provides:
- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- $25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please review the Additional Banking Services and Fees for Business Accounts at chase.com/business/disclosures or visit a Chase branch.

CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
1412 ^		07/10	$100.00
1413 ^		07/15	1,340.00
1414 ^		07/14	45.50
1415 ^		07/13	466.00
1416 ^		07/17	1,469.39
1417 ^		07/30	1,340.00
Total Checks Paid			**$4,760.89**

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

^ An image of this check may be available for you to view on Chase.com.

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
07/01	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1800 Sec:CCD Trace#:042000010617014 Eed:260701 Ind ID:7503917825 Ind Name:Southern California Li 100000018330662 Pab Trn: 1820617014Tc	$975.09
07/02	Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:260702 CO Entry Descr:Quickbookssec:CCD Trace#:021000023792466 Eed:260702 Ind ID:953877419 Ind Name:Southern California Li Ervices 953877419 Trn: 1833792466Tc	11,571.71
07/02	Orig CO Name:+Lincoln Nationa Orig ID:6203950959 Desc Date: CO Entry Descr:EDI Pymntssec:CCD Trace#:091000013792468 Eed:260702 Ind ID:Vzhbeifwdt Ind Name:Southern California Li Rmr*IV*9100001162539512534444Ardis-P Re\ EDI Trn: 1833792468Tc	60.99
07/03	Orig CO Name:Irs Orig ID:3387702000 Desc Date:070326 CO Entry Descr:Usataxpymtsec:CCD Trace#:061036011509594 Eed:260703 Ind ID:225658495137964 Ind Name:Southern California Li Trn: 1841509594Tc	3,051.99
07/03	Orig CO Name:Employment Devel Orig ID:2282533055 Desc Date:070226 CO Entry Descr:Edd Eftpmtsec:CCD Trace#:042000011509596 Eed:260703 Ind ID:1399099360 Ind Name:Southern California Li Payment Trn: 1841509596Tc	1,043.86
07/08	07/08 Online ACH Payment 11227007215 To Sclcdelivery (_##########3792)	2,548.00
07/09	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000019167408 Eed:260709 Ind ID:7503917825 Ind Name:Southern California Li 100000018324940 Cur Trn: 1909167408Tc	2,122.16
07/09	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000029167413 Eed:260709 Ind ID:7503917825 Ind Name:Southern California Li 100000018347691 Irc Trn: 1909167413Tc	1,825.90
07/09	Orig CO Name:Progent Corporat Orig ID:1273846756 Desc Date:260708 CO Entry Descr:8007939400Sec:CCD Trace#:091000019167406 Eed:260709 Ind ID:12278997758 Ind Name:Southern California Li 20260708060000Pgcach Trn: 1909167406Tc	1,473.00
07/09	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000019167410 Eed:260709 Ind ID:7503917825 Ind Name:Southern California Li 100000018324978 Cur Trn: 1909167410Tc	805.32
07/15	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:042000015920546 Eed:260715 Ind ID:7503917825 Ind Name:Southern California Li 100000018342919 Unf Trn: 1965920546Tc	217,015.00
07/16	Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:260716 CO Entry Descr:Quickbookssec:CCD Trace#:021000024526403 Eed:260716 Ind ID:953877419 Ind Name:Southern California Li Ervices 953877419 Trn: 1974526403Tc	11,571.68
07/17	Orig CO Name:Irs Orig ID:3387702000 Desc Date:071726 CO Entry Descr:Usataxpymtsec:CCD Trace#:061036019835761 Eed:260717 Ind ID:225659870262045 Ind Name:Southern California Li Trn: 1989835761Tc	3,052.05
07/17	Orig CO Name:American Express Orig ID:9493560001 Desc Date:260717 CO Entry Descr:ACH Pmt Sec:CCD Trace#:021000029835763 Eed:260717 Ind ID:A9996 Ind Name:Christine Powers Am Trn: 1989835763Tc	1,440.98
07/17	Orig CO Name:Employment Devel Orig ID:2282533055 Desc Date:071626 CO Entry Descr:Edd Eftpmtsec:CCD Trace#:042000019835759 Eed:260717 Ind ID:821817312 Ind Name:Southern California Li Payment Trn: 1989835759Tc	1,043.86
07/21	07/21 Online ACH Payment 11228802006 To Sclcdelivery (_##########3792)	2,670.00
07/28	07/28 Online ACH Payment 11229674606 To Workcarrels (_######8549)	13,522.80
07/28	Orig CO Name:CA Dept Tax Fee Orig ID:2822162215 Desc Date:260728 CO Entry Descr:Cdtfa Epmtsec:CCD Trace#:042000016900619 Eed:260728 Ind ID:25260875 Ind Name:Southern California Li Trn: 2096900619Tc	38,556.00

ELECTRONIC WITHDRAWALS *(continued)*

DATE	DESCRIPTION	AMOUNT
07/29	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000011826792 Eed:260729 Ind ID:7503917825 Ind Name:Southern California Li 100000018324960 Cur Trn: 2101826792Tc	2,122.16
07/29	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000021826789 Eed:260729 Ind ID:7503917825 Ind Name:Southern California Li 100000018365337 Irc Trn: 2101826789Tc	1,825.90
07/29	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000011826794 Eed:260729 Ind ID:7503917825 Ind Name:Southern California Li 100000018324999 Cur Trn: 2101826794Tc	805.32
07/30	Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:260730 CO Entry Descr:Quickbookssec:CCD Trace#:021000023735321 Eed:260730 Ind ID:953877419 Ind Name:Southern California Li Ervices 953877419 Trn: 2113735321Tc	11,571.71
07/31	Orig CO Name:Irs Orig ID:3387702000 Desc Date:073126 CO Entry Descr:Usataxpymtsec:CCD Trace#:061036012571202 Eed:260731 Ind ID:225661285654923 Ind Name:Southern California Li Trn: 2122571202Tc	3,051.99
07/31	Orig CO Name:Employment Devel Orig ID:2282533055 Desc Date:073026 CO Entry Descr:Edd Eftpmtsec:CCD Trace#:042000012571204 Eed:260731 Ind ID:1018265568 Ind Name:Southern California Li Payment Trn: 2122571204Tc	1,043.86
Total Electronic Withdrawals		**$334,771.33**

FEES

DATE	DESCRIPTION	AMOUNT
07/03	Service Charges For The Month of June	$12.50
Total Fees		**$12.50**

DAILY ENDING BALANCE

DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT
07/01	$1,004,721.71	07/13	979,640.28	07/21	739,991.82
07/02	993,089.01	07/14	979,594.78	07/28	687,913.02
07/03	988,980.66	07/15	761,239.78	07/29	683,159.64
07/08	986,432.66	07/16	749,668.10	07/30	670,247.93
07/09	980,206.28	07/17	742,661.82	07/31	666,152.08
07/10	980,106.28				

SERVICE CHARGE SUMMARY

Monthly Service Fee	$0.00	
Other Service Charges	$12.50	
Total Service Charges	**$12.50**	Will be assessed on 8/5/26

