



**Santiago Library System
Executive Council Regular Meeting Agenda**

Tuesday, August 11, 2026
1:00 - 3:00 pm

Meeting Location:
Huntington Beach Central Library, B Room
7111 Talbert Avenue, Huntington Beach CA 92648

Join Zoom Meeting:
<https://us02web.zoom.us/j/81272395945?pwd=he6gtbT1LxWGeLrOzQbj5kgX8n1b8Z.1>

Meeting ID: 812 7239 5945
Passcode: 933302

Alternate Meeting Locations:
Anaheim Public Library, 500 W. Broadway, Anaheim, CA 92805
Orange County Public Law Library, 515 N. Flower St., Santa Ana, CA 92703
University Park Library, 4512 Sandburg Way, Irvine, CA 92612

All items may be considered for action.

1. Opening Melissa Hartson
 - a. Chairperson's Welcome
Chairperson introduces any guests or new members.
 - b. Roll Call
2. Public Comment Melissa Hartson

Opportunity for any guest or member of the public to address the Council on any item of Santiago business not represented on the current agenda.
3. Consent Calendar Melissa Hartson

All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.

 - a. Minutes of the May 12, 2026, Regular Meeting
(ACTION)
4. Adoption of the Agenda Melissa Hartson

- | | |
|--|--------------------|
| 5. Budget Status Report for FY 2025/26
(DISCUSSION) | Andy Beck |
| 6. Revised CLSA Plan of Service for FY 2026/27
(ACTION) | Christine Powers |
| 7. Proposed Budget Amendment for FY 2026/27
(ACTION) | Andy Beck |
| 8. CLSA FY 2025/26 System Annual Report
(ACTION) | Christine Powers |
| 9. Committee Reports | |
| a. Technology Committee | Marisa Rodriguez |
| b. Children's Services Committee | Jeanette Contreras |
| c. Teen Services Committee | Carrie Lixey |
| d. Circulation Committee | Melissa Hartson |
| e. Reference Committee | Genesis Hansen |
| 10. State Library Report | Kaela Villalobos |
| 11. Executive Council Chair Report | Melissa Hartson |
| 12. Other | Melissa Hartson |
| <i>"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.</i> | |
| 13. What's New at Your Library | Melissa Hartson |
| <i>Opportunity for members to share important updates regarding their libraries that are of interest to the public.</i> | |
| 14. Adjournment | Melissa Hartson |



**Santiago Library System
Executive Council Regular Meeting Minutes**

Tuesday, May 12, 2026, 1:00 - 3:00 pm

Meeting Location: Placentia Library District, 411 E. Chapman Ave., Placentia, CA 92870

Alternate Meeting Locations:

Anaheim Central Library, 500 W. Broadway, Anaheim, CA 92805

Katie Wheeler Library, 13109 Old Myford Rd., Irvine, CA 92602

Orange City Parks & Recreation, Community Services Dept.,
230 E. Chapman Ave., Orange, CA 92866

Attendance

Contreras, Jeanette - Placentia Library District

Hartson, Melissa - Newport Beach Public Library

Hearn, Laura - OC Public Libraries

Lujan, Audrey - Anaheim Public Library

Martinez, Zoraida - Yorba Linda Public Library

Medina, Helen - Buena Park Library District

Rodriguez, Marisa - Huntington Beach Public Library

Sternberg, Brian - Santa Ana Public Library

Starkey, Brendan E. - OC Public Law Library

Torres, Anita - Fullerton Public Library

Tran, Allison - Irvine Public Library

Absent

Hansen, Genesis - Mission Viejo Library

Hardy, Leslie - Orange Public Library

Other

Beck, Andy - SCLC

Powers, Christine - SCLC

Snodgrass, Nerissa - SCLC

Tucker, Rachel - CSL

1. Opening

Melissa Hartson

a. Chairperson's Welcome

Chairperson introduces any guests or new members.

The meeting was called to order at 1:03 pm.

b. Roll Call

2. Public Comment Melissa Hartson
Opportunity for any guest or member of the public to address the Council on any item of Santiago business not represented on the current agenda.
None
3. Consent Calendar Melissa Hartson
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the February 10, 2026, Regular Meeting
(ACTION)
MSP (Contreras/ Rodriguez) to pass the Consent Calendar, without changes.
11 yes, 0 no, 0 abstain
4. Adoption of the Agenda Melissa Hartson
The Chair adopted the agenda without objection.
5. Budget Status Report for FY 2025/26 Andy Beck
(DISCUSSION)
Controller Andy Beck presented the Budget Status Report for FY 2025/26, reviewing revenues, expenditures, and the System's financial position through March 31, 2026.
6. Agreement with SCLC for Administrative & Fiscal Services for FY 2026/27 Christine Powers
(ACTION)
MSP (Contreras/Hartson) to approve the Agreement with SCLC for Administrative and Fiscal Services for FY 2026/27.
11 yes, 0 no, 0 abstain
7. CLSA Plan of Service and Budget for FY 2026/27 Christine Powers
(ACTION)
MSP (Hartson/ Contreras) to approve the CLSA Plan of Service and Budget for FY 2026/27.
10 yes, 0 no, 0 abstain
8. 2027 Children's Services Performers Showcase Proposal Christine Powers
(ACTION)
MSP (Contreras/Medina) to discontinue the Performer's Showcase until further notice and take any balance from the performance showcase and place it back into the general fund for Santiago Library System.
9 yes, 1 no, 1 abstain

