



**ADMINISTRATIVE COUNCIL
SPECIAL MEETING AGENDA**

Thursday, August 6, 2026
1:00 – 2:00 pm

Virtual Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/89724529133?pwd=myqxAS5QMj7SJ4Zm0ShSae0pOvsKnF.1>

Meeting ID: 897 2452 9133

Passcode: 094058

Alternate Meeting Locations:

Banning Library District, 21 W. Nicolet St., Banning, CA 92220
Colton Public Library, 656 N. 9th St., Colton, CA 92324
Corona Public Library, 650 S. Main St., Corona, Ca 92882
Feldheim Central Library, 555 W. Sixth St., San Bernardino, CA 92410
Hemet Public Library, 300 E. Latham Ave., Hemet, CA 92543
Inyo County Free Library, 168 N. Edwards St., Independence, CA 93526
Louis Rubidoux Library, Library Management Office, 5840 Mission Blvd.,
Jurupa Valley, CA 92509
Moreno Valley Main Library, 25480 Alessandro Blvd., Moreno Valley, CA 92553
Murrieta Public Library, 8 Town Square, Murrieta, CA 92562
Ovitt Family Community Library, 215 E. C St., Ontario, CA 91764
Palm Desert Library, 73300 Fred Waring Dr., Palm Desert, CA 92260
Palm Springs City Hall Annex, 3111 E. Tahquitz Canyon Way, Palm Springs, CA 92262
Paul A. Biane Library, 12505 Cultural Center Dr., Rancho Cucamonga, CA 91739
Rancho Mirage Library & Observatory, 71-100 CA-111, Rancho Mirage, CA 92270
Riverside Public Library, 3900 Mission Inn Ave., Riverside CA 92501
San Bernardino County Library Administration, 268 W. Hospitality Ln., 3rd Floor, San
Bernardino, CA 92415
Upland Public Library, 450 N. Euclid Ave., Upland, CA 91786
Victorville City Library, 14144 Green Tree Blvd., Victorville, CA 92395

Agenda

All items may be considered for action.

1. Call to Order and Roll Call

Melanie Orosco

- | | |
|---|------------------|
| 2. Public Comment | Melanie Orosco |
| <i>Opportunity for any guest or member of the public to address the Council on any item of Administrative Council business.</i> | |
| 3. Consent Calendar | Melanie Orosco |
| <i>All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.</i> | |
| a. Draft minutes from the May 11, 2026, Administrative Council regular meeting | |
| 4. Adoption of the Agenda | Melanie Orosco |
| 5. Update on Executive Committee Officers for FY 2026/27 (DISCUSSION) | Melanie Orosco |
| 6. Revised CLSA Plan of Service and Budget for FY 2026/27 (ACTION) | Christine Powers |
| 7. Proposed Budget Amendment for FY 2026/27 (ACTION) | Andy Beck |
| 8. Other | Melanie Orosco |
| 9. Adjournment | Melanie Orosco |



INLAND LIBRARY SYSTEM ADMINISTRATIVE COUNCIL REGULAR MEETING MINUTES

Monday, May 11, 2026, 10:00 am – 12:00 pm

Hybrid Meeting

On Site: Riverside Public Library, 3900 Mission Inn Ave., Riverside CA, 92501

Alternate Meeting Locations:

Banning Library District, 21 W. Nicolet St., Banning, CA 92220

City of Palm Springs, Dept. of Human Resources,

3111 E. Tahquitz Canyon Way, Palm Springs, CA 92262

Corona Public Library, 650 S. Main St., Corona, CA 92882

Feldheim Central Library, Library Administration,

555 W. Sixth St., San Bernardino, CA 92410

Rancho Mirage Library & Observatory, 71-100 Highway 111, Rancho Mirage, CA 92270

Upland Public Library, 450 N. Euclid Ave., Upland, CA 91786

Attendance

Caines, Kathye – Hemet
 Castro, Arnold – Victorville
 Herdina, Jessica – Riverside Public
 Van Valkenburg, Kelly – Beaumont
 Erjavek, Ed – San Bernardino Public
 Espinosa, Aaron – Rancho Mirage
 Garcia, Wess – Rancho Cucamonga
 Kays, Jeannie – Palm Springs
 Lay, Debra – Riverside County
 Orosco, Melanie – San Bernardino County
 Pedroza, Edward – Colton
 Agnes, Rita – Murrieta
 Sunio, Maria – Moreno Valley
 Thrasher, Shawn – Ontario
 Tuckerman, Adam – Upland

Absent

Lee, Kevin – Banning
 Masters, Nancy – Inyo
 Vonnegut, Shannon – Palm Desert
 Whittington, Daniell – Corona