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/ UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			$95.00	$0.00
Other Service Charges:					
Credits					
Non-Electronic Transactions	27	500	0	$0.50	$0.00
Cash Management Services					
Standard ACH Pmnts Initial Fee	5	0	5	$2.50	$12.50
Debit Block Maintenance	1	0	1	$0.00	$0.00
ACH Debit Block - Authorized ID	26	0	26	$0.00	$0.00
Quick Deposit Single Feed Maint	1	0	1	$0.00	$0.00
Subtotal Other Service Charges (Will be assessed on 8/5/26)					**$12.50**

ACCOUNT [redacted]

Other Service Charges:	
Credits	
Non-Electronic Transactions	27
Cash Management Services	
Standard ACH Pmnts Initial Fee	5
Debit Block Maintenance	1
ACH Debit Block - Authorized ID	26
Quick Deposit Single Feed Maint	1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDeposit℠ are based on previous month activity.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will provide provisional credit to your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, our practice is to follow the procedures described above as detailed in your Deposit Account Agreement or other applicable agreements, but we are not legally required to do so. For example, we require you to notify us no later than 30 days after we sent you the first statement on which the error appeared. We may require you to provide us with a written statement that the disputed transaction was unauthorized. We are also not required to give provisional credit.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your Deposit Account Agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC

CHASE

JPMorgan Chase Bank, N.A.
P O Box 44959
Indianapolis, IN 46244-4959

August 01, 2026 through August 31, 2026
Account Number: [redacted]

CUSTOMER SERVICE INFORMATION

Web site:	**www.Chase.com**
Service Center:	**1-877-425-8100**
Para Espanol:	1-888-622-4273
International Calls:	1-713-262-1679

We accept operator relay calls

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SOUTHERN CALIFORNIA LIBRARY COOPERATIVE
OPERATING ACCOUNT
222 E HARVARD ST
GLENDALE CA 91205-1017

CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		**$666,152.08**
Checks Paid	3	-14,975.50
Electronic Withdrawals	20	-484,152.39
Fees	1	-12.50
Ending Balance	**24**	**$167,011.69**

Your Chase Platinum Business Checking account provides:
- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- $25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please review the Additional Banking Services and Fees for Business Accounts at chase.com/business/disclosures or visit a Chase branch.

CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
1418 ^		08/17	$45.50
1419 ^		08/27	13,590.00
1420 ^		08/27	1,340.00
Total Checks Paid			**$14,975.50**

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.
^ An image of this check may be available for you to view on Chase.com.

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
08/04	08/04 Online ACH Payment 11230798167 To Pillardesignsllc (_######8001)	$21,654.98
08/04	08/04 Online ACH Payment 11230791777 To Sclcdelivery (_##########3792)	2,670.00
08/04	Orig CO Name:+Lincoln Nationa Orig ID:6203950959 Desc Date: CO Entry Descr:EDI Pymntssec:CCD Trace#:091000017393252 Eed:260804 Ind ID:Lwhmsiwsh6 Ind Name:Southern California Li Rmr*IV*9100001164232112534444rdis-P Re\ EDI Trn: 2167393252Tc	60.99
08/05	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000011602447 Eed:260805 Ind ID:7503917825 Ind Name:Southern California Li 100000018356199 Cur Trn: 2171602447Tc	2,122.16
08/05	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000021602452 Eed:260805 Ind ID:7503917825 Ind Name:Southern California Li 100000018370847 Irc Trn: 2171602452Tc	1,825.90
08/05	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000011602449 Eed:260805 Ind ID:7503917825 Ind Name:Southern California Li 100000018356253 Cur Trn: 2171602449Tc	805.32
08/12	Orig CO Name:Progent Corporat Orig ID:1273846756 Desc Date:260811 CO Entry Descr:8007939400Sec:CCD Trace#:091000012750771 Eed:260812 Ind ID:12416761715 Ind Name:Southern California Li 20260811060001Pgcach Trn: 2242750771Tc	2,348.80
08/12	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1800 Sec:CCD Trace#:042000012750773 Eed:260812 Ind ID:7503917825 Ind Name:Southern California Li 100000018361430 Pab Trn: 2242750773Tc	975.09
08/13	Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:260813 CO Entry Descr:Quickbookssec:CCD Trace#:021000027156212 Eed:260813 Ind ID:953877419 Ind Name:Southern California Li Ervices 953877419 Trn: 2257156212Tc	11,571.69
08/14	Orig CO Name:Irs Orig ID:3387702000 Desc Date:081426 CO Entry Descr:Usataxpymtsec:CCD Trace#:061036012406410 Eed:260814 Ind ID:225662662695748 Ind Name:Southern California Li Trn: 2262406410Tc	3,052.03
08/14	Orig CO Name:Employment Devel Orig ID:2282533055 Desc Date:081326 CO Entry Descr:Edd Eftpmtsec:CCD Trace#:042000012406412 Eed:260814 Ind ID:23142416 Ind Name:Southern California Li Payment Trn: 2262406412Tc	1,043.86
08/17	Orig CO Name:American Express Orig ID:9493560001 Desc Date:260817 CO Entry Descr:ACH Pmt Sec:CCD Trace#:021000029059928 Eed:260817 Ind ID:A7552 Ind Name:Christine Powers Am Trn: 2299059928Tc	1,380.73
08/19	08/19 Online ACH Payment 11232899524 To Sclcdelivery (_##########3792)	1,460.00
08/19	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000013888675 Eed:260819 Ind ID:7503917825 Ind Name:Southern California Li 100000018356221 Cur Trn: 2313888675Tc	2,122.16
08/19	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1800 Sec:CCD Trace#:042000013888680 Eed:260819 Ind ID:7503917825 Ind Name:Southern California Li 100000018396648 Pab Trn: 2313888680Tc	975.09
08/19	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000013888677 Eed:260819 Ind ID:7503917825 Ind Name:Southern California Li 100000018356274 Cur Trn: 2313888677Tc	805.32
08/20	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000025615520 Eed:260820 Ind ID:7503917825 Ind Name:Southern California Li 100000018394517 Irc Trn: 2325615520Tc	1,825.90

ELECTRONIC WITHDRAWALS *(continued)*

DATE	DESCRIPTION	AMOUNT
08/25	08/25 Online ACH Payment 11233742773 To Ebike (_########5213)	17,700.00
08/27	08/27 Online International Wire Transfer Via: Bmo Bank NA/071000288 A/C: Bank of Montreal Montreal H2Y1L6 Canada CA Ben: Pressreader Inc Richmond BC V6V2J1 CA Ref: Invoice No. Si017392 Invoice Payment/Time/22:16 Imad: 0827Mmqfmp2L080106 Tm: 3801646239Es	398,180.67
08/27	Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:260827 CO Entry Descr:Quickbookssec:CCD Trace#:021000022421373 Eed:260827 Ind ID:953877419 Ind Name:Southern California Li Ervices 953877419 Tm: 2392421373Tc	11,571.70
Total Electronic Withdrawals		**$484,152.39**

FEES

DATE	DESCRIPTION	AMOUNT
08/05	Service Charges For The Month of July	$12.50
Total Fees		**$12.50**