9. Proposed Budget for FY 2026/27
(ACTION)
MSP (Contreras/ Rodriguez) to approve the Proposed Budget for FY 2026/27.
11 yes, 0 no, 0 abstain
Andy Beck
10. Election of Chair and Vice-Chair/Chair-Elect
(ACTION)
MSP (Contreras/ Medina) to elect Melissa Hartson as Chair and Marisa Rodriguez as Vice-Chair/Chair-Elect.
11 yes, 0 no, 0 abstain
Christine Powers
11. Proposed Meeting Schedule for FY 2026/27
(ACTION)
MSP (Contreras/Starkey) to approve the following FY 2026/27 meeting schedule:
August 11, 2026
November 17, 2026
February 9, 2027
May 11, 2027
11 yes, 0 no, 0 abstain
Melissa Hartson
12. Committee Reports
- a. Technology Committee
The committee continues to meet regularly and discuss technology-related issues affecting member libraries.
Marisa Rodriguez
- b. Children's Services Committee
The committee reported on the success of the 2026 Performers Showcase.
Jeanette Contreras
- c. Teen Services Committee
The committee continues to meet regularly to share programming ideas and discuss services for teens.
Carrie Lixey
- d. Circulation Committee
The committee continues to meet and discuss issues affecting circulation services among member libraries.
Melissa Hartson
- e. Reference Committee
No report
Genesis Hansen
13. State Library Report
Rachel Tucker, California State Library representative, provided an update on current California State Library initiatives, funding opportunities, and statewide library programs. She also shared recent announcements and reminded members of upcoming deadlines and resources available to public libraries.
Rachel Tucker
14. Executive Council Chair Report
None
Melissa Hartson

15. Other

Melissa Hartson

“...that is, matters initiated in the present meeting.” Robert’s Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.

None

16. What’s New at Your Library

Melissa Hartson

Opportunity for members to share important updates regarding their libraries that are of interest to the public.

Santa Ana

Construction of the New Hope Branch is expected to be completed in the coming weeks, with a grand opening planned for July 11. Work continues on the Main Library renovation, with construction anticipated to conclude in late summer and a grand opening targeted for late October or early November. The library also shared that it is closely monitoring the City’s budget process to determine any impacts on library services.

Orange County Public Law Library

The library announced the retirement of a reference librarian after 40 years of service, the first reference librarian vacancy since the 1990s. Recruitment is underway, and approval has also been received to hire a third reference librarian who will support outreach efforts.

Yorba Linda

The library reported a successful Phantom of the Opera-themed program and local author event, both of which received positive community feedback. Members were also invited to attend the library’s upcoming Star Wars program featuring activities and crafts for all ages.

Fullerton

The library recently resumed passport services after a year-long suspension due to staffing shortages. Renovations to the Osborne Auditorium are also expected to begin soon.

Huntington Beach

The library has hired four new librarians and is now fully staffed under its current organizational structure. Additional updates included the selection of a new coffee cart vendor, the successful inaugural Surf City Author Fest with approximately 300 attendees, completion of changes to the youth materials collection following the City’s updated collection development policy, planning for the co-location of the International Surfing Museum at the Main Street Branch, and continued efforts to improve website accessibility.

OC Public Libraries

OC Public Libraries shared leadership transition updates as Samantha Smith begins serving as County Librarian while Julie Quillman prepares for her retirement. The library also reported that its One County, One Book program featuring author

Percival Everett attracted approximately 700 attendees and announced the upcoming Comic Orange event at the Aliso Viejo Library.

Buena Park

The Buena Park Library will temporarily close its current facility while relocating services to the Walter Knott Education Center during its renovation project. The temporary location is expected to open in mid-June and will provide modified services, including grab-and-go collections, limited computer access, and programming while renovations are underway.

Placentia

The library shared updates on current recruitment efforts, including interviews for an Information Technology Manager and recruitment for a Marketing Specialist. The library also initiated a discussion with members regarding staff training and best practices for supporting employees who work alongside adults with developmental disabilities.

17. Adjournment

MS (Contreras/Hartson) to adjourn the meeting at 2:02 pm.

Melissa Hartson



**REPORT TO THE EXECUTIVE COUNCIL
SANTIAGO LIBRARY SYSTEM**

DATE: August 11, 2026
FROM: Andy Beck, Controller, Santiago/SCLC

SUBJECT: Budget Status Report for FY 2025/26 (DISCUSSION)

BACKGROUND: The Budget Status Report for Fiscal Year 2025/26 is attached for review and reflects reconciled bank statements through June 30, 2026.

For revenues, membership dues of \$14,503 were recorded as financial resources available for use. Other revenues include communication and delivery of \$92,557, system administration of \$23,228, and net revenues from performers showcase of \$1,486.

Expenses include communications and delivery of \$92,557, other program services of \$6,311, and administrative expenses of \$49,377. These expenses do not reflect what was paid but amounts that were incurred.