Other

Beck, Andy – SCLC
 Lindsay, Lisa – CSL
 Powers, Christine – SCLC
 Snodgrass, Nerissa – SCLC
 Tim Kuelker – Riverside County
 Tribulski, Brittany – Moreno Valley

1. Call to Order and Roll Call
 Meeting called to order at 10:02 am.
 - a. Welcome/Introductions

Melanie Orosco

2. Public Comment
Opportunity for any guest or member of the public to address the Council on any item of Administrative Council business.
 None

Melanie Orosco

3. Consent Calendar Melanie Orosco
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Draft minutes from the March 12, 2026, Administrative Council regular meeting
MSP (Thrasher/Garcia) to pass the Consent Calendar, without changes.
15 yes, 0 no, 0 abstain
4. Adoption of the Agenda Melanie Orosco
The Chair adopted the agenda, without objection.
5. Budget Status Report for FY 2025/26 Andy Beck
(DISCUSSION)
Controller Andy Beck presented the Budget Status Report for Fiscal Year 2025/26. Financial statements were reconciled through March 31, 2026.
6. Agreement with SCLC for Administrative and Fiscal Services for FY 2026/27 Christine Powers
(ACTION)
MSP (Thrasher/Castro) to approve the Agreement with SCLC for Administrative and Fiscal Services for FY 2026/27.
15 yes, 0 no, 0 abstain
7. CLSA Plan of Service and Budget for FY 2026/27 Christine Powers
(ACTION)
MSP (Garcia/Sunio) to approve the CLSA Plan of Service and Budget for FY 2026/27, contingent upon final approval of the California State Library Board and the Governor's adopted budget.
15 yes, 0 no, 0 abstain
8. Proposed Budget for FY 2026/27 Andy Beck
(ACTION)
MSP (Espinosa/Thrasher) to approve the Proposed Budget for FY 2026/27, contingent upon final approval of the California State Library Board and the Governor's adopted budget.
15 yes, 0 no, 0 abstain
9. Nominating Committee Update Melanie Orosco
(DISCUSSION)
Chair Melanie Orosco reported that the Nominating Committee met and identified a full slate of candidates for the FY 2026/27 Executive Committee. The proposed slate will be presented to the Administrative Council for action at the September meeting.

10. Meeting Schedule for FY 2026/27 Melanie Orosco
(ACTION)
MSP (Lay/Rita) to approve the FY 2026/27 Administrative Council meeting schedule as follows:
September 10, 2026
December 10, 2026
March 11, 2027
May 13, 2027
15 yes, 0 no, 0 abstain
11. State Library Liaison Report Lisa Lindsay
California State Library representative Lisa Lindsay presented the State Library Report.
12. Administrative Council Chair Report Melanie Orosco
None
13. Other Melanie Orosco
None
14. Member Library Updates Melanie Orosco
Hemet
The City Manager announced plans to retire later this year. The library is preparing for its summer reading and summer lunch programs and continues working with the local school district on literacy initiatives.
- Beaumont
The library continues preparations for its summer reading program and reported on ongoing community programming.
- Murrieta
Construction continues on the children's library expansion project. The library is preparing for summer reading and other seasonal programming.
- Palm Springs
Renovation of the new library facility continues. Staff are preparing for summer reading and upcoming community events.
- Rancho Mirage
The library shared an update on upcoming summer programming and community events.
- Rancho Cucamonga
The library continues work on capital improvement projects funded through its infrastructure grant and is preparing for summer reading programming.

Moreno Valley

The library shared updates on upcoming summer programming and community outreach activities.

Victorville

The library continues to experience strong community support following the opening of its new library. Preparations are underway for summer reading programming.

Upland

The library is preparing for summer reading and the summer lunch program. Staff also continue working on facility improvements and website updates.

San Bernardino Public

Renovation of the library's makerspace and computer lab is expected to begin in July. The Library Foundation recently hosted its annual American Girl Tea, and additional facility improvements, including parking lot resurfacing at a branch library, are underway.

Riverside Public

Construction continues on the new Eastside Library. The City's proposed budget includes ongoing annual funding for library materials. The library is participating in the One Book, One Community program, implementing new staff schedules to support revised Sunday service, and installing public art at the La Sierra Library.

Riverside County

Debra Lay introduced herself as the new Executive Director of the Riverside County Library System and introduced Tim Kolker as the new Assistant Executive Director. Debra shared that she has begun visiting library locations throughout the county to meet staff and learn more about each community.

Ontario

The library reported a successful launch of its Silent Book Club and is incorporating a baseball theme into this year's summer reading program in partnership with the City's new baseball stadium. The library also announced funding for a new bookmobile and shared the success of its National Library Week social media campaign.

