



SCLC Leadership and Professional Development Committee Meeting Agenda

**Monday, April 27, 2026
3:30 pm**

Virtual Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/83611559760?pwd=jhpHB1rCZbTaDys5X8p6kal06QJeob.1>

Meeting ID: 836 1155 9760
Passcode: 401491

Alternate Meeting Locations:

Bob Lucas Memorial Library & Literacy Center, 2659 Lincoln Ave., Altadena, CA 91001
El Segundo Public Library, 111 W. Mariposa Ave., El Segundo, CA 90245
Glendale Central Library, 222. E. Harvard St., Glendale, CA 91205
Michelle Obama Library, 5870 Atlantic Ave., Long Beach, CA 90805
Palmdale City Library, 700 E. Palmdale Blvd., Palmdale, CA 93550

All items may be considered for action.

1. Opening Nikki Winslow
 - a. Welcome
 - b. Roll Call

2. Public Forum Nikki Winslow

Opportunity for any guest or member of the public to address the committee on any item of SCLC Leadership and Professional Development Committee business. Three minutes per speaker on any Leadership and Professional Development Committee-related business topic.

- | | |
|---|------------------|
| 3. Consent Calendar | Nikki Winslow |
| <i>All items on the consent calendar may be approved by a single motion. Any committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.</i> | |
| a. Minutes of the January 26, 2026, Leadership and Professional Development Committee meeting | |
| 4. Adoption of Agenda | Nikki Winslow |
| 5. Mentorship Program Update for 2026 Cohort (DISCUSSION) | Nikki Winslow |
| 6. Interest Group Discussion (ACTION) | Christine Powers |
| 7. Selection of Chair and Vice Chair (ACTION) | Nikki Winslow |
| 8. Approval of Meeting Calendar for FY 2026/27 (ACTION) | Nikki Winslow |
| 9. Other | Nikki Winslow |
| <i>"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.</i> | |
| 10. Adjournment | Nikki Winslow |



SCLC Leadership and Professional Development Committee Meeting Minutes

Monday, January 26, 2026, 3:30 pm

Virtual Meeting

Alternate Meeting Locations:

Altadena Main Library, 600 E. Mariposa St, CA, 91001

El Segundo Public Library, 111 W. Mariposa Ave., El Segundo, CA 90245

Michelle Obama Library, 5870 Atlantic Ave., Long Beach, CA 90805

Palmdale City Library, 700 E Palmdale Blvd., Palmdale, CA 93550

Attendance

DeLeon, Cathy - Long Beach Public Library

Herbert, Mark - El Segundo Library

Shupe, Robert - Palmdale City Library

Winslow, Nikki - Altadena Library

Other

Powers, Christine - SCLC

1. Opening Nikki Winslow
Meeting called to order at 3:36 pm.

2. Public Forum Nikki Winslow
Opportunity for any guest or member of the public to address the committee on any item of SCLC Leadership and Professional Development Committee business. Three minutes per speaker on any Leadership and Professional Development Committee-related business topic.
None

3. Consent Calendar Nikki Winslow
All items on the consent calendar may be approved by a single motion. Any committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the January 26, 2026, Leadership and Professional Development Committee meeting

MSP (Herbert/Shupe) to pass the consent calendar, with correction to item 5, reflecting Nikki Winslow and Lessa Pelayo-Lozada.

4 yes, 0 no, 0 abstain

4. Adoption of Agenda Nikki Winslow
The Chair adopted the agenda without change.
5. Mentorship Program Update for 2026 Cohort Nikki Winslow
(DISCUSSION)
Chair Nikki Winslow provided an update. A reminder for completed agreements will be sent out by staff at the end of the month.
6. Mentorship Program Evaluation from 2025 Cohort Christine Powers
(DISCUSSION)
Executive Director Christine Powers reported on the evaluation results, as presented in the report.
7. Interest Group Discussion Nikki Winslow
(ACTION)
There was consensus among members to allow interest groups to develop/grow before making additional recommendations regarding structure and next steps; no formal action was taken.
8. Other Nikki Winslow
“...that is, matters initiated in the present meeting.” *Robert’s Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.*
Chair Nikki Winslow announced that the Altadena Main Library will be closing after Saturday.
9. Adjournment Nikki Winslow
MS (DeLeon/Herbert) to adjourn the meeting at 4:01 pm.



