



## **Santiago Library System Executive Council Regular Meeting Minutes**

**Tuesday, May 13, 2025**

1:00 - 3:00 pm

### **Meeting Location:**

Mission Viejo Library, 100 Civic Center, Mission Viejo, CA 92691

### Alternate Meeting Locations:

Anaheim Public Library, 500 W. Broadway, Anaheim, CA 92805

Orange County Public Law Library, 515 N. Flower St., Santa Ana, CA 92703

Yorba Linda Public Library, 4852 Lakeview Ave., Yorba Linda, CA 92886

### **Attendance**

Contreras, Jeanette - Placentia  
Wysocki, Ashley - Huntington Beach  
Hansen, Genesis - Mission Viejo  
Harpster, Amy - Orange Public  
Lixey, Carrie - Yorba Linda  
Lujan, Audrey - Anaheim  
Medina, Helen - Buena Park  
Lopez, David - OC Public  
Sternberg, Brian - Santa Ana

### **Other**

Beck, Andy - SCLC  
Powers, Christine - SCLC  
Snodgrass, Nerissa - SCLC  
Durr, Chris - CSL

### **Absent**

Booth, Judy - Fullerton  
Hartson, Melissa - Newport Beach

1. Opening Helen Medina  
The meeting was called to order at 1:08 pm.
  
2. Public Comment Helen Medina  
Opportunity for any guest or member of the public to address the Council on any item of Santiago business not represented on the current agenda.

None

3. Consent Calendar Helen Medina  
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
  - a. Minutes of the February 11, 2025, Regular Meeting  
(ACTION)  
MSP (Quillman/Harpster) to pass the Consent Calendar, without changes.  
8 yes, 0 no, 1 abstain
  
4. Adoption of the Agenda Helen Medina  
The Chair adopted the agenda without objection.
  
5. Budget Status Report for FY 2024/25 Andy Beck  
(DISCUSSION)  
Controller, Andy Beck, presented the Budget Status Report for Fiscal Year 2024/25.  
  
*Ashley Wysocki joined the meeting at 1:12 pm.*
  
6. Agreement with SCLC for Administrative & Fiscal Services Christine Powers  
for FY 2025/26  
(ACTION)  
MSP(Contreras/Hansen) to authorize Santiago's Executive Council Chair to sign the agreement between Santiago Library System and SCLC for administrative and fiscal services for FY 2025/26.  
8 yes, 0 no, 1 abstain
  
7. CLSA Plan of Service & Budget for FY 2025/26 Christine Powers  
(ACTION)  
MSP(Contreras/Harpster) to authorize the Santiago Chair to work with SCLC staff to complete and sign the FY 2025/26 CLSA Plan of Service and Budget for submission to the State Library.  
9 yes, 0 no, 0 abstain
  
8. 2026 Children's Services Performers Showcase Proposal Jeanette Contreras  
(ACTION)  
MSP(Hansen/Sternberg) to approve the 2026 Performers Showcase as outlined in the report.  
10 yes, 0 no, 0 abstain
  
  
9. Proposed Budget for FY 2025/26 Andy Beck  
(ACTION)  
MSP(Quillman/Hansen) to approve the Proposed Budget for FY2025/26 pending final approvals of CLSB and the Governor's budget.  
10 yes, 0 no, 0 abstain