San Bernardino County

The library was recognized as "Best of the Best" by Inland Empire Magazine. Staff recently completed implementation of five positive behavior book vending machines, are wrapping up the Wrightwood Library remodel, launched a farmers market at the Highland Branch Library, and are planning several upcoming initiatives, including a Route 66-themed car show, Staff Development Day, and the introduction of the library's new mascot, "Ian the Librarian."

Colton

The library shared a brief update on current operations and preparations for upcoming summer programming.

15. Adjournment

Melanie Orosco

MS (Sunio/Caines) to adjourn the meeting at 11:39 am.

DATE: August 6, 2026
TO: Inland Administrative Council
FROM: Christine Powers, Executive Director, Inland/SCLC

SUBJECT: Revised CLSA Plan of Service and Budget for FY 2026/27 (ACTION)

BACKGROUND: At the May 11, 2026, Inland Library System regular meeting, the Administrative Council members approved the System's California Library Services Act (CLSA) Plan of Service and Budget for FY 2026/27, contingent upon final approval of the California State Library Board and the Governor's adopted budget.

The Governor's final budget, signed on June 29, 2026, included language allocating all \$2.88 million allocated budget line item **"6120-211-0001—For local assistance, California State Library, California Library Services Act"** to support cooperative resource sharing. The original budget, as proposed in January, had allocated \$1.88 million of that budget line item to cooperatives, and \$1 million to the Zip Books project administered by the State Library. Although this revised allocation does not restore prior higher funding of \$3.6 million to cooperatives under the CLSA, the increase in funding benefits all cooperatives.

The table below provides a comparison of the original and updated CLSA allocations for Inland:

FY 2026/27 CLSA ALLOCATIONS			
	Original	Revised	Difference
System Administration	\$ 38,010	\$ 58,227	\$ 20,217
Communication & Delivery	\$ 152,039	\$ 232,912	\$ 80,873
TOTAL	\$ 190,049	\$ 291,139	\$ 101,090

In the original Plan of Service application, the Administrative Council approved the continuation of its shared CloudLibrary NewsStand subscription and the distribution of funds to members. Given the increase in funds, staff recommend that the additional \$80,873 be distributed to members towards the eResources they had indicated they would be using CLSA funds towards this fiscal year. The table on the next page provides information on the eResources for each member, what the original CLSA distribution would have been with CLSA funded at \$1.88 million, and what the new/revised distribution is with the increase in CLSA funds.

Member Library	eResources	Original Distribution	Revised Distribution
Banning Library District	Hoopla	\$ 690.45	\$ 1,300.12
Beaumont Library District	Overdrive	\$ 1,347.92	\$ 2,538.14
Colton Public Library	Hoopla	\$ 1,054.07	\$ 1,984.81
Corona Public Library	CloudLibrary	\$ 3,148.81	\$ 5,929.20
Hemet Public Library	CloudLibrary	\$ 1,818.85	\$ 3,424.89
Inyo County Free Library	Overdrive	\$ 371.94	\$ 700.37
Moreno Valley Public Library	CloudLibrary	\$ 4,170.98	\$ 7,853.96
Murrieta Public Library	Hoopla	\$ 2,211.67	\$ 4,164.57
Ontario City Library	CloudLibrary	\$ 3,648.30	\$ 6,869.75
Palm Desert Public Library	Overdrive	\$ 1,028.39	\$ 1,936.45
Palm Springs Public Library	Overdrive	\$ 879.93	\$ 1,656.90
Rancho Cucamonga Public Library	Hoopla	\$ 3,481.88	\$ 6,556.37
Rancho Mirage Public Library	Overdrive	\$ 338.71	\$ 637.79
Riverside County Library System	CloudLibrary	\$27,025.29	\$ 50,888.59
Riverside Public Library	Overdrive	\$ 6,337.64	\$ 11,933.77
San Bernardino County Library	Overdrive	\$25,272.10	\$ 47,587.34
San Bernardino Public Library	Overdrive	\$ 4,406.50	\$ 8,297.43
Upland Public Library	Overdrive	\$ 1,565.73	\$ 2,948.27
Victorville City Library	Lyrasis	\$ 2,789.84	\$ 5,253.27
TOTAL DISTRIBUTION		\$91,589.00	\$172,462.00

The State Library has also indicated that funds can be used towards Zip Books, should a cooperative wish to spend its funds in that manner. The cooperative would be responsible for implementing the Zip Books program, and would need to report the following information:

- Number of unique patrons served
- Number of Zip Books purchased
- Number of Zip Books added to a library collection
- Number of circulations of Zip Books
 - If the system can track the total number of times Zip Books during the project period were circulated after they were returned by the patron who originally requested them, the State Library recommends tracking and including that total to further demonstrate program impact.