**REPORT TO THE
LEADERSHIP AND PROFESSIONAL DEVELOPMENT COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE**

DATE: April 27, 2026
FROM: Christine Powers, Executive Director

SUBJECT: **Interest Group Discussion (ACTION)**

BACKGROUND: Earlier this year, the Southern California Library Cooperative (SCLC) relaunched interest groups by provide staff from member libraries to join listservs. At the recommendation of the Leadership and Professional Development Committee (LPDC) and the approval of the Administrative Council (AC), anyone with an SCLC member email can join an interest group’s listserv, and director or supervisor permission is not required so long as they agree to a statement of civility. The listserv signup opportunity was shared with Council members in late January 2026.

The table below provides a list of these seven (7) interest groups and how many members have signed up for each respective list serv, as of April 23, 2026.

Interest Group	Number of Listserv Members
Adult Services	37
Children’s Services	39
Teen & Young Adult Services	47
Support Services	27
Emerging Technologies	61
Diversity, Inclusion & Equity	39
Marketing & Social Media	25

At the last LPDC meeting in January, a report was presented to the committee to consider discussing the following for recommendation to the AC:

- The establishment of operational standards for meeting and communicating;
- Whether AC members should serve as liaisons to the various interest groups;
- What type of reporting to the AC would be required, if any; and
- Requirements/guidelines for interest group leadership (i.e. establishment of Chairs, selection process, term limits, development of guidelines/resources).

During that meeting, there was consensus among LPDC members about allowing interest groups to develop/grow before making additional recommendations regarding structure and next steps to the AC. Comments made at the last LPDC meeting included the following:

- Focus on creating awareness of interest groups
- Consider surveying interest group members at some point
- Is there a moderator for each listserv?

This item is being provided to determine if Committee members want to discuss additional recommendations at this time.

FISCAL IMPACT: There would be no direct fiscal impact to the organization, but dependent on direction from the Administrative Council, there would be an increase to staff workload to work on this effort, including getting all interest group members set up on listservs, and eventually provide them with access to the website portal.

RECOMMENDATION: Consider providing further recommendations to the Administrative Council on interest groups.

EXHIBITS: None



**REPORT TO THE
LEADERSHIP AND PROFESSIONAL DEVELOPMENT COMMITTEE**
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: April 27, 2026
FROM: Christine Powers, Executive Director

SUBJECT: **Selection of Chair and Vice Chair (ACTION)**

BACKGROUND: The Standing Rules for the Southern California Library Cooperative (SCLC) establish the composition of the Leadership and Professional Development Committee. It consists of six (6) Councilmembers, appointed by the Chair, to serve a two-year term. Two (2) members will serve as officers, specifically: Chair and Vice-Chair. Each officer will serve a one-year term; nominations and voting will occur at a meeting, annually.

At the April 2024 LPD Committee meeting, Nikki Winslow was selected as Chair, and Cathy DeLeon was selected as Vice-Chair. In 2025, the Committee chose to keep the officer positions in place and vote for officers in April 2026.

FISCAL IMPACT: None

RECOMMENDATION: Nominate and vote for members of the Leadership and Professional Development Committee to serve as Chair and Vice Chair.

EXHIBITS: None



**REPORT TO THE
LEADERSHIP AND PROFESSIONAL DEVELOPMENT COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE**

DATE: April 27, 2026
FROM: Christine Powers, Executive Director

SUBJECT: **Committee Meeting Schedule for FY 2026/27 (ACTION)**

BACKGROUND: The Administrative Council, Executive Committee, and Audit and Finance Committee of the Southern California Library Cooperative (SCLC) all meet on a quarterly basis, with each body setting its meeting schedule for each fiscal year.

The Leadership and Professional Development Committee (LPDC) holds regular quarterly meetings on the fourth Monday of the months of: July, October, January, and April, from 3:30 – 4:30 pm.

A proposed schedule for FY 2026/27, maintaining the current schedule, is attached as “Exhibit a.” Members can discuss whether they would like to maintain this schedule, or propose a new schedule for approval by the Administrative Council at the upcoming May 2026 regular meeting.

FISCAL IMPACT: None

RECOMMENDATION: Discuss and approve a quarterly meeting schedule for the Leadership and Professional Development Committee for FY 2026/27 for recommendation to the Administrative Council.

EXHIBITS:

- a. Proposed Meeting Schedule for FY 2026/27



**SCLC Leadership and Professional Development Committee
FY 2026/27 *Proposed Meeting Dates***

Monday, July 27, 2026

3:30 – 4:30 pm

Via Zoom

Monday, October 26, 2026

3:30 – 4:30 pm

Via Zoom

Monday, January 25, 2027

3:30 – 4:30 pm

Via Zoom

Monday, April 26, 2027

3:30 – 4:30 pm

Via Zoom

Meetings will be held virtually via Zoom.
Locations will be determined if needed.