DAILY ENDING BALANCE

DATE	AMOUNT
08/04	$641,766.11
08/05	637,000.23
08/12	633,676.34
08/13	622,104.65
08/14	618,008.76
08/17	616,582.53
08/19	611,219.96
08/20	609,394.06
08/25	591,694.06
08/27	167,011.69

SERVICE CHARGE SUMMARY

Monthly Service Fee	$0.00	
Other Service Charges	$10.00	
Total Service Charges	**$10.00**	Will be assessed on 9/3/26

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/ UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			$95.00	$0.00
Other Service Charges:					
Miscellaneous Fees					
Online US Dollar Intl Wire Fee	[redacted]	4	0	$40.00	$0.00
Credits					
Non-Electronic Transactions	19	500	0	$0.50	$0.00
Cash Management Services					
Standard ACH Pmnts Initial Fee	4	0	4	$2.50	$10.00
Debit Block Maintenance	1	0	1	$0.00	$0.00
ACH Debit Block - Authorized ID	26	0	26	$0.00	$0.00
Quick Deposit Single Feed Maint	1	0	1	$0.00	$0.00
Subtotal Other Service Charges (Will be assessed on 9/3/26)					**$10.00**

SERVICE CHARGE DETAIL *(continued)*

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/ UNIT	TOTAL
ACCOUNT [redacted]					
Other Service Charges:					
Miscellaneous Fees					
Online US Dollar Intl Wire Fee	1				
Credits					
Non-Electronic Transactions	19				
Cash Management Services					
Standard ACH Pmnts Initial Fee	4				
Debit Block Maintenance	1				
ACH Debit Block - Authorized ID	26				
Quick Deposit Single Feed Maint	1				

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDeposit℠ are based on previous month activity.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will provide provisional credit to your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, our practice is to follow the procedures described above as detailed in your Deposit Account Agreement or other applicable agreements, but we are not legally required to do so. For example, we require you to notify us no later than 30 days after we sent you the first statement on which the error appeared. We may require you to provide us with a written statement that the disputed transaction was unauthorized. We are also not required to give provisional credit.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your Deposit Account Agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC

CHASE

JPMorgan Chase Bank, N.A.
P O Box 44959
Indianapolis, IN 46244 - 4959

August 01, 2026 through August 31, 2026
Account Number: [redacted]

CUSTOMER SERVICE INFORMATION

Web site:	**www.Chase.com**
Service Center:	**1-877-425-8100**
Para Espanol:	1-888-622-4273
International Calls:	1-713-262-1679

We accept operator relay calls

00086849 DRE 703 210 24626 NNNNNNNNNNN 1 000000000 Z9 0000 AT 00

SOUTHERN CALIFORNIA LIBRARY COOPERATIVE
OPERATING ACCOUNT
222 E HARVARD ST
GLENDALE CA 91205-1017

0686849021000000022

CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		**$666,152.08**
Checks Paid	3	-14,975.50
Electronic Withdrawals	20	-484,152.39
Fees	1	-12.50
Ending Balance	**24**	**$167,011.69**

Your Chase Platinum Business Checking account provides:
- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- $25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please review the Additional Banking Services and Fees for Business Accounts at chase.com/business/disclosures or visit a Chase branch.

CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
1418 ^		08/17	$45.50
1419 ^		08/27	13,590.00
1420 ^		08/27	1,340.00
Total Checks Paid			**$14,975.50**

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

^ An image of this check may be available for you to view on Chase.com.

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
08/04	08/04 Online ACH Payment 11230798167 To Pillardesignsllc (_######8001)	$21,654.98
08/04	08/04 Online ACH Payment 11230791777 To Sclcdelivery (_##########3792)	2,670.00
08/04	Orig CO Name:+Lincoln Nationa Orig ID:6203950959 Desc Date: CO Entry Descr:EDI Pymntssec:CCD Trace#:091000017393252 Eed:260804 Ind ID:Lwhmsiwsh6 Ind Name:Southern California Li Rmr*IV*9100001164232112534444Ardis-P Re\ EDI Trn: 2167393252Tc	60.99
08/05	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000011602447 Eed:260805 Ind ID:7503917825 Ind Name:Southern California Li 100000018356199 Cur Trn: 2171602447Tc	2,122.16
08/05	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000021602452 Eed:260805 Ind ID:7503917825 Ind Name:Southern California Li 100000018370847 Irc Trn: 2171602452Tc	1,825.90
08/05	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000011602449 Eed:260805 Ind ID:7503917825 Ind Name:Southern California Li 100000018356253 Cur Trn: 2171602449Tc	805.32
08/12	Orig CO Name:Progent Corporat Orig ID:1273846756 Desc Date:260811 CO Entry Descr:8007939400Sec:CCD Trace#:091000012750771 Eed:260812 Ind ID:12416761715 Ind Name:Southern California Li 20260811060001Pgcach Trn: 2242750771Tc	2,348.80
08/12	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1800 Sec:CCD Trace#:042000012750773 Eed:260812 Ind ID:7503917825 Ind Name:Southern California Li 100000018361430 Pab Trn: 2242750773Tc	975.09
08/13	Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:260813 CO Entry Descr:Quickbookssec:CCD Trace#:021000027156212 Eed:260813 Ind ID:953877419 Ind Name:Southern California Li Ervices 953877419 Trn: 2257156212Tc	11,571.69
08/14	Orig CO Name:Irs Orig ID:3387702000 Desc Date:081426 CO Entry Descr:Usataxpymtsec:CCD Trace#:061036012406410 Eed:260814 Ind ID:225662662695748 Ind Name:Southern California Li Trn: 2262406410Tc	3,052.03
08/14	Orig CO Name:Employment Devel Orig ID:2282533055 Desc Date:081326 CO Entry Descr:Edd Eftpmtsec:CCD Trace#:042000012406412 Eed:260814 Ind ID:23142416 Ind Name:Southern California Li Payment Trn: 2262406412Tc	1,043.86
08/17	Orig CO Name:American Express Orig ID:9493560001 Desc Date:260817 CO Entry Descr:ACH Pmt Sec:CCD Trace#:021000029059928 Eed:260817 Ind ID:A7552 Ind Name:Christine Powers Am Trn: 2299059928Tc	1,380.73
08/19	08/19 Online ACH Payment 11232899524 To Sclcdelivery (_##########3792)	1,460.00
08/19	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000013888675 Eed:260819 Ind ID:7503917825 Ind Name:Southern California Li 100000018356221 Cur Trn: 2313888675Tc	2,122.16
08/19	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1800 Sec:CCD Trace#:042000013888680 Eed:260819 Ind ID:7503917825 Ind Name:Southern California Li 100000018396648 Pab Trn: 2313888680Tc	975.09
08/19	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000013888677 Eed:260819 Ind ID:7503917825 Ind Name:Southern California Li 100000018356274 Cur Trn: 2313888677Tc	805.32
08/20	Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000025615520 Eed:260820 Ind ID:7503917825 Ind Name:Southern California Li 100000018394517 Irc Trn: 2325615520Tc	1,825.90