As of June 30, 2026, the System has a deficit of \$16,471 and cash balance of \$203,430.

FISCAL IMPACT: None

RECOMMENDATION: Information

EXHIBITS:

- a. Budget to Actual Report
- b. Bank Statement April – June 2026

	Actual FY 2024/25	Approved Budget FY 2025/26	Actual FY 2025/26	\$ Unrealized	% Realized
Program and general revenues					
CLSA Communications & Delivery	\$ 91,665	\$ 93,510	\$ 92,557	\$ 953	98.98%
CLSA System Administration	22,867	23,228	23,228	-	100.00%
Membership Dues	6,660	14,593	14,503	90	99.38%
Total program and general revenues	\$ 121,192	\$ 131,331	\$ 130,288	\$ 1,043	99.21%
Special events					
Performers showcase revenues	\$ 5,820	\$ 5,000	\$ 5,192	\$ (192)	103.84%
Performers showcase expenses	(2,527)	(2,500)	(3,706)	1,206	148.24%
Special events, net	\$ 3,293	\$ 2,500	\$ 1,486	\$ 1,014	59.44%
Communications and delivery					
Member distribution	\$ 81,918	\$ 82,831	\$ 82,831	\$ -	100.00%
Audit Fees	6,465	6,750	6,910	(160)	102.37%
Office supplies	624	910	763	147	83.85%
Telecommunications	2,658	3,019	2,053	966	68.00%
Total communication and delivery	\$ 91,665	\$ 93,510	\$ 92,557	\$ 953	98.98%
Other program services					
Youth services	\$ -	\$ 8,000	\$ 6,311	\$ 1,689	78.89%
Total other program services	\$ -	\$ 8,000	\$ 6,311	\$ 1,689	78.89%
Administration					
Administration expense	\$ 44,155	\$ 44,850	\$ 44,850	\$ -	100.00%
Memberships	4,410	4,410	4,410	-	100.00%
Meetings/conferences/travel	224	917	117	800	12.76%
Other	-	100	-	100	0.00%
Total administration	\$ 48,789	\$ 50,277	\$ 49,377	\$ 900	98.21%
Summary					
Revenues	\$ 124,485	\$ 133,831	\$ 131,774	\$ 2,057	98.46%
Expenses	140,454	151,787	148,245	3,542	97.67%
Surplus (Deficit)	\$ (15,969)	\$ (17,956)	\$ (16,471)	\$ (1,485)	91.73%



JPMorgan Chase Bank, N.A.
P O Box 44959
Indianapolis, IN 46244 - 4959

April 01, 2026 through April 30, 2026

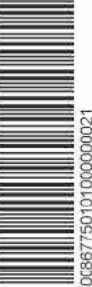
Account Number: [REDACTED]

00086775 DRE 703 210 12526 NNNNNNNNNN 1 000000000 Z9 0000

SANTIAGO LIBRARY SYSTEM
OPERATING ACCOUNT
222 E HARVARD ST
GLENDALE CA 91205-1017

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
Service Center: 1-877-425-8100
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679
We accept operator relay calls



CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$201,313.06
Ending Balance	0	\$201,313.06

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT [REDACTED]

Other Service Charges:
Cash Management Services
Debit Block Maintenance

1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.



April 01, 2026 through April 30, 2026

Account Number: [REDACTED]

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
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Indianapolis, IN 46244 - 4959

May 01, 2026 through May 29, 2026

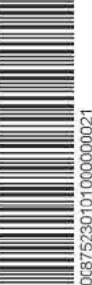
Account Number: [REDACTED]

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SANTIAGO LIBRARY SYSTEM
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222 E HARVARD ST
GLENDALE CA 91205-1017

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CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$201,313.06
Deposits and Additions	1	2,400.25
Ending Balance	1	\$203,713.31

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- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

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DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
05/11	Credit Return: Online Payment 27936604225 To Mission Viejo Library	\$2,400.25
Total Deposits and Additions		\$2,400.25

DAILY ENDING BALANCE

DATE	AMOUNT
05/11	\$203,713.31

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.



May 01, 2026 through May 29, 2026

Account Number: [REDACTED]

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT [REDACTED]

Other Service Charges:
Cash Management Services
Debit Block Maintenance

1

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May 30, 2026 through June 30, 2026

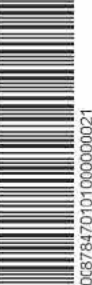
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SANTIAGO LIBRARY SYSTEM
OPERATING ACCOUNT
222 E HARVARD ST
GLENDALE CA 91205-1017



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CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$203,713.31
Deposits and Additions	1	76.73
Electronic Withdrawals	1	-360.00
Ending Balance	2	\$203,430.04

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DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
06/08	Credit Return: Online Payment 28290390477 To Lucy Salvado	\$76.73
Total Deposits and Additions		\$76.73

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
06/16	06/16 Online Payment 29642873679 To Cj Brown & Company, Cpas	\$360.00
Total Electronic Withdrawals		\$360.00

DAILY ENDING BALANCE

DATE	AMOUNT
06/08	\$203,790.04
06/16	203,430.04



May 30, 2026 through June 30, 2026

Account Number: [REDACTED]

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT [REDACTED]

Other Service Charges:
Cash Management Services
Debit Block Maintenance

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**REPORT TO THE EXECUTIVE COUNCIL
SANTIAGO LIBRARY SYSTEM**

DATE: August 11, 2026
FROM: Christine Powers, Executive Director, Santiago/SCLC

SUBJECT: Revised CLSA Plan of Service and Budget for FY 2026/27 (ACTION)

BACKGROUND: At the May 12, 2026, Santiago Library System regular meeting, the Executive Council approved the System's California Library Services Act (CLSA) Plan of Service and Budget for FY 2026/27, contingent upon final approval of the California State Library Board and the Governor's adopted budget.