FISCAL IMPACT: The CLSA preliminary system budget allocation for FY 2026/27 is \$152,039 for the Baseline Budget and \$38,010 for the System Administration Budget, for a total of \$190,049, a \$3,116 decrease from the current fiscal year's allocation. The CLSA budget continues to be funded at 50% by the Governor. The CLSB has not yet met to consider approving the CLSA preliminary system budget allocation, nor have the cooperatives been provided with a date for an upcoming meeting.

RECOMMENDATION: Provide direction on the expenditure of the additional CLSA funds for FY 2026/27, and authorize the Inland Administrative Council Chair to work with SCLC staff to review and sign the amended FY 2026/27 CLSA Plan of Service and Budget for submission to the State Library.

EXHIBIT:

- a. CLSA Preliminary System Budget Allocations \$2,879,998 - FY 2026/27

CLSA Preliminary System Budget Allocations \$2,879,998- FY 2026/27**Communications and Delivery Program**

System	Baseline Budget	System Administration	Total
Black Gold	\$88,176	\$22,045	\$ 110,221
49-99	\$95,396	\$23,849	\$ 119,245
Inland	\$232,912	\$58,227	\$ 291,139
NorthNet	\$528,037	\$132,009	\$ 660,046
PLP	\$450,456	\$112,613	\$ 563,069
SJVLS	\$152,652	\$38,164	\$ 190,816
Santiago	\$145,987	\$36,496	\$ 182,483
Serra	\$168,685	\$42,172	\$ 210,857
SCLC	\$441,699	\$110,425	\$ 552,124
Total funding	\$2,304,000	\$576,000	\$ 2,880,000

DATE: August 6, 2026
TO: Inland Administrative Council
FROM: Andy Beck, Controller, Inland/SCLC

SUBJECT: Proposed Budget Amendment for FY 2026/27 (ACTION)

BACKGROUND: The California Governor signed the fiscal year (FY) 2026/27 State Budget legislation on June 29, 2026. The budget included a reallocation of the California Library Services Act (CLSA) appropriation to increase funding to the cooperative systems by \$1 million. As a result, Inland Library System (System) witnessed an increase of \$101,090 in CLSA funding (\$80,873 baseline and \$20,217 administration).

Based on the adjusted CLSA appropriation, an amendment to the approved budget for FY 2026/27 is necessary, as follows:

Revenues

- CLSA Baseline increase by \$80,873, from \$160,739 to \$241,612.
- CLSA System Administration increase by \$20,217, from \$38,010 to \$58,227.

Expenditures

- Member distributions increase by \$80,873, from \$91,589 to \$172,462.

FISCAL IMPACT: A budget surplus of \$28,659 is noted for FY 2026/27.

Of the \$81,794 contracted to the Southern California Library Cooperative (\$73,391 for administrative services, \$5,800 for telecommunications, \$1,503 for office supplies, and \$1,100 for meetings); \$58,227 will be covered by CLSA system administration funds, and \$8,403 will be covered by CLSA baseline funds.

RECOMMENDATION: Approve the proposed Budget Amendment for FY 2026/27.

EXHIBIT:

- a. Proposed Budget Amendment FY 2026/27

Inland Library System
Budget Amendment
FY 2026/27

	Approved Budget FY 2025/26		Approved Budget FY 2026/27		Amendment		Amended Budget FY2026/27	
Revenue								
CLSA Communications & Delivery	\$	172,151	\$	160,739	\$	80,873	\$	241,612
CLSA System Administration		38,634		38,010		20,217		58,227
Membership Dues		50,079		50,923		-		50,923
Investment return		-		3,700		-		3,700
Total revenue	\$	260,864	\$	253,372	\$	101,090	\$	354,462
Communications and delivery expenses								
Member distribution	\$	112,651	\$	91,589	\$	80,873	\$	172,462
E-Resource		47,700		46,000		-		46,000
Delivery		5,000		5,000		-		5,000
Audit Fees		-		10,300		-		10,300
Office supplies		1,550		1,550		-		1,550
Telecommunications		5,250		6,300		-		6,300
Total communication and delivery expenses	\$	172,151	\$	160,739	\$	80,873	\$	241,612
Other program expense								
Training	\$	30,000	\$	-			\$	-
Total other program expenses	\$	30,000	\$	-	\$	-	\$	-
Administrative expenses								
Administration expense	\$	74,597	\$	73,391	\$	-	\$	73,391
Legal		-		1,300		-		1,300
Memberships		6,447		6,450		-		6,450
Meetings/conferences/travel		2,000		2,950		-		2,950
Other		100		100		-		100
Total administrative expenses	\$	83,144	\$	84,191	\$	-	\$	84,191
Summary								
Total revenue	\$	260,864	\$	253,372	\$	101,090	\$	354,462
Total expenses		285,295		244,930		80,873		325,803
Surplus (Deficit)	\$	(24,431)	\$	8,442	\$	20,217	\$	28,659