ELECTRONIC WITHDRAWALS *(continued)*

DATE	DESCRIPTION	AMOUNT
08/25	08/25 Online ACH Payment 11233742773 To Ebike (_########5213)	17,700.00
08/27	08/27 Online International Wire Transfer Via: Bmo Bank NA/071000288 A/C: Bank of Montreal Montreal H2Y1L6 Canada CA Ben: Pressreader Inc Richmond BC V6V2J1 CA Ref: Invoice No. Si017392 Invoice Payment/Time/22:16 Imad: 0827Mmqfmp2L080106 Trn: 3801646239Es	398,180.67
08/27	Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:260827 CO Entry Descr:Quickbookssec:CCD Trace#:021000022421373 Eed:260827 Ind ID:953877419 Ind Name:Southern California Li Ervices 953877419 Trn: 2392421373Tc	11,571.70
Total Electronic Withdrawals		**$484,152.39**

FEES

DATE	DESCRIPTION	AMOUNT
08/05	Service Charges For The Month of July	$12.50
Total Fees		**$12.50**

DAILY ENDING BALANCE

DATE	AMOUNT
08/04	$641,766.11
08/05	637,000.23
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08/17	616,582.53
08/19	611,219.96
08/20	609,394.06
08/25	591,694.06
08/27	167,011.69

SERVICE CHARGE SUMMARY

Monthly Service Fee	$0.00	
Other Service Charges	$10.00	
Total Service Charges	**$10.00**	Will be assessed on 9/3/26

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SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			$95.00	$0.00
Other Service Charges:					
Miscellaneous Fees					
Online US Dollar Intl Wire Fee	[redacted]	4	0	$40.00	$0.00
Credits					
Non-Electronic Transactions	19	500	0	$0.50	$0.00
Cash Management Services					
Standard ACH Pmnts Initial Fee	4	0	4	$2.50	$10.00
Debit Block Maintenance	1	0	1	$0.00	$0.00
ACH Debit Block - Authorized ID	26	0	26	$0.00	$0.00
Quick Deposit Single Feed Maint	1	0	1	$0.00	$0.00
Subtotal Other Service Charges (Will be assessed on 9/3/26)					**$10.00**

SERVICE CHARGE DETAIL *(continued)*

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/ UNIT	TOTAL
ACCOUNT [redacted]					
Other Service Charges:					
Miscellaneous Fees					
Online US Dollar Intl Wire Fee	1				
Credits					
Non-Electronic Transactions	19				
Cash Management Services					
Standard ACH Pmnts Initial Fee	4				
Debit Block Maintenance	1				
ACH Debit Block - Authorized ID	26				
Quick Deposit Single Feed Maint	1				

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- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will provide provisional credit to your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

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JPMorgan Chase Bank, N.A. Member FDIC

REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: November 5, 2026
FROM: Christine Powers, Executive Director

SUBJECT: **Delivery Services Review: Findings and Options for Improvement (ACTION)**

BACKGROUND: The Southern California Library Cooperative (SCLC) has maintained a contract with Reliant Express Courier for systemwide delivery services since fiscal year 2014-15. Current service consists of three routes, each operated twice weekly (with some exceptions, as noted), providing delivery among 40 member libraries in Los Angeles and Ventura Counties. The original agreement is included as “Exhibit a” of this report, and the current delivery routes are included as “Exhibit b” of this report.

This agreement has not been updated since its original effective date of July 1, 2014. Over the past 13 years, delivery costs have increased by 9.4% to approximately $69,420 for the current fiscal year. Delivery counts conducted over four (4) two-week periods in FY 2025/26 indicate an average of approximately 1,350 materials moved systemwide in a two-week period.

Over the past two years, SCLC members have reported concerns regarding the consistency and reliability of service, with reports becoming more frequent in this calendar year. SCLC staff have spent considerable time investigating missed service and arranging pickups while library materials have been delayed. Staff have brought these issues to the attention of the owner of Reliant and worked with the vendor through driver and route changes, but members continue to report problems.

Reliant Express Courier is a small company that relies on independent contractors paid hourly who use their own vehicles and does not use a centralized courier tracking system. This operating model may contribute to variability in vehicle capacity, route coverage, and service continuity. Given this, the continued problems reported by members, and a contract that has not been updated in over a decade, staff recommend that SCLC evaluate courier options.

Before developing a new procurement, staff received direction from the Executive Committee to survey member libraries. This survey sought out to confirm current and anticipated delivery needs, including desired frequency, volume, schedules, service standards, tracking and communication expectations, and site-specific requirements. This online survey was distributed to all SCLC Administrative Council members via email using the Administrative Council listserv in October 2026.

SCLC Delivery Services Needs Assessment Survey
Based on responses from 39 (out of 40) participating libraries, the survey indicates that libraries generally view the existing delivery service positively and consider it an essential component of resource sharing. While respondents identified several opportunities for improvement, the data do not suggest widespread dissatisfaction or a compelling need to replace the current provider at this time. Instead, the findings support retaining the current service while strengthening contract requirements, performance expectations, and communication practices.

Overall, the survey found:

- 79% of respondents indicated current delivery days and pickup times are appropriate for their operations.
- 59% reported being either satisfied or very satisfied with overall service, while only 13% reported dissatisfaction. Another 28% were neutral.
- Libraries rated the service particularly highly for:
    - Condition and security of materials (4.29/5.00)
    - Driver professionalism (4.14/5.00)
- The lowest-rated areas were:
    - Communication regarding delays or missed stops (3.39/5.00)
    - Consistency of service (3.55/5.00)
    - Responsiveness when problems occur (3.67/5.00)
- Reliability was identified as the most important priority for future service (weighted average: 7.32), followed by timeliness (weighted average: 5.21), cost (weighted average: 5.08), and delivery frequency (weighted average: 5.05).
- Most libraries (87%) do not wish to change delivery frequency, days, times, or locations; and most (74%) expect delivery volume to remain stable over the next three years.

Strengths of Current Service
The top three strengths of SCLC's current delivery service are:

1. Strong Operational Foundation
   The survey demonstrates that the core delivery function is meeting library needs:
    - Most libraries receive service on a schedule that works for their operations.
    - Overall satisfaction is positive.

- Reliability, timeliness, and consistency all received ratings in the “good” range.
- Serious issues such as lost items, damaged materials, incorrect deliveries, and negative driver interactions were reported infrequently.

2. High Quality Material Handling
   Condition and security of materials received the highest rating in the survey (4.29/5.00), suggesting that libraries trust the service to safely transport materials. Reports of damaged materials and lost items were infrequent.

3. Professional Drivers
   Driver professionalism received one of the strongest ratings (4.14/5.00), and negative interactions with drivers were rarely reported.

Areas Requiring Improvement
The top three issues with SCLC’s current delivery service were reported as:

1. Communication During Service Disruptions
   Communication emerged as the clearest area for improvement. Member libraries specifically identified the need for:
   - Advance notice of delays or missed stops (59%)
   - Designated customer service contacts (46%)
   - Tracking and reporting capabilities
   - Better responsiveness when issues occur

   Communication about delays received the lowest service rating (3.39/5.00), indicating a gap between library expectations and current performance.

