



Southern California Library Cooperative  
Executive Committee Meeting  
October 27, 2021  
1:00-2:00pm

Minutes  
*Approved December 1, 2021*

**Attendance**

Addington, Jennifer – Palos Verdes  
Billings, Cathy – South Pasadena  
Goldman, Elizabeth – Burbank  
McCollum, Melissa – El Segundo  
Shupe, Robert – Palmdale  
Shaffer, Gary – Glendale  
Torres, Anita – Pomona  
Walker-Lanz, Jesse – LACo

**Other**

Bednarski, Diane – SCLC  
Dinuzzo, Carol – SCLC  
Graver, Lori – SCLC  
Walker, Wayne - SCLC

1. Opening Elizabeth Goldman  
Meeting called to order at 1:03pm.
2. Public Forum  
*Opportunity for any guest or member of the public to address the Council on any item of SCLC business.*  
None.
3. Consent Calendar Elizabeth Goldman  
*5 minutes*  
*All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.*

- a. Minutes of the August 25, 2021 Executive Committee meeting.
- b. CEPPT Trust  
MSP (Billings/Addington) to pass the Consent Calendar, with correction made to item 7 on the August 25, 2021 Executive Committee Minutes to read "Pales Verdes Library District," rather than "City of Palos Verdes."
  
4. Adoption of Agenda Elizabeth Goldman  
Agenda passed by Chair, without objection, with correction made to item 5 to read, "FY2021/22" rather than "FY2020/21."
  
5. FY2021/22 Grant Award Status Diane Bednarski  
Bednarski reviewed revenue status from grants, with the update that HCK was awarded today, PLSEP students have been awarded, but announcements remain pending the State Library releasing templates for student notifications, and SCLC expects to receive award notification for the Digital Navigators project this week. Bednarski also discussed how SCLC calculates grant revenue, including billed staff time and indirect costs. With these grant awards, SCLC will meet its 2021/22 grant revenue goals.
  
6. Strategic Planning Consultant Selection Diane Bednarski  
MSP (Billings/McCollum) to authorize the Executive Director to initiate an agreement for professional services with BerryDunn, subject to suitable responses to the following:
  - 1) Verification of team member roles and time on project
  - 2) Explanation of how BerryDunn intends to use member library organization charts and collection development materials
  - 3) Intended use of Social Pinpoint and Brown Act Compliance
  - 4) Confirmation of travel provisions for an in-person meeting
  - 5) Total projected hours to be allocated for the project
  
7. Other Elizabeth Goldman  
"*...that is, matters initiated in the present meeting.*" *Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.*  
None.
  
8. Adjournment Elizabeth Goldman  
Meeting adjourned at 2:05pm

*Respectfully submitted by Lori Graver on December 3, 2021*