The Governor's final budget, signed on June 29, 2026, included language allocating all \$2.88 million allocated budget line item "6120-211-0001—For local assistance, California State Library, California Library Services Act" to support cooperative resource sharing. The original budget, as proposed in January, had allocated \$1.88 million of that budget line item to cooperatives, and \$1 million to the Zip Books project administered by the State Library. Although this revised allocation does not restore prior higher funding of \$3.6 million to cooperatives under the CLSA, the increase in funding benefits all cooperatives.

The table below provides a comparison of the original and updated CLSA allocations for Inland:

FY 2026/27 CLSA ALLOCATIONS			
	Original	Revised	Difference
System Administration	\$ 23,824	\$ 36,496	\$ 12,672
Communication & Delivery	\$ 95,297	\$ 145,987	\$ 50,690
TOTAL	\$ 119,121	\$ 182,483	\$ 63,362

In the original Plan of Service application, Council approved the distribution of funds to members for specified eResources and broadband. Given the increase in funds, staff recommend that the additional \$12,672 in System Administration funds be applied towards Santiago's contract with the Southern California Library Cooperative; and that the \$50,690 in Communication & Delivery funds be distributed to members towards the CLSA activity that they had originally indicated that funds would be applied towards for this fiscal year. For Santiago, these activities include eResources and Broadband.

The table below provides information on the selected activity for each member, what the original CLSA distribution was with CLSA funded at \$1.88 million, and what the new/revised distribution is with the increase in CLSA funds.

Member Library	Activity	Original Distribution	Revised Distribution
Anaheim	CloudLibrary	\$ 9,129.00	\$ 14,584.32
Buena Park	OverDrive	\$ 2,222.00	\$ 3,550.74
Fullerton	OverDrive	\$ 3,779.00	\$ 6,036.84
Huntington Beach	OverDrive	\$ 5,158.00	\$ 8,241.52
Irvine	OverDrive	\$ 8,510.00	\$ 13,596.71
Mission Viejo	OverDrive	\$ 2,449.00	\$ 3,913.24
Newport Beach	OverDrive	\$ 2,208.00	\$ 3,527.06
Orange County	Broadband	\$ 35,991.00	\$ 57,502.14
Orange Public	CloudLibrary	\$ 3,732.00	\$ 5,962.38
Placentia	Hoopla	\$ 1,442.00	\$ 2,303.55
Santa Ana	OverDrive	\$ 8,422.00	\$ 13,455.72
Yorba Linda	OverDrive	\$ 1,770.00	\$ 2,827.78
TOTAL DISTRIBUTION		\$ 84,812.00	\$ 135,502.00

The State Library has also indicated that funds can be used towards Zip Books, should a cooperative wish to spend its funds in that manner. The cooperative would be responsible for implementing the Zip Books program, and would need to report the following information:

- Number of unique patrons served
- Number of Zip Books purchased
- Number of Zip Books added to a library collection
- Number of circulations of Zip Books
 - If the system can track the total number of times Zip Books during the project period were circulated after they were returned by the patron who originally requested them, the State Library recommends tracking and including that total to further demonstrate program impact.

FISCAL IMPACT: The CLSA preliminary system budget allocation for FY 2026/27 has been increased to \$36,496 for the System Administration budget and \$145,483 for the Communication & Delivery budget, for a total of \$182,483; a 53 percent increase over the original preliminary system budget allocation for this fiscal year. This year's statewide allocation of \$2.88 million is 80 percent of the higher funding of \$3.6 million cooperatives were receiving statewide in FY 2023/24 and prior.

RECOMMENDATION: Provide direction on the expenditure of the additional CLSA funds for FY 2026/27, and authorize the Santiago Executive Council Chair to work with SCLC staff to review and sign the amended FY 2026/27 CLSA Plan of Service and Budget for submission to the State Library.