2. Greater Visibility and Accountability
   Member libraries expressed interest in:
   - Driver identification badges (72%)
   - Proof of pickup and delivery (54%)
   - Written procedures for lost or damaged items (49%)
   - Centralized tracking systems (31%)

   These requests suggest that libraries want more transparency and accountability.

3. Reliability Concerns at Certain Locations
   Although overall satisfaction is positive, some libraries reported:
   - Missed pickups
   - Delayed service
   - Inconsistent performance

   These issues were not widespread enough to drive overall dissatisfaction but should be addressed through performance standards and monitoring.

Consideration of Recommendations

Option 1: Retain Current Service and Implement Improvements

The results of the survey do not indicate systemic service failure. In fact, most indicators point to a service that performs well operationally:

- Positive overall satisfaction
- Strong confidence in drivers
- Safe handling of materials
- Limited desire for schedule changes
- Stable projected delivery demand.

The main concerns focus on communication, tracking, and accountability systems rather than dissatisfaction with the provider's ability to move materials.

Should the Council decide to maintain its current vendor, staff recommends renewing the current service with a revised agreement with measurable enhancements, including:

- Service-level agreement (SLA) for communication of delays.
- Designated customer-service contact.
- Driver identification requirements.
- Written incident-response procedures.
- Proof-of-delivery documentation.
- Annual performance reporting.
- Quarterly customer satisfaction review process.
- Exploration of affordable route-tracking technology.

Maintaining the current vendor would preserve continuity of service, would avoid procurement and transition costs (as well as likely overall cost increases), and would focus staff resources on service improvements rather than vendor replacement.

The Council should take into account that the current delivery provider operates as a sole proprietorship, with key operations concentrated under the owner’s management. Given the owner's (assumed) proximity to retirement, succession planning and long-term operational continuity may warrant consideration. Delivery services are performed by 1099 independent contractors using their own vehicles and communication devices. Given this model of operation, some of the improvements recommended above may not be attainable.

Option 2: Issue an RFQ for Alternative Vendors

A request for quotes (RFQ) to identify alternative vendors could be considered if the Council wishes to:

- Evaluate whether modern tracking technologies are available.
- Benchmark pricing and service levels against the market.
- Test whether vendors can offer stronger communication protocols and reporting requirements.

The survey does not provide strong evidence that libraries are seeking a new delivery system, and most respondents did not want any changes to the delivery schedule. Dissatisfaction with the current vendor was reported by just 13% of member libraries, which equates to about 5 members. Importantly, only 5% of member libraries indicated definite willingness to contribute additional funds for a new tracking-enabled vendor, while 67% responded "maybe" and 28% said "no." This suggests that although libraries support service improvements, there is limited evidence of support for substantially increased costs.

Issuing an RFQ would provide SCLC with market comparisons and identify emerging technologies in delivery tracking. Disadvantages to issuing an RFQ include:

- Significant staff time and procurement effort.
- Potential transition disruptions.
- Possibility of higher costs.
- Loss of institutional knowledge and existing driver relationships (this applies to one out of the two drivers).

The survey findings support retaining the current delivery service provider while implementing targeted service improvements rather than immediately issuing a competitive RFQ. The survey suggests that the current service appears to be functioning effectively in the areas that libraries value most: safe transport of materials, professional drivers, and generally reliable operations. The primary concerns involve communication, tracking, and responsiveness, which staff may be able to address through strengthened contract requirements, service-level expectations, and performance monitoring, although the current vendor has service capacities.

The Council may wish to prepare for a future procurement by incorporating the survey's desired features, while attempting to enter into contract negotiations and conducting periodic performance assessments with the current vendor. If those improvements cannot be achieved or service performance declines by a date specified by Council, a future RFQ would then be supported by stronger evidence of unmet member needs. Council would need to approve issuing an RFQ in order for staff to solicit quotes from other delivery vendors.

FISCAL IMPACT: There is no immediate fiscal impact associated with the member survey or preparing a request for quotes. Any future contract award and related fiscal impact will be presented to the Executive Committee and Administrative Council for consideration after quotes are received and evaluated.

RECOMMENDATION: Staff respectfully recommend that the Executive Committee deliberate on the two options presented in the report, discuss additional options, and provide a recommendation to the Administrative Council for next steps regarding SCLC’s delivery services.

EXHIBIT:

a. Independent Contractor Service Agreement with Reliant Express Courier
b. Current Delivery Routes

Independent Contractor Services Agreement

This Agreement is made and entered into this 1st day of July, 2014, by and between Southern California Library Cooperative, (herein "Company") with offices at 248 E. Foothill Blvd # 101 , Monrovia, CA. 91016 and Reliant Express Courier (herein "Contractor").

The parties desire to enter into this Agreement whereby Contractor will perform such services as described. In Consideration of the mutual covenants hereinafter set forth, Contractor and Company do hereby respectively grant, covenant and agree as follows:

1. **Representations and Relationship**. The representations set forth in Exhibit A are true and correct and are made a part hereof. Contractor is an independent contractor of Company and nothing herein shall be construed to constitute the parties hereto as having the relationship of employer-employee, partners, or joint venturers; however, Company reserves the right to appoint Contractor as a Manager of Company if deemed to be in the best interests of Company. Regardless of the appointment of Contractor as Manager of Company, this Agreement shall not be construed as authority for either party to act for the other party in any agency or other capacity or to make commitments of any kind for the account of or on behalf of the other, except to the extent and for the purposes provided herein. Neither Company nor Contractor shall be liable for any obligation to the employees, agents, contractors, or other parties utilized by the other party for any reason whatsoever.

As an independent contractor, Contractor shall be solely responsible to pay all applicable taxes arising from payments made by Company, including, but not limited to, social security, self-employment taxes and disability insurance.

2. **Engagement of Contractor**. Company does hereby engage the services of Contractor for the purpose of providing services to Company (such services are referred to as the "SCLC Delivery"). Contractor hereby accepts such engagement and agrees to perform the services as specified on Exhibit A and B attached hereto.

3. **Responsibilities of Contractor**. Contractor does hereby agree, throughout the term of this Agreement, as follows:

a. Contractor will fulfill responsibilities as specified on Exhibit A attached hereto.

b. Contractor will be accessible to address critical issues as needed, regardless of the day of week or time of day.

c. Company's management reserves the right to add and/or change the duties and responsibilities of Contactor on an as needed basis.

d. Contractor will be fully responsible and liable and will indemnify and hold Company harmless from any liability asserted against Company arising from any activities of Contractor, its employees, agents, independent contractors.

e. Contractor shall be liable to Company for full replacement cost value of merchandise, damages, or injury to cargo , up to a maximum of $5,000.00, while cargo is in the possession or control of Contractor. Contractor shall have no liability for any loss, damage or injury arising out of the negligence, gross negligence or willful misconduct of Company or their employees, acts of God, the inherent nature of the cargo, or its packing or packaging or the loading of the shipments by Company .