10. Election of Vice-Chair/Chair-Elect  
(ACTION) Helen Medina  
MSP(Medina/Contreras) to elect Amy Harpster as Vice-Chair/Chair-Elect starting July 1, 2025, until June 30, 2026.  
10 yes, 0 no, 0 abstain
11. Meeting Schedule for FY 2025/26 Helen Medina  
(ACTION)  
MSP(Hansen/Contreras) to set the dates and times for the four regular meetings for FY 2025/26, as follows:
- August 12, 2025, 1 pm
  - November 4, 2025, 1 pm
  - February 10, 2026, 1 pm
  - May 12, 2026, 1 pm
- 10 yes, 0 no, 0 abstain
12. Legislative Update Christine Powers  
(DISCUSSION)  
Executive Director, Christine Powers, presented information on current state legislation.
13. Committee Reports
- a. Technology Committee Judy Booth  
None
  - b. Children’s Services Committee Jeanette Contreras  
None
  - c. Teen Services Committee Carrie Lixey
    - The next meeting, scheduled for 5/14/ 2025, will discuss the time change of their standing meetings
  - d. Circulation Committee Melissa Hartson  
None
  - e. Reference Committee Genesis Hansen
    - Met on 3/11/25 and discussed Summer Reading Programs
    - Met 5/13/25 and discussed community partners and elections
14. State Library Report Chris Durr  
California State Library representative, Chris Durr, presented the State Library Report.
15. Executive Council Chair Report Helen Medina  
None
16. Other Helen Medina  
*“...that is, matters initiated in the present meeting.” Robert’s Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.*  
  
Tentative CLSB meeting set for June 3, 2025.
17. What’s New at Your Library Helen Medina

*Opportunity for members to share important updates regarding their libraries that are of interest to the public.*

#### Anaheim

- An LED lighting project is starting at Canyon Hills Library on Monday
- The project will use a municipal loan program through public utilities
- The Haskett maker space is nearing completion
- Some air conditioning and ventilation work is being finalized
- The maker space is expected to open in August

#### Yorba Linda

- A new senior librarian has started this week
- A new adult services manager will start on the 27th
- An additional children's librarian will start on June 9
- Star Wars Day is happening this Saturday
- The solar project has been postponed to the end of summer

#### Mission Viejo

- The library is facing significant staffing challenges, having lost five long-term employees.
- Recruiting two new senior librarians
- Experiencing budget constraints due to lower property tax projections
- Working with a new finance director who joined mid-budget season  
(Reporting on behalf of Judy Booth)
- Judy Booth plans to retire by the end of the calendar year
- Fullerton is seeking a retired annuitant to replace her

#### OC Public Libraries

- Game Point library set to reopen in early July
- Aliso Viejo library to follow about a month later
- Both are part of the State Library's Building Forward grant
- Irvine library staff will move into vacant positions
- Anticipating being fully staffed for summer reading
- Author series grant ending in June
- Potential funding for next year is uncertain

#### Santa Ana

- New Hope Ranch Library is set to open in late June or early July
- Outdoor library will also open around the same time
- Grand openings are planned for the third week of July
- Some tree removal and landscaping work has been done around the main library site
- The library is planning an AAPI (Asian American and Pacific Islander) month program featuring a film screening about 80s punk rock and its impact on the Vietnamese refugee community

#### Buena Park

- Working with risk management to update the fire safety plan
- Received certificates from state Senator Tom Umberg and Congressman Derek Tran
- Partnering with the School District for library lunch programming
- Working with the city on budget and basement issues
- Presented a new budget format
- Have one frozen position for six months
- Experiencing a different and difficult budget process

#### Placentia

- The library is experiencing budget challenges with its bookmobile
- Legal representation has changed, with a new attorney from the same firm
- There are discussions about vehicle modifications, including buying an Amazon vehicle and adding shelving

#### Huntington Beach

- Special election for library measures on June 10
- Council chambers under construction, meetings now held in the central library theater
- Technological upgrades to the theater will expand programming and revenue opportunities
- Ongoing library facilities master plan with Johnson Favreau
- Main Street Branch getting new HVAC system next year
- Art Center receiving long-awaited lighting upgrades
- Two new staff vacancies to be announced soon
- Central Library's -50th anniversary celebration

#### Orange Public

- The city is experiencing budget challenges, leading to reductions in community services and library operations
- Departments are combining to manage resources
- Significant leadership changes are occurring (retirement of assistant city manager, police chief, city attorney)
- Summer reading program planned
- Lunch at the Library program continues
- HVAC improvements recently completed with minimal disruption

#### 18. Adjournment

MS(Contreras/Harpster) to adjourn meeting at 3:03 pm.

Helen Medina