EXHIBIT:

- a. CLSA Preliminary System Budget Allocations \$2,879,998 - FY 2026/27

CLSA Preliminary System Budget Allocations \$2,879,998- FY 2026/27**Communications and Delivery Program**

System	Baseline Budget	System Administration	Total
Black Gold	\$88,176	\$22,045	\$ 110,221
49-99	\$95,396	\$23,849	\$ 119,245
Inland	\$232,912	\$58,227	\$ 291,139
NorthNet	\$528,037	\$132,009	\$ 660,046
PLP	\$450,456	\$112,613	\$ 563,069
SJVLS	\$152,652	\$38,164	\$ 190,816
Santiago	\$145,987	\$36,496	\$ 182,483
Serra	\$168,685	\$42,172	\$ 210,857
SCLC	\$441,699	\$110,425	\$ 552,124
Total funding	\$2,304,000	\$576,000	\$ 2,880,000



**REPORT TO THE EXECUTIVE COUNCIL
SANTIAGO LIBRARY SYSTEM**

DATE: August 11, 2026
FROM: Andy Beck, Controller, Santiago/SCLC

SUBJECT: **Proposed Budget Amendment for FY 2026/27 (ACTION)**

BACKGROUND: The California Governor signed the 2026/27 state budget legislation on June 29, 2026. The budget included a reallocation of the California Library Services Act (CLSA) appropriation to increase funding to the cooperative systems by \$1 million. As a result, Santiago Library System (System) witnessed an increase of \$63,362 in CLSA funding (\$50,690 baseline and \$12,672 administration).

Based on the adjusted CLSA appropriation, an amendment to the approved budget for FY 2026/27 is necessary, as follows:

Revenues

- CLSA Baseline increase by \$50,690, from \$96,497 to \$147,187.
- CLSA System Administration increase by \$12,672, from \$23,824 to \$36,496.

Expenditures

- Member distributions increase by \$50,690 from \$84,812 to \$135,502.

FISCAL IMPACT: A budget deficit of \$1,773 is noted for FY 2026/27, which is a decrease of \$12,672 from the originally approved budget.

RECOMMENDATION: Approve the Proposed Budget Amendment for FY 2026/27.

EXHIBIT:

- a. Proposed Budget Amendment FY 2026/27

	Approved Budget FY 2025/26		Approved Budget FY 2026/27		Budget Amendment		Amended Budget FY 2026/27	
Program and general revenues								
CLSA Communications & Delivery	\$	93,510	\$	96,497	\$	50,690	\$	147,187
CLSA System Administration		23,228		23,824		12,672		36,496
Membership Dues		14,593		15,032		-		15,032
Total program and general revenues	\$	131,331	\$	135,353	\$	63,362	\$	198,715
Special events								
Performers showcase revenues	\$	5,000	\$	-	\$	-	\$	-
Performers showcase expenses		(2,500)		-		-		-
Special events, net	\$	2,500	\$	-	\$	-	\$	-
Communications and delivery								
Member distribution	\$	82,831	\$	84,812	\$	50,690	\$	135,502
Audit Fees		6,750		6,875		-		6,875
Office supplies		910		960		-		960
Telecommunications		3,019		3,850		-		3,850
Total communication and delivery	\$	93,510	\$	96,497	\$	50,690	\$	147,187
Other program services								
Children's services	\$	8,000	\$	-	\$	-	\$	-
Total communication and delivery	\$	8,000	\$	-	\$	-	\$	-
Administration								
Administration expense	\$	44,850	\$	46,001	\$	-	\$	46,001
Legal		-		800		-		800
Memberships		4,410		4,770		-		4,770
Meetings/conferences/travel		917		1,630		-		1,630
Other		100		100		-		100
Total administration	\$	50,277	\$	53,301	\$	-	\$	53,301
Summary								
Revenues	\$	133,831	\$	135,353	\$	63,362	\$	198,715
Expenses		151,787		149,798		50,690		200,488
Surplus (Deficit)	\$	(17,956)	\$	(14,445)	\$	12,672	\$	(1,773)



**REPORT TO THE EXECUTIVE COUNCIL
SANTIAGO LIBRARY SYSTEM**

DATE: August 11, 2026
FROM: Christine Powers, Executive Director, Santiago/SCLC

SUBJECT: CLSA FY 2025/26 System Annual Report (ACTION)

BACKGROUND: Each year, the Santiago Library System receives California Library Services Act (CLSA) funds to promote resource sharing within the system. To receive these funds, Santiago submits a Plan of Service outlining how it will spend funds for the upcoming fiscal year, which is reviewed and approved by the California State Library Board (CSLB).

Each September, the California State Library (CSL) requires an Annual Report from systems that receive CLSA funding. This report provides information to the CLSB and CSL about how CLSA funds were spent by the system and the resulting benefit to the communities served by the member libraries.

In order to complete Santiago's CLSA FY2025/26 System Annual Program Report, a survey will be distributed to CLSA-eligible members requesting the following information:

- Information regarding Electronic Materials or Learning Platform, such as the name of the resource, how many titles were licensed, how many patrons accessed the resource, etc.; and
- How the funds benefited their communities, as reflected through examples or stories.

FISCAL IMPACT: None

RECOMMENDATION: Authorize the Executive Director to complete the CLSA FY2025/26 System Annual Program Report and have the Chair review and sign the report for submission to the State Library by the September deadline.

EXHBIT: None

California State Library, Library Development Services
Cooperative Library System Liaison Report
Updated August 4, 2026

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State Library News

LSTA Update

The State Library is announcing opportunities for 2026-2027 LSTA funds, as they become final. Details on Rural Library Leaders, Teens Succeed (both in partnership with Califa), and Sustainable California Libraries (in partnership with Pacific Library Partnership) are provided in the 16-minute video [2026-2027 New Opportunities](#), recorded on July 22, 2026. Currently open opportunities are shared below in the “Current Projects and Services” section.