The liability limit set forth in the preceding paragraph shall include all taxes, fees, and other charges of any kind of nature, which company may have paid or may be, required to pay or collect regarding the manufacture, storage, distribution, sale, or purchase of the shipments.

f. Contractor shall also be liable for the amount of any physical damage to real and personal property of Company and member libraries (including, without limitation, Company and member libraries' buildings and premises, equipment and vehicles) and injury to any Company personnel which is the direct result of the negligence, gross negligence or willful misconduct of Contractor or a Contractor Representative and which occurs in the course of Contractor or a Contractor Representative providing services. Nothing in this subsection (f) is intended to increase Contractor liability for any loss as set forth in subsection (e) above.

g. The Company will complete the Contractors claim presentation forms within 30 days of the date of shipment and any others forms required by Contractor or its insurers and submit them to Contractor for payment.

As used in this Agreement, the term "Contractor Representative" means the agents, directors, officers, employees, drivers, contractors and their agents and employees, and other persons performing any portion of the Services provided hereunder under a contract with or otherwise on behalf of Contractor.

h. That Contractor at all times shall perform its services hereunder in an honest and ethical manner and will, at a minimum, comply with the provisions of any and all state or federal statutes, laws, rules or regulations applicable to it or any requirement of any federal or state agency having jurisdiction over it.

i. Contractor's drivers will carry a valid drivers license and have a good driving record .

j. That Contractor shall not engage in any act nor make any misrepresentations or omissions of fact in order to defraud, misrepresent and/or enhance Company in any manner

4. **Responsibilities of Company**. Company does hereby agree, throughout the term of this Agreement, as follows:

a. That it will cooperate with Contractor in giving access to required information needed to assist Contractor in performing his services under this Agreement.

b. That it will provide timely feedback on projects and the success of project goals undertaken by Contractor in performing his duties.

c. Company shall pay to Contractor all amounts due hereunder upon recept of invoice.

d. Company will notify contractor of any changes to the routes. Compensation adjustments may be made as mutually agreed upon.

5. **Compensation to Contractor**. In consideration for performance of the services specified herein on behalf of the Company, the Company will pay the consideration specified on Exhibit B hereto.

6. **Term of Agreement**.

a. Initial Term. The initial term of this Agreement shall be as specified on Exhibit C hereto.

b. Voluntary Termination. Either party may terminate this Agreement at any time by providing the other party at least ten (10) days advance written notice of their intent to terminate effective as of a specific date stated therein.

c. Automatic Termination. Notwithstanding anything stated herein to the contrary, this Agreement may be terminated immediately by either party under the following conditions:

1. In the event that one party discovers that the other party (i) has committed an act of fraud or dishonesty or willful misconduct, (ii) has damaged the notifying party's goodwill or business reputation, (iii) has been indicted for a felony related to its professional activities, or (iv) breached any material term or provision of this Agreement and such breach is not cured within 10 days of having receipt of written notice thereof.

2. Notwithstanding anything stated herein to the contrary, Company's performance hereunder is conditioned on its continued operations, and contract shall be subject to termination by Company if required by or as a result of any required compliance with any applicable laws and regulations. In addition, Company may terminate this Agreement immediately in the event any of the following shall occur: (a) if any state or federal law or regulation is violated by Contractor or any of Contractor's employees, contractors, sub-contractors, or agents (including misrepresentation) or (b) if Contractor's operations generate types or quantities of complaints not within industry norms, as determined by Company in its reasonable discretion.

7. **Marketing Materials.** Contractor acknowledges, understands and agrees that its use of Company's trade names, trademarks, logos, and all other references to Company and its programs in telemarketing, point-of-sale activities, marketing materials, advertising, and

training materials must be approved by Company, in writing, prior to such use. Title to and ownership of all materials that contain any such information shall remain Company's exclusive property and Contractor has no rights thereto other than as authorized herein in relation to promoting Company's services as provided herein. Contractor shall provide Company with the opportunity to review and approve any planned reference to Company and/or its corporate partners, and affiliates before any such reference is used by Contractor in any fashion. After the expiration or termination of this Agreement, Contractor agrees to immediately cease use of any and all materials that contain reference to any such party.

8. **Compliance with Laws**. Each party hereto does hereby acknowledge and agree that it will comply with all laws and applicable governmental rules and regulations pertaining to its operations covered by this Agreement. Contractor will upon demand, provide to Company evidence of such compliance with applicable governmental laws and regulations.

9. **Indemnification**. To the fullest extent permitted by law, each of the parties do hereby agree to indemnify, defend and hold each other (referred to collectively with its officers, directors, employees, agents, successors and assigns as the "Indemnified Party") harmless from and against any and all losses, liabilities, damages, penalties and claims and all related costs and expenses (including reasonable attorneys' fees) related to claims made by third parties against the Indemnified Party that arise out of (i) any dealing with the Indemnifying Party (i.e. not the Indemnified Party) and/or (ii) any act or omission by the Indemnifying Party which is contrary to the terms of this Agreement. The Indemnified Party agrees to promptly notify the Indemnifying Party in writing of any claim that gives rise to indemnification as provided herein. The Indemnified Party shall cooperate in all reasonable respects with the Indemnifying Party and its attorneys in the investigation, trial, defense and settlement of such claim and any appeal arising therefrom. The Indemnified Party may participate in such investigation, trial, defense and settlement of such claim and any appeal arising there from, through its attorneys or otherwise, at its own cost and expense. No settlement of a claim that involves a remedy other than the payment of money by the Indemnifying Party shall be entered into without the consent of the Indemnified Party, unless the settlement includes an unconditional general release of the Indemnified Party, which consent will not be unreasonably withheld.

10. **Miscellaneous**.

1. Any notice required or permitted hereunder shall be in writing and delivered either personally to the other party or the other party's authorized agent, or by mailing such notice by certified or registered mail, Return Receipt Requested, Postage Prepaid, or sending it via Federal Express or other nationally-recognized overnight air courier to the person at the respective party's address, or to such other address and/or person as either party may later designate in writing. Notice shall be deemed given upon the date of receipt or attempted delivery, if delivery is refused, if personally delivered or if delivered by messenger or overnight delivery service; or three (3) days following the deposit thereof with the U.S. postal service, if mailed:

Notice to Contractor: Wendell K Rogers
Reliant Express Courier
432 South Harbor Blvd, Spc 91
Santa Ana, Ca 92704

Notice to Company: _Diane R. Satchwell
Southern California Library Cooperative
248 E. Foothill Blvd, Suite 101
Monrovia, Ca. 91016

2. This Agreement represents the entire agreement between the parties hereto and supersedes all prior agreements and integrates all prior oral conversations and negotiations of the parties hereto. This Agreement may not be amended except in writing, and no alleged oral agreements shall be binding upon any party nor any evidence thereof received by any court or tribunal.

3. Company's obligations cease upon termination. Contractor's obligations except as defined in Sections 7, 8, and 10 of this Agreement, cease upon termination.

4. Both parties acknowledge that Company is entering into this Agreement due to the special, unique and extraordinary skills of Contractor. Accordingly, this Agreement may not be transferred, sold or assigned to any other individual, corporation, partnership or joint venture without the Company's prior approval.

5. In the event of any litigation arising between the parties as a result of any of the terms or provisions in this Agreement, then, and in that event, the successful party shall be entitled to recover reasonable attorney's fees and costs incurred through all levels of proceedings.

6. This agreement shall be governed by and shall be construed and interpreted according to the laws of the State of California, and venue for any action arising between the parties shall be exclusively held within the State or Federal Courts located in Orange County, California.

7. The headings herein are for convenience purposes only, and in no way restrict, modify or add to the meaning hereof. The use of the singular number shall include the plural, and the use of the plural shall include the singular.

8. In the event any portion of this Agreement shall be declared invalid by any court of competent jurisdiction, such portion shall be severed from this Agreement, and the remaining parts hereof shall remain in full force and effect.

9. Each party represents and warrants that he/it has full right, power and authority to enter into this Agreement and to perform all of his/its obligations hereunder and that the performance of those obligations will be in compliance with all federal, state and local laws, rules and regulations. Contractor further represents that this Agreement does not violate any agreement between Contractor and a third party.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement to be effective as of the day and year first above written.

By: _____

Name: Diane R Satchwell
Title: Executive Director

By: _____

Name: Wendell K Rogers
Independent Contractor

EXHIBIT A

DESCRIPTION OF SERVICES

Company is in the business of providing services to member libraries.

Contractor is familiar and has knowledge of Southern California Library Cooperative. As of the date of this Agreement, Contractor is independent to work for more than one company and makes his services available to the general public.

Responsibilities of Contractor

I. Contractor will report directly to Company's Managing Members. Contractor agrees to assist Company's Management in providing delivery services to member libraries in accordance with the routes, schedules, and procedures established by Company.
II. Contractor will deliver to the routes as listed in Exhibit B according to the Delivery Calendar provided by Company. Each route usually receives a delivery every other working day.
III. All routes will begin and end at the Company office.
IV. Items to deliver to the libraries will be picked up at the Company office
V. When drivers pick up items from the libraries, they will sort through the items and deliver items for libraries that follow on the route that same day.
VI. All remaining items picked up from the libraries are to be returned to the Company office at the end of the route.
VII. Drivers should notify Company as soon as possible if there is difficulty in making a delivery.
VIII. Deliveries will be made in an enclosed vehicle.

COMPENSATION

Compensation to Contractor

i. Contractor's full and complete compensation for its services provided pursuant to this Agreement shall be in accordance with Exhibit B. Company and Contractor agree to evaluate and discuss the rate on an annual basis.

EXHIBIT B

SOUTHERN CALIFORNIA LIBRARY COOPERATIVE DELIVERY

ATTN --- JERILYNN TAKEDA

RELIANT EXPRESS COURIER
432 SO HARBOR BLVD SPC 91
SANTA ANA , CA. 92704

VALLEY -- LIBRARIES	NORTHWEST - LIBRARIES	BEACH - LIBRARIES
MONROVIA	CITY OF CALABASAS	SOUTH PASADENA
ARCADIA	VENTURA	# 5 LA - ARROYO SECO
SIERRA MADRE	OXNARD	LA SHIPPING / ILL
ALTADENA	CAMARILLO	SIGNAL HILL
SAN MARINO	THOUSAND OAKS	LONG BEACH
ALHAMBRA	MOORPARK	# 9 LA - SAN PEDRO
MONTEREY PARK	SANTA CLARITA	PALOS VERDES
CITY OF COMMERCE	BURBANK	TORRANCE
DOWNEY	GLENDALE	REDONDO BEACH
COUNTY OF LA	PASADENA	EL SEGUNDO
SANTA FE SPRINGS		INGLEWOOD
WHITTIER		SANTA MONICA
POMONA		# 27 LA - WEST LA
COVINA		BEVERLY HILLS
GLENDORA		# 37 LA - NORTH HOLLYWOOD
AZUZA		
IRWINDALE		
* 165.00 PER DAY	* 215.00 PER DAY	* 180.00 PER DAY
PALMDALE LIBRARY	* 100.00 PER DAY	

INSURANCE

COMMERCIAL GENERAL LIABILITY INSURANCE POLICIES BODILY INJURY & PROPERTY DAMAGE
1,000,000.00

EXCESS LIABILITY OR COMMERCIAL UMBRELLA INSURANCE POLICIES
3,000,000.00

EMPLOYEE DISHONESTY COVERAGE INSURANCE
100,000.00

WORKERS COMPENSATION

EXHIBIT C

TERM

Initial Term

The initial term of this Agreement shall be for one year commencing as of the effective date hereof.

Renewal Period(s)

This agreement will automatically renew after the initial term unless both parties execute a written agreement indicating otherwise.

DELIVERY ROUTES – SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

NORTHWEST
(Tuesday and Thursday)
Driver: Abram

Code	Library
SCLC	SCLC Headquarters
BUR	Burbank
PALM	Palmdale (Tuesday)
CAB	Calabasas (No Mondays)
THO	Thousand Oaks
SIM	Simi Valley
MOOR	Moorpark
CAM	Camarillo
OXN	Oxnard (No Fridays)
VEN	Ventura County (No Fridays)
SCL	Santa Clarita
PAS	Pasadena
GDL	Glendale
SCLC	SCLC Headquarters

BEACH
(Monday and Wednesday)
Driver: Abram

Code	Library
SCLC	SCLC Headquarters
LAPL	LAPL
SIG	Signal Hill
LBPL	Long Beach (Mondays Admin. only)
PVP	Palos Verdes
TOR	Torrance
RED	Redondo Beach
ELS	El Segundo
ING	Inglewood (closed alternate Fridays)
SAM	Santa Monica
BEV	Beverly Hills
SOPAS	South Pasadena
SCLC	SCLC Headquarters

VALLEY
(Tuesday and Thursday)
Driver: Freda

Code	Library
SCLC	SCLC Headquarters
SMAR	San Marino (Crowell)
AHM	Alhambra
MPK	Monterey Park (No Fridays)
CMM	Commerce
LACO	LA County (No Fridays)
DOW	Downey
SFE	Santa Fe Springs
WHI	Whittier
IRW	Irwindale
COV	Covina (No Mondays)
POM	Pomona (Once a month on Thursday)
DORA	Glendora
AZU	Azusa
MON	Monrovia
ARC	Arcadia
SMD	Sierra Madre (No Fridays)
ALT	Altadena
SCLC	SCLC Headquarters

REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: November 5, 2026
FROM: Christine Powers, Executive Director, SCLC

SUBJECT: **Proposed Regional Training (ACTION)**

BACKGROUND: The Southern California Library Cooperative's (SCLC) Standing Rules define the duties of its Leadership and Professional Development (LPD) Committee, which was established a couple of years ago by the Administrative Council. The duties of the LPD Committee are:

- create and maintain the operation of SCLC's Mentorship Program;
- develop an annual regional training program, to be considered and approved by the Administrative Council; and
- suggest and help implement any new programs that support members in their professional growth.

Given these duties, the LPD Committee spent some time during their last meeting discussing topics and issues that would benefit SCLC Council members during their annual planning meeting. They suggested topics such as intergenerational leadership, including how to identify one's leadership philosophy and bridge the gap with managers.