HomeworkCA

HomeworkCA - free online tutoring for K-12 students across California is now available for libraries to provide to their patrons. If your library has not signed up for HomeworkCA, they can do so by filling out [this form](#).

HomeworkCA provides live tutoring sessions, on-demand homework help resources, and subject-specific assistance across core academic areas including mathematics, science, language arts, and social studies. The platform also offers test preparation support to help students build confidence and succeed academically. With qualified tutors available 24/7, HomeworkCA removes barriers to educational support by making professional tutoring accessible to all students in California.

For libraries interested in learning more about implementation, patron access options, training resources, or partnership details, visit www.HomeworkCA.com

Free Digital Tools and Resources for California Libraries

The California State Library and the Department of Technology are excited to offer library branches access to a comprehensive suite of free digital tools and resources! This includes digital inclusion program management training for library branches and digital navigation training for staff, digital literacy assessment and skills training, Artificial Intelligence training, all designed to promote digital inclusion for patrons.

Resources will be made available through state Digital Inclusion partnerships established with CETF, DigitalLift, Human IT and Northstar Digital Literacy platform. **There are 100 Northstar licenses reserved for public libraries, with staff training included if needed.**

For more information and to indicate your desire to utilize these resources go to [Digital Inclusion Partnerships | Broadband for All](#) or email broadbandforall@state.ca.gov.

Share the Digital Equity Resource Finder with your Patrons

Help connect every Californian to essential digital inclusion programs and services right in their communities. The [Outreach Toolkit](#) includes customizable outreach materials to promote the Resource Finder with your patrons and residents in your community. Help spread the word!

Please send questions to DEResourceFinder@state.ca.gov.

Marketing Toolkits

The [California State Library's marketing toolkits](#) are designed to help California libraries deliver consistent messaging about the services and resources you provide to your communities. This is part of an effort to help coordinate statewide messaging about the many great things libraries do every day. We encourage you to use the messages, graphics, and other resources to raise awareness and reinforce the value and impact libraries provide to their communities.

LDS Newsletter

Please be sure to sign up for the LDS Newsletter [LibrarytoLibrary](#). For those who receive this monthly email, please consider forwarding it to your staff and/or printing a copy for your break rooms.

Career Online High School

In the approved 2026-2027 California State budget, the Governor approved \$5 million in state funding for [Career Online High School](#) (COHS) program. We are working on moving forward with this good news. In the meantime, the California State Library and Pacific Library Partnership are excited to announce plans for the 2026-2027 Literacy and Learning Initiatives project. Plans include 505 Career Online High School (COHS) seats to support adults earning a high school diploma. The COHS team shared guidance on August 3 detailing the next steps for enrollment. COHS questions can be sent to cohs@library.ca.gov. *State of CA and LSTA-funded.*

Networking and Training Opportunities

Public Library Directors Networking Call

The next call is scheduled for Wednesday June 17 at 3:30 p.m. The call will feature updates from the State Library, further work on the statewide visioning project, and collaborative group discussions. You may register for the call [here](#).

Communities of Practice

The California State Library now consolidates all scheduled Community of Practice events on a single calendar. On our website, under Services to Libraries, select Resources for Public Libraries to find the [Communities of Practice](#) calendar. Help your staff build valuable connections across the state by sharing relevant Communities of Practice with them. Newly

added is a **Community of Practice for Rural Health Programming**. Details on this and more can be found on the calendar.

Current Projects and Services

Rural Library Leaders: A Community of Practice for New Directors

This is a year-long cohort, launched through a partnership between Califa and the California State Library, to support new and early-career rural library directors. This cohort will provide a closed space for directors to connect with peers, share real-world leadership experiences, and learn together. Participants will meet virtually each month, attend two grant-funded in-person convenings, receive support for collection development aligned with community needs, and help shape a future toolkit for new library directors. If you are interested in participating, please submit the brief interest form by August 15, 2026. califa.org/rural-library-leaders LSTA-funded.

Sustainable California Libraries 2026-2027 Interest Forms Open, Due August 21!

Apply to join a cohort of California libraries working on sustainability and resilience.

Participating library staff will have the opportunity to:

- Attend a kick-off training at the CLA Annual Conference, October 22, 2026, 10:15 AM – 12:15 PM: *From Peers to Practice: Sustainable California Libraries Cohort Kickoff* (travel reimbursement available).
- Attend approximately five virtual Communities of Practice sessions to share resources and collaborate.
- Provide sustainability-related programs and services to their community (reimbursement up to \$8,500).
- Join the Sustainable Libraries Initiative certificate program (reimbursement available).
- Share best practices and program results at a virtual Summit in Summer 2026.

Timeline:

- **Information Session, August 13, 2026, 11 AM – Noon.**
Register: <https://us02web.zoom.us/meeting/register/jSObx5gJQH7ZSJ9coDL-w>
Note: The information session will be recorded and shared with all who register.
- **Interest forms due August 21, 2026 at 5 PM**
- Potential cohort members notified by 5 PM on August 27
- September 2026 - Summer 2027 – Community of Practice virtual meetings, public programs and/or services occur, data gathered, results shared in the Summit mentioned above (exact date TBD).

Library Outcomes:

- Library staff increase knowledge and confidence in implementing sustainable services and programs
- Libraries establish plans to continue this work after the project period

Community Impact Outcomes:

- Libraries develop or expand at least one sustainability-focused program or service
- Community members gain practical knowledge and skills related to climate resilience and sustainability
- Libraries increase access to sustainability-focused resources (e.g., Libraries of Things with energy-saving tools, seed libraries, educational materials)
- Libraries strengthen partnerships with local organizations involved in this work

Peer Learning & Field-Building Outcomes:

- Cohort members build collaborative relationships and exchange promising practices
- Best practices from the cohort are shared with the broader California library field through the 2027 Sustainability Summit
- California library staff who attend the Summit gain actionable ideas for their own communities

Library staff (1 or 2 cohort members from up to 15 library jurisdictions) will be selected based on:

- Commitment to project outcomes
- Commitment to fully participate in cohort activities
- Willingness to share learnings with the field

Complete this form with your partner/pair from your library. [Sustainable California Libraries interest forms](#) are due August 21, 2026 at 5:00 pm.

The opportunity is also shared on the [State Library's Grants and Opportunities page](#), under Apply to Participate.

LSTA-funded. In collaboration with the Pacific Library Partnership.

[California Library Literacy Services: ESL included in 2026-2027 Budget, Guidance Shared](#)

The 2026-2027 California state budget states that California Library Literacy Services (CLLS) funds may now be used to provide English as a Second Language (ESL) services. The CLLS team shared guidance on August 3, which included details about the Project Scope Change process.

For general information on the CLLS program, see the [CLLS web pages](#) and visit the [Manage Your Current Grant](#) page for information on CLLS data collection. Reach out to clls@library.ca.gov for more information. *State of CA-funded.*

[California Libraries Learn \(CALL\) – professional development for all levels of library staff](#)

- Access live and recorded professional development for all members of your team at www.callacademy.org.
 - [Subscribe to the CALL Letters newsletter](#) for weekly updates.
 - Catalyst is back! [Apply now](#) for the 26_27 cohort. To learn more, attend one of the [two information sessions](#).
 - Encourage all levels of your staff to get started with [CALL Academy](#).
- LSTA-funded.*

COMPASS Project: Resources and Information for Public Libraries

At a time when many library systems are facing decreased budgets and may be forced to cut digital subscriptions, a reminder that California offers — at no cost to public schools, districts, local libraries, or students — online educational content and tools with [COMPASS: the California Online Media Program for Access and Student Success](#). The purpose of COMPASS from the California State Library is to provide equitable access to online library resources for all K-12 public school students and their families, both in the classroom and after school. *State of CA-funded.*

COMPASS provides tools ranging from early literacy support (PebbleGo Science, TeachingBooks for Libraries) to science and climate change resources (Gale Interactive Science, Nat Geo Kids, Environmental Studies) to a suite of performing-arts and history/social studies content (20+ Alexander Street collections). This is in addition to traditional research databases and the research guides (Britannica, ProQuest).

Timely COMPASS Resources and Information for Public Libraries

- [Slides from COMPASS for public libraries training](#)
- Need help setting up access to ALL COMPASS resources? [Use this general program sign up form](#) (form may also be used to submit technical or contact updates)
- Does your library currently offer Capstone's PebbleGo Science for your youngest patrons? More [information on this statewide resource](#) and [sign up to get PebbleGo Science for your library](#)
- Don't forget that all local libraries have no-cost performance rights for Alexander Street content (except National Theatre). Plan a screening of a classical music performance, stage drama (including Shakespeare), documentary, audio play, or world music. (Public schools have slightly more content than local libraries.) See your institution's collections or ask COMPASS for ideas at compass@library.ca.gov.
- Stay informed! [Sign up for the COMPASS newsletter](#). And please contact compass@library.ca.gov with any questions.

State of CA-funded.

Library Statistics

The 2026 data for the unduplicated population served by each California public library jurisdiction is now available at [Persons Served by California Public Libraries \(Excel\)](#). Library service area population figures have been prepared using the most recently published and available combined estimate for cities and counties from the California Department of Finance, adjusted to reflect the geographic service areas of California Public Libraries.

The 2024-25 Public Libraries Survey dataset is available at [California Public Library Statistics - California State Library](#). Data is provided by public libraries of California through the annual Public Libraries Survey. For more information or questions, contact LibraryStatistics@library.ca.gov

Parks Pass Program

Great news! As part of the approved 2026-2027 State of California budget, funding for the [State Parks Passes](#) is now **ongoing**. This means your library's park passes **will not expire** on 12/31/2026, and they can continue to be used in future.

Our partner, the California State Parks, is conducting a statewide survey to help shape the future of three new state parks coming to the California Central Valley. The State Parks Forward visioning survey is available online at parks.ca.gov/forward, and will remain open until Sept. 4, 2026.

California State Parks is seeking public feedback that will help shape the future of three new state parks coming to the Central Valley: Feather River Park in Yuba County, San Joaquin River Parkway in Fresno and Madera counties, and Dust Bowl Camp in Kern County. The news release is here: <https://www.parks.ca.gov/NewsRelease/1549>

The State Library and State Parks would appreciate it if libraries, especially those in the Central Valley, would share the survey with their communities by posting it in public spaces at the library.

The Parks Pass program supports all Californians in exploring the outdoors and gaining the benefits of our parks by providing free vehicle day-use entry passes for checkout at local libraries. The public can access information on the State Parks Pass at checkoutcalstateparks.com

The Parks Pass quarterly report due dates are:

- October 22, 2026 (for reporting period July-Sept 2026)
- January 28, 2027 (for reporting period Oct-Dec 2026)
- April 22, 2027 (for reporting period Jan-Mar 2027)
- July 22, 2027 (for reporting period Apr-June 2027)

Quarterly reports should be submitted via the [California State Library Statistics Portal](#). For any questions, email parkspass@library.ca.gov.

Program information is available at [Parks Pass Program](#) and [Parks Pass subject guide](#) is available to support marketing, circulation, programming, and more.

To report lost passes and request replacement, please enter each lost pass [using this webform](#) (an individual submission for each lost pass). If a participating public library jurisdiction needs more bookmarks or survey flyers, [please fill out the order form from State Parks](#). *State of CA-funded.*

Ready – Or Not: Cultural Heritage Disaster Preparedness Project

California's [Cultural Heritage Disaster Preparedness Project](#) connects communities holding at-risk collections with the resources needed to protect those collections from destruction and make them available to all Californians. In partnership with the Northeast Document Conservation Center, [Ready – Or Not](#) preservation consultants provide consultation and conduct free site visits for California organizations stewarding cultural resources and then deliver an assessment report with their observations.

Through July 2026, California cultural heritage collections interested in a free consultation can [sign up for a free assessment](#). For more information, contact CAready@nedcc.org *State of CA-funded*.

Rural Health Connections

The American Heart Association's "Libraries with Heart" program can now be found in the following counties serving rural California residents: Butte, El Dorado, Fresno, Glenn, Inyo, Kings, Madera, Mariposa, Mendocino, Mono, Riverside, San Benito, Santa Barbara, Siskiyou, Sutter, Tehama, and Tulare.

With support from Califa, 52 public and tribal library locations now have blood pressure monitors for in-library use, along with supporting material, including information on local clinics for anyone without a primary care provider.

LSTA-funded

Student Success Cards for All

Library cards help children succeed.

California legislation [SB 321 \(Ashby\)](#), [updated SB 1329](#) makes it easier for public libraries to put library cards into the hands of every California child who wants one. The State Library is working with schools and libraries to help make sure every California student has a library card by the third grade.

The California State Library has launched a new [Student Success Cards Partnerships Toolkit](#) to help libraries plan, strengthen, and sustain partnerships that support Student Success Cards (public library cards issued in collaboration with local educational agencies).

This toolkit for library staff includes practical, ready-to-use resources such as:

- Guidance on identifying and engaging potential partners to start a Student Success Cards program
- Tips for developing partnership goals, roles, and workflows
- Communication tools and templates that can be adapted locally
- Examples and materials to help with program implementation and ongoing support

For more information about the Student Success Cards initiative, visit the [State Library's Student Success Cards for All website](#) or contact the Student Success team at studentsuccess@library.ca.gov.

Summer Community Impact Report 2026

The [2026 Summer Community Impact Report Questions](#) are available online. Data collected from this report will show the impact of public library summer programs across California.

There are still a handful of libraries that have not submitted their library's contact person for submission. Use the link below to input the contact information for the person(s) in your library that will submit your summer program data.

The person(s) listed will be responsible for submitting the **2026 Summer Community Impact Report** through **Microsoft Forms**. Although we ask for multiple contacts, only one person should submit the data for your library jurisdiction.

If you have not done so, [Submit your library contact information using this form](#) ASAP. If you are unsure if your library has submitted, contact Kaela Villalobos at kaela.villalobos@library.ca.gov.

An excel form with the questions will also be sent to the person listed as your primary contact once your information is submitted. Use the excel form or copy the questions from the [2026 Summer Community Impact Report Questions](#) webpage to collect required statistics and programming information for your library's 2026 summer programs.

The Summer Community Impact Report relates to all your library's summer 2026 programs, including Lunch at the Library programs, Parks Pass activities, youth development programs, story times, outreach programs, etc. While we realize some of these statistics will be reported in other places, it is important to collect these responses to capture the full picture of the summer landscape in California public libraries.

Projects marked "LSTA-funded" are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Projects marked "State of CA-funded" are supported in whole or in part by funding provided by the State of California, administered by the California State Library.



Santiago Library System Executive Council Meeting Dates FY 2026/27

Tuesday, August 11, 2026

1:00 pm

Huntington Beach Public Library

Tuesday, November 17, 2026

1:00 pm

Newport Beach Public Library

Tuesday, February 9, 2027

1:00 pm

Placentia Library District

Tuesday, May 11, 2027

1:00 pm

Santa Ana Public Library