One of the topics suggested by Committee Member DeLeon was to provide members with the opportunity to discuss and learn more about facilities and project management. This would include building basics, conversations about recent library renovations, planning upcoming renovations, and how to advocate for modernization of facilities. During this discussion, it became clear that an entire day could be spent discussing these issues, and much of the information would come from fellow member libraries, their Public Works Department colleagues, and various vendors that libraries have worked with on facility maintenance and improvements.

The LPD Committee initially focused its efforts on establishing and strengthening SCLC's Mentorship Program, making an annual regional training program a longer-term goal in light of current budgetary constraints. A program drawing on member libraries and their partners could reduce the need for a paid keynote speaker, although a paid

speaker remains an option. Organizing regional training during this fiscal year may be feasible, particularly if SCLC secures outside funding for its separate annual planning meeting, but this would depend on the proposed event's scope and costs.

FISCAL IMPACT: There is $5,000 in the budget for use for the annual planning session, which is different from this proposed regional training session. Should SCLC successfully obtain up to $5,000 from the current Local California Libraries Learn (CALL) opportunity for library training, the $5,000 originally budgeted for that planning session could be utilized for this proposed regional training. Any additional funds for this event would need to be authorized by Council.

RECOMMENDATION: Consider providing a recommendation to the Administrative Council on whether the proposed regional training session on facility and project management (capital improvements) should be held during FY 2026/27. If so, provide some level of feedback on the following:

- what time of the year should this session be held;
- the intended audience for this session, as well as the projected number of attendees;
- whether it should be open to libraries outside of the SCLC jurisdiction;
- if there should be a cost associated with attending this session (and any distinction between a member and non-member rate, if applicable); and
- potential locations that would have minimal to no cost associated with hosting this session.

Additionally, staff recommend that an ad hoc committee be formed to help plan and organize this event along with SCLC staff. The ad hoc committee can provide updates to the LPD Committee, as well as the Executive Committee.

EXHIBITS: None

REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: November 5, 2026
FROM: Christine Powers, Executive Director

SUBJECT: **Executive Committee Appointment (ACTION)**

BACKGROUND: The Southern California Library Cooperative (SCLC) has standing committees, including the Executive Committee. SCLC's Standing Rules indicate that the Chair is to appoint members, subject to approval by the Administrative Council, when there are committee vacancies.

SCLC Bylaws state that the Executive Committee will be composed of the following eight members: Council Chair, Vice-Chair/Chair Elect, immediate Past Chair, and one member from each of the five Statistical Groups as approved by the Administrative Council. Members selected from each of those groups serve a two-year term, and terms are staggered so that the majority of the Executive Committee does not change in a single year. Interim or acting directors (with the exception of Los Angeles City and County libraries) are not eligible for selection to the Executive Committee.

The current Executive Committee consists of the following members:

- Erica Cuyugan, Chair (will serve as Immediate Past Chair in FY 2027/28)
- Mark Herbert, Vice-Chair/Chair-Elect (will serve as Chair in FY 2027/28)
- Mandy Nasr, Immediate Past Chair (term ending FY 2026/27; will be replaced by new incoming Vice-Chair/Chair-Elect)
- Kathleen Ashmore (Oxnard), Statistical Group 1 (term ending FY 2027/28)
- Stephanie Wronka (Simi Valley), Statistical Group 2 (term ending FY 2026/27)
- Jennifer Addington (Palos Verdes), Statistical Group 3 (term ending FY 2026/27)
- *Vacant,* Statistical Group 4 (term ending FY 2026/27)
- Leila Arciero (Sierra Madre), Statistical Group 5 (term ending FY 2027/28)

Currently, there is a vacancy in Statistical Group 4, as Christine (Conwell) McKeel, who represented that group, left the Moorpark City Library to oversee the Palmdale City Library. Given that there are three more Executive Committee meetings scheduled for this fiscal year, Chair Cuyugan is interested in appointing a Council member to serve on that Committee. Furthermore, she would like the Council's consideration to extend the term for Statistical Group 4 to end in FY 2027/28. This would provide the appointed member an additional year to serve on the Committee while still retaining staggered terms for continuity. Chair Cuyugan does not have a specific member to appoint and would like to have eligible members consider serving on the Executive Committee. Exhibit "a" provides a list of the five Statistical Groups and the eight (8) member libraries in each, including the members that are in Statistical Group 4.

FISCAL IMPACT: None

RECOMMENDATION: Consider providing a recommendation to the Administrative Council on this item. Should an eligible member of Statistical Group 4 wish to serve on the Executive Committee, Chair Cuyugan extends authority to the Administrative Council to appoint and confirm the member. Should a member be appointed at this time, Council may also consider extending the term for Statistical Group 4 for one year, to end in FY 2027/28.

Alternatively, Council may consider deferring this item until Chair Cuyugan has the opportunity to appoint a representative from Statistical Group 4 to the Executive Committee.

EXHIBITS:

a. SCLC Executive Committee Statistical Groups: FY 2026/27

Southern California Library Cooperative Executive Committee
Statistical Groups: FY 2026/27
(Updated October 27, 2026)

SG1: Over 160,000	
Los Angeles City – Susan Broman	3,835,263
LA County – Jesse Walker Lanz	3,266,750
Long Beach – Cathy DeLeon	462,561
Ventura County – Nancy Schram	247,650
Santa Clarita – Gina Roberson	232,377
Oxnard – Kathleen Ashmore**	198,733
Glendale – Lessa Pelayo-Lozada	192,212
Palmdale – Christine McKeel	167,097

SG2: 100,000 - 160,000	
Pomona – Joyce Ryan (Interim)	153,042
Torrance – Cynthia Aguado	143,261
Pasadena – Tim McDonald	140,631
Simi Valley – Stephanie Wronka*	124,815
Thousand Oaks – Darren Jeffery	122,468
Downey – Ben Dickow	111,871
Inglewood – Kerri Arroyo	106,305
Burbank – Eric Lashley	106,146

SG3: 55,000 - 99,999	
Santa Monica – Erica Cuyugan (C)	93,212
Whittier – Jac Sanchez (Interim)	87,850
Alhambra – Hilda LohGuan	82,374
Camarillo – Lisa Givens (Interim)	68,927
Redondo Beach – Dana Vinkey	68,091
Palos Verdes – Jennifer Addington*	66,294
Monterey Park – Kristen Olivarez	59,269
Arcadia – Samantha Alba	56,116

SG4: 25,000 - 54,999	
Glendora – Rino Landa	51,254
Covina – Petra Morris (Interim)	51,090
Azusa – Leila Hassan	48,988
Altadena – Nikki Winslow	42,567
Monrovia – Carrey Vance	38,920
Moorpark – VACANT*	34,754
Beverly Hills – Karen Buth	31,945
South Pasadena - Matthew Patsel	26,287

SG5: Under 25,000	
Calabasas – Mandy Nasr (IPC)	22,797
Santa Fe Springs – Debra Raya	18,680
El Segundo – Mark Herbert (VC)	16,983
San Marino – Ashley Watts	12,330
Commerce – Sonia Bautista	12,146
Signal Hill – Charles Hughes	11,421
Sierra Madre – Leila Arciero**	10,870
Irwindale – Shayna Balli	1,509

* *Term through FY 2026/27*
** *Term through FY 